



भारतीय खेल प्राधीकरण
Sports Authority of India
(Personnel Division)
JN SPORTS COMPLEX (EAST GATE)
LODHI ROAD NEW DELHI-110003

**APPOINTMENT OF DIRECTOR (FINANCE) IN SPORTS AUTHORITY OF INDIA
(HEAD OFFICE), NEW DELHI. ON DEPUTATION.**

Sports Authority of India (SAI) an Autonomous Organization under the Ministry of Youth Affairs and Sports registered under the Societies Registration Act, 1860, invites applications from Indian citizens for appointment of one Director (Finance) for SAI, HO on deputation basis from Officers from an organized Group 'A' Accounts or Audit Service with at least 5 years of service in the Grade Pay of Rs. 6600/- (or) already working in GP of Rs. 7600/-. The last date of receipt of applications will be up to 05th October 2015 till 5.00 PM. Please visit our website www.sportsauthorityofindia.nic.in for complete details.

**DIRECTOR (PERSONNEL)
Sports Authority of India**

**SPORTS AUTHORITY OF INDIA
JAWAHARLAL NEHRU STADIUM COMPLEX (EAST GATE)
LODHI ROAD, NEW DELHI-110 003**

**NOTICE INVITING APPLICATION FOR APPOINTMENT OF DIRECTOR
(FINANCE) IN S.A.I.**

Sports Authority of India (SAI), invites applications from ELIGIBLE CITIZENS OF INDIA for filling up the post of Director (Finance) in PB-3 Rs. 15600-39100 Grade Pay 7600 on usual deputation terms for a period of 3 years extendable upto 5 years for its Head Office at New Delhi.

2.0 ABOUT SAI

2.1 SAI is an autonomous organization controlled by the Ministry of Youth Affairs & Sports (MYAS) registered under the Societies Registration Act, 1860, with the mandate of development and promotion of Sports in the country. SAI's main object today is to achieve excellence in Sports and train & prepare sportspersons to participate in international competitions. It has international standard sports infrastructure spread across the country along with trained coaches to achieve its objectives. The Authority is substantially funded by the Government of India.

3.0 ELIGIBILITY CONDITION:

- (i) **Name of the Post & Pay Band** : Director (Finance),
Sports Authority of India, J.N. Stadium Complex,
(East Gate), New Delhi
- (ii) **Pay Scale** : PB-3 Rs. 15600-39100 Grade Pay 7600
- (iii) **Eligibility Conditions:** : Officers from an organized Group 'A' Accounts or
Audit Service with at least 5 years of service in the
Grade Pay of Rs. 6600/-

3.2 AGE LIMIT AS ON October 01, 2015 – Not above 56 years

4.0 DETAILS OF THE POST ETC.

4.1 The post of Director (Finance) is the senior post of Finance & Accounts Cadre. The Officer shall be responsible for preparation of budget estimates, maintenance of accounts, internal audit, treasury and such other financial advice as may be entrusted to him by the Executive Director (Finance), SAI or Director General, SAI. The Director (Finance) shall be responsible to the Executive Director (Finance), who is the Head of Accounts and Finance branch for his above functions.

5.0 TERMS & CONDITIONS OF DEPUTATION

5.1 The deputation to SAI would be as per standard Terms and Conditions of deputation to Government of India.

5.2 The officers selected will have the option to draw their grade pay plus deputation (Duty) allowance in accordance with the Government of India, Department of Personnel and Training O.M. No. 2/29/91-Estt. (Pay-II) dated 5th January 1994 and O.M. No. 4/7/97-Estt.(Pay-II) dated 1.3.1989 as amended from time to time or to have their pay fixed in the scale of pay of the post subject to restrictions in the FR as may be applicable.

5.3 **Allowances and other benefits:** The candidates appointed shall be entitled for the Dearness Allowance, House Rent Allowance, Transport Allowance, Leaves as per Central Government Rules & Medical Benefits as per the Medical attendance Rule 1944.

6.0 SELECTION PROCESS

6.1 The candidates who fulfilled the eligibility criteria will be called for interview.

6.2 The selection will be made on the basis of merit list.

7.0 HOW TO APPLY

- 7.1 Candidates satisfying all the conditions of eligibility, shall submit their Application in the format given in the annexure which shall be either hand-written in bold capitals or typewritten on *A-4 size* paper only. The copy of the certificate in proof of age, qualification, experience, research, caste etc., must be enclosed along with the application form. **The candidates can also download the application format from the websites of SAI i.e., www.sportsauthorityofindia.nic.in**
- 7.2 The application (in duplicate) in prescribed proforma along with complete and up-to-date Confidential Report of Officers along with a certificate of vigilance clearance from the competent authority must be sent through proper channel/Cadre Controlling Authority to the **The Director (Personnel) Sports Authority of India Jawaharlal Nehru Stadium (East Gate) 2nd Floor, Lodhi Road, New Delhi-110 003** latest by 5th October, 2015 till 5.00 PM.
- 7.3 The Applicants may forward an advance copy directly. However, the application will be considered only after it is received through proper channel.

**-Sd-
Secretary, SAI**

BIO – DATA/CURICULLAM VITAE PROFORMA

1. Name and Address (in Block Letters)	
2. Date of Birth (in Christian era)	
3. i) Date of retirement under Central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications/Experience required as mentioned in the advertisement/vacancy circular	Qualifications/experience possessed by the officer
Essential	Essential
A) Qualification	A) Qualification
B) Experience	B) Experience
Desirable	Desirable
A) Qualification	A) Qualification
B) Experience	B) Experience
<p>5.1 Note: This column need to be amplified to indicate Essential and Desirable Qualification as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News.</p> <p>5.2 In the case of Degree and Post Graduations Elective/main subjects and subsidiary subjects may be indicated by the candidate.</p>	
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
<p>6.1 Note: Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification/Work experience possessed by the Candidate (as indicate in the Bio-Data) with reference to the post applied.</p>	

7. Details of Employment, in chronological order, **Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.**

Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

* **Important** Pay band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay / Pay Scale of the post held on regular basis to be mentioned. Details of ACP/ MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate may be indicted as below:

Office/Institution	Pay, Pay Band and Grade Pay drawn under ACP/MACP Scheme	From	TO

8 Nature of present employment i.e. Adhoc or Temporary or Quasi Permanent or Permanent			
9. In case the present employment is held on deputation/contract basis please state			
a) The date of initial appointment	b) Period of appointment on deputation/Contract	c) Name of the parent office /organization to which the applicant belongs	d) Name of the post and Pay of the post held n substantive capacity in the parent organization
9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate			
9.2 Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre / organization but still maintaining lien in his parent cadre/ organization.			

10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.		
11. Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others		
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.		
13. Are you in revise scale of pay? If yes, the date from which the revision took place and also indicate the pre-revised scale.		
14. Total emoluments per month now drawn		
Basic Pay in the PB	Grade Pay	Total Emoluments
15. In case the applicant belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclosed.		
Basic Pay with Scale of Pay and date of increment	Dearness Pay/interim relief/other Allowances etc. (with Allowances etc., (with break-up details	Total Emoluments
16. A. Additional information , if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement) (Note: Enclose a separate sheet, if the space is insufficient)		

<p>16.B Achievements: The candidates are requested to indicate information with regard to;</p> <ul style="list-style-type: none"> (i) Research publication and reports and special projects; (ii) Awards/Scholarships/Officials Appreciation; (iii) Affiliation with the professional bodies/institutions/societies and; (iv) Parents registered in own name or achieved for the organization; (v) Any research/innovative measure involving official recognition; (vi) Any other information. <p>(Note: Enclose a separate sheet if the space is insufficient)</p>	
<p>17. Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis # (Officers under Central/State Governments are only eligible for adoption, candidates of non-Govt. Organization are eligible only for short term contract.</p>	
<p># (the option of 'STC'/ 'Absorption'/ 'Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment")</p>	
<p>18. Whether belongs to SC/ST</p>	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Signature of the candidate)

Address _____

Date _____

Certificate by the Employer/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt. _____
- ii) His/ Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major/minor penalty has been imposed on him/her during the last 10 years **Or** A list of major/minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be).

Countersigned

Employer / Cadre Controlling Authority with seal