

भारतीय खेल प्राधिकरण
SPORTS AUTHORITY OF INDIA
नेताजी सुभाष पश्चिमी केन्द्र
NETAJI SUBHAS WESTERN CENTRE, GANDHINAGAR

फाईल सं-II/Gen-Selection/SAI/NSWC/2019/ दिनांक : 07/10/2019
3973

OFFICE ORDER 173

A committee comprising of following officer is constituted for selection of suitable candidate for the post of Catering Manager on contract for which walk-in interview is to be held at this centre on 14th October, 2019] between 10.00 AM to 1.00 PM.

- | | |
|------------------------------|---------------------------------|
| 1. Shri R S Rathore | - Assistant Director, STC Alwar |
| 2. Shri Rajeev Kumar Thukral | - Assistant Director |
| 3. Shri Rajinder Sharma | - Accounts Officer |

The above committee members will conduct the interview and submit the report immediately by 15th October, 2019 to the DD I/c.

This issues with the approval of Dy. Director Incharge.


[RAJEEV KUMAR THUKRAL]
ASSISTANT DIRECTOR


प्रति

To,

All Concerned officer

Copy for information to:

1. Regional Director, SAI Regional Centre, Kandivali, Mumbai- with the request to relieve the Accounts Officer for the purpose.
2. Assistant Director [IT], SAI Head Office, J.N Stadium, New Delhi- With the request to upload the advertisement in SAI website.[advertisement enclosed]
3. PA to Dy. Director Incharge, SAI, NSWC, Gandhinagar.
4. Incharge, Accounts, SAI, NSWC, Ganhinagar.
5. Office Order copy.
6. O/c


ASSISTANT DIRECTOR



भारतीय खेल प्राधिकरण
SPORTS AUTHORITY OF INDIA

नेताजी सुभाष पश्चिमी केन्द्र, सेक्टर - १५, गांधीनगर
NETAJI SUBHASH WESTERN CENTRE, Sector - 15, GANDHINAGAR

**SPORTS AUTHORITY OF INDIA, N. S. WESTERN CENTER, GANDHINAGAR
INVITES APPLICATION FOR CATERING MANAGER ON CONTRACT BASIS**

Sports Authority of India an autonomous organization under the Administrative control of Ministry of Youth Affairs & Sports with its Head Office at Jawaharlal Nehru Sports Complex, Lodhi Road, East Gate, New Delhi - 110 003, invites application from the eligible candidates for engagement as Catering Manager on contract basis at SAI NSWC, Sector - 15, Gandhinagar, Gujarat - 382 016.

2. The details of the post and eligibility criteria are as under: -

Sr. No.	Particular	Number of Person required	Monthly remuneration (Rs.)	Age Limit	Qualification and experience required.
1	Catering Manager	01	30,000 to 50,000	Not more than 50 years	Degree in any discipline from a recognized University + one year Diploma in Hotel Management or Catering Management from a recognized Institution. OR Graduation in Hotel Management / Catering Management from a recognized Institution / University. Experience - Three Years experience in the relevant field after obtaining the essential qualification.

2.1 ABOUT SAI

SAI is an autonomous organization under the Ministry of Youth Affairs & Sports registered under the Societies Registration Act, 1860, with the

mandate of development and promotion of Sports in the country. SAI's main objective today is to achieve excellence in sports and train and prepare sportspersons to participate in international competitions. It has international standard sports infrastructure spread across the country along with trained coaches to achieve its objective.

3. Terms & Conditions of contractual engagement.

- a) Tenure:** - Initially contractual engagement will be for a period of one year which could be further extended for a maximum period of two years on satisfactory performance.
- b) Age Limit:** - The maximum age shall not be more than 50 years on the last date of receipt of applications. Candidates should note that only the Date of Birth as recorded in the Matriculation / Secondary Examination Certificate or an equivalent as on the date of submission of applications will be accepted and no subsequent request for its change will be considered or granted.
- c) Remuneration:** - monthly remuneration will be decided on the basis of performance of the candidates in the interview and on the recommendation of the Selection Board.
- d) Tax Deduction at source:** - The income tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which the SAI will issue TDS certificate / Service Tax, as applicable.
- e) Other Allowance:** - No TA / DA shall be admissible for joining the assignment or on its completion. No other facilities like DA, Accommodation, Residential Phone, Conveyance / Transport, Personal Staff, Medical reimbursement, HRA, and LTC etc. would be admissible to them.
- f) Extension:** - Performance of the person would be continuously reviewed and their extension will be considered on the basis of periodic review / requirement.
- g) Leave:** - They will be entitled for 30 days leave in a calendar year on pro-data basis. Therefore, the contract employee shall not draw any remuneration in case of his / her absence beyond 30 days in a year. Also un-availed leave in a calendar year will lapse and will not be carried forward to the next calendar year.

- 4. Selection Process:** - The candidates who fulfilled the eligibility criteria will be called for an interview at SAI NSWC Gandhinagar through e-mail as per schedule give below. No travelling allowance will be paid for attending the interview.

Name of the post	Date of Interview
Catering Manager	14.10.2019 at 10:00 a.m. Onwards

- 5. How to apply:** - Candidates satisfying all the conditions of eligibility shall submit their applications in the format given in the annexure which shall be either hand-written in bold capitals or typewritten on A - 4 size paper only. The copy of proof of age, qualification, experience, caste, mark-sheet of Board / University etc, must be enclosed along with the application form. The candidates can also download the application format from the websites of SAI i.e. www.sportsauthorityofindia.nic.in

6. LAST DATE FOR RECEIPT OF APPLICATIONS

- 6.1** Last date for receipt of application form complete in all aspects together with demand draft towards application fees of Rs. 500/- (Rupees Five Hundred Only) in favour of "**Regional Director, Sports Authority of India**" payable at Gandhinagar is **10th October, 2019 till 5:00 p.m.** Application forms, complete in all respects, with enclosures, should be sent in a closed cover with a superscription on the cover "Application for the Post of Catering Manager" at the following address:

Deputy Director (I/C)
Sports Authority of India
N. S. Western Centre, Sector – 15, Gandhinagar
Gujarat – 382 016

- 6.2** All applications must reach at the aforesaid address either by hand or Post / Speed Post or by Courier, on or before the **10th October, 2019 till 5:00 p.m.**
- 6.3** Candidates should clearly note that SAI will in no case be responsible for non-receipt of their application or any delay in receipt thereof on any account whatsoever. No application received after the prescribed last date will be entertained under any circumstances and all the late applications will be summarily rejected. They should therefore, ensure that their applications reach the SAI Office on or before the prescribed last date.
- 6.4** Candidates can also deliver their applications personally at the address mentioned at Para 6.1 against proper acknowledgement. SAI will not be responsible for the applications delivered to any other functionary of SAI.
- 6.5** The candidates should note that applications will be received by hand only one at a time at the address mentioned at Para 6.1, and not in bulk from 10:00 a.m. to 5:00 p.m. on the working days only.

6.6 Applications received through couriers or Courier Services of any type shall be treated as having been received "By hand."

7. GENERAL INSTRUCTIONS

- a) Candidates should ascertain, before applying, that they satisfy all the eligibility conditions as stipulated in the advertisement. Candidates, who do not satisfy the eligibility conditions, will be liable to be disqualified at any stage of recruitment selection.
- b) The envelope containing the application must be superscripted in bold letters on top as "**APPLICATION FOR THE POST OF _____**"
- c) Application Form not in the prescribed format or incomplete / unsigned or received without copy of Age Certificate, qualification, experience, copy of mark-sheet of Board / University etc shall not be considered and are liable to be rejected.
- d) Decision of the SAI in all matters regarding eligibility, selection and posting would be final and binding on all candidates. No representation or correspondence will be entertained by SAI in this regard.
- e) **CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION.**

DEPUTY DIRECTOR (INCHARGE)



भारतीय खेल प्राधिकरण
SPORTS AUTHORITY OF INDIA
नेताजी सुभाष पश्चिमी केन्द्र, सेक्टर - १५, गांधीनगर
NETAJI SUBHASH WESTERN CENTRE, Sector - 15, GANDHINAGAR

Application Format

Post applied for: _____

Affix your
recent
passport size
photo

1. **Name (in BLOCK letters)** _____
2. **Father's / Husband Name** _____
3. **Date of Birth** _____
4. **Whether (Gen/OBC/SC/ST)** _____
5. **Nationality** _____
6. **Postal Address**

7. **Contact Number** _____
8. **Email address** _____

9. Educational Qualification:

Sl.	Certificate / Degree	Subject	Institute / University	Year of Passing	Marks obtained

10. Work Experience:-

Sl.	Organization / Institution	Period From - To	Nature of Work	Remarks

Declaration

I hereby declare that all statements made in this application are true and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or not satisfying the prescribed eligibility criteria for the post applied for, my candidature is liable to be cancelled / rejected at any stage of selection

Place:

Date:

[Signature of the Applicant]