

SPORTS AUTHORITY OF INDIA

Empanelment of Consultant in the field of Finance

The Sports Authority of India invites application from eligible persons for empanelment as consultant to assist in matters related to procurement from financial angle, as per extant guidelines. The required documents may be provided to them in digital or physical form and a timeline of 48 hours will be given to examine and provide advice. However, in exceptional circumstances, SAI may ask to complete the work faster. The advice will be sought for the following stages of procurement:

1. Cost estimation: Emphasis will be on the steps being followed for proper cost estimation and whether due diligence have been applied in order to arrive at the estimated price.
2. Tender finalization: In this stage, it should be clearly checked that the procurement process has been followed properly before arriving at the stage of tender finalization.
3. Issue of work order: It has to be ensured that the work order being issued has been properly drafted and incorporates all the requirements of GFR including performance security, warranty and AMC etc. as applicable.

However the above mentioned stages are indicative and SAI may ask the empanelled consultant to assist at any intermediate or any other stage, if a need is felt.

The payment will be made for each consultation and it may have number of stages in a particular procurement case. Consultation at various stages of a particular procurement case will be considered separately and payment will be at the rate of Rs. 1500/- (Rupees one thousand five hundred only) per consultation for Sl No. 1 and 2 above and any intermediate stage and Rs. 3000/- (Rupees three thousand only) per consultation for Sl. No.3 above. However the total consultation fees for one particular case will be limited to Rs. 7500/- (Rupees seven thousand five hundred only). The expected output will be clearly detailed at the time of allocation of work. In addition to that, if the empanelled person has to attend any meeting, he will be paid a fixed amount of Rs. 1000/- per sitting as sitting fee irrespective of the number of cases being discussed in the meeting. These are inclusive of taxes and all other charges. Payment will only be made on timely fulfillment of the milestone indicated in the work order.

The empanelled consultant has to make his/her own arrangement to attend the meeting, such as device and internet in case of video conferencing or transportation in case of attending a meeting where physical presence is required. There may be a case of more than one individual being empanelled for this purpose and in that case, SAI reserves the right to distribute the job as per its own discretion. The empanelment will be for a period of three years from the date of issuing the letter from SAI.

However SAI reserves the right to terminate the empanelment at any point of time during the validity of the empanelment period.

Eligibility Criteria: The individual should be having an experience of at least five years in the field of finance & account/audit in any Central Government organization such as the Central Ministry/ Attached or Subordinate Office/Autonomous Body/PSUs. In addition, the individual should also be aware of the procurement guidelines issued by the Government of India and Sports Authority of India and GFR 2017.

The interested candidates should apply as per the format given below:

1.	Name	
2.	Date of Birth	
3.	Name of Organization (Mention all experiences starting from the last and clearly indicate the related field of experience)	Dates from: to:
4.	(a) Have you ever worked as a consultant:	Yes/No
	(b) If yes, the details thereof	
5.	(a) Have you ever worked for the Sports Authority of India as a regular employee/consultant/in any other capacity	Yes/No
	(b) If yes, the details thereof	

All applications must be sent to the mail address: edfinance.sai@gmail.com with a clear mention of subject APPLICATION FOR EMPANNELMENT OF CONSULTANT.

The selection will be done through an interview, through video conferencing. The Sports Authority of India intends to empanel six to eight consultants for this purpose. The date of receiving the applications for the first phase of selection is 9th July 2020 (Thursday). The applications received later on will also be accepted and processed on monthly basis, till we achieve the sufficient number of empanelment.