

बिड दस्तावेज़ / Bid Document

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय / Bid End Date/Time	01-09-2026 17:00:00
बिड खुलने की तारीख/समय / Bid Opening Date/Time	01-09-2026 17:30:00
बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)	90 (Days)
मंत्रालय/राज्य का नाम / Ministry/State Name	Ministry Of Youth Affairs And Sports
विभाग का नाम / Department Name	Department Of Sports
संगठन का नाम / Organisation Name	Sports Authority Of India (sai)
कार्यालय का नाम / Office Name	New Delhi
शिकायत निवारण के संपर्क विवरण / Contact details of Grievance redressal	HOD Email id : rajesh.paulastye@gov.in Buyer Email id: procure.kheloidia@gov.in
वस्तु श्रेणी / Item Category	Custom Bid for Services - As per Specified ATC Document
समान श्रेणी / Similar Category	Event or Seminar or Workshop or Exhibition or Expo Management Service
अनुबंध अवधि / Contract Period	1 Year(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) / Minimum Average Annual Turnover of the bidder (For 3 Years)	1300 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष / Years of Past Experience Required for same/similar service	3 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है / Past Experience of Similar Services required	Yes
टर्नओवर पात्रता मानदंड / Turnover eligibility criteria	To be verified by the buyer at the time of technical evaluation
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover	Yes Complete
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years Of Experience and Turnover	Yes Complete

बिड विवरण/Bid Details	
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	1
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित निविदा मूल्य (सभी करों सहित) भारतीय रुपये में / Estimated Bid Value in INR (Inclusive of all taxes)	42985800
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	860000

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) / ePBG Percentage (%)	3.00
ईपीबीजी की आवश्यक अवधि (माह) / Duration of ePBG required (Months).	2

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

(c). ईएमडी और संपादन जमानत राशि लाभार्थी के पक्ष में होनी चाहिए। / Earnest Money Deposit (EMD) shall also be accepted by the buyer in the form of a surety bond.

लाभार्थी /Beneficiary :

Secretary, Sports Authority of India

Khelo India office, Ramp No. 5, Gate No. 10, Near Lodhi Road, Jawaharlal Nehru Stadium, New Delhi - 110003 (Secretary)

बोली विभाजन लागू नहीं किया गया/Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
-------------------------------	-----

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.

2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.

3. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.

4. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.

5. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

6. Years of Past Experience required: The bidder must have experience for number of years as indicated above in

bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

7. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

8. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

एक्सेल में अपलोड किए जाने की आवश्यकता /Excel Upload Required :

BoQ - [1786440437.xlsx](#)

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Scope of Work:[1786439336.pdf](#)

Payment Terms:[1786439341.pdf](#)

GEM Availability Report (GAR):[1786439351.pdf](#)

Undertaking of Competent Authority is mandatory to create Custom Bid for Services. Please download standard format document and upload:[1786439357.pdf](#)

This Bid is based on Quality & Cost Based Selection (QCBS) . The technical qualification parameters are :-

Parameter Name	Max Marks	Cutoff Marks	Qualification Methodology Document
As per RFP	100	70	View File

Total Minimum Qualifying Marks for Technical Score: 70

QCBS Weightage(Technical:Financial):30:70

Interview Venue:To be intimated separately.

Presentation Venue:To be intimated separately.

Designation of CA : Director General

Office of CA : Sports Authority of India

CA approval document link : [View file](#)

Pre Bid Detail(s)

मूल्य भिन्नता खंड दस्तावेज़/Pre-Bid Date and Time	प्री-बिड स्थान/Pre-Bid Venue
---	------------------------------

17-08-2026 15:00:00	Online Meeting link Video call link: https://meet.google.com/uij-vndu-znu
---------------------	---

Custom Bid For Services - As Per Specified ATC Document (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	As per Specified ATC Document
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
--	----

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	S Hima Bindu	110003,GATE NO 1, Ramp No 5 JAWAHAR LAL NEHRU STADIUM LODHI ROAD NEW DELHI - 110003	Project / Lumpsum Based	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

- Whenever there is any conflict between the provision in the 'Additional Terms and Conditions - Buyer Specific Clauses' and that in the 'GTC/STC of GeM', the provision contained in the "Additional Terms and Conditions - Buyer Specific Clauses shall prevails.
- SAI reserves the right to increase or decrease the contract quantity and/or contract duration up to 25% at the time of issuance of the NOA/Contract Agreement, based on the total contract cost. However, once the contract is issued, Contract quantity or contract duration shall not exceed the 25% of th

e overall tender value. The bidder shall be bound to accept the revised quantity and/or duration, as applicable.

- o The detailed BOQ/cost break-up shall be uploaded only in the Financial Bid section of the GeM Portal. Submission of the BOQ or any financial details as part of the Technical Bid shall result in rejection of the bid. The total amount of the BOQ shall exactly match the price quoted in the Financial Bid on the GeM Portal, failing which the Financial Bid value quoted on the GeM Portal shall prevail.

2. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

Sports Authority of India

"REQUEST FOR PROPOSAL"

(RFP)

For

**Selection of an Event Management Agency for conducting
"Sundays on Cycle" Event by FIT India**

Whenever there is any conflict between the provision in the 'Additional Terms and Conditions – Buyer Specific Clauses' and that in the 'GTC/STC of GeM', the provision contained in the 'Additional Terms and Conditions – Buyer Specific Clauses shall prevails'

**Sports Authority of India (SAI)
Gate No 10, JN Stadium New Delhi 110003**

DISCLAIMER	4
1. NOTICE INVITING TENDER.....	5
2. BID SCHEDULE & DATA SHEET	5
INSTRUCTIONS TO BIDDERS.....	5
3. GENERAL INSTRUCTIONS TO BIDDERS.....	5
4. LANGUAGE OF BID	6
5. DOCUMENT TO BE SUBMITTED	7
6. ELIGIBILITY CRITERIA.....	7
7. RFP PROCESS	7
8. AMENDMENT OF RFP.....	7
9. BID VALIDITY	8
10. BID PRICES	8
11. EARNEST MONEY DEPOSIT	8
12. BIDDERS QUERIES AND RESPONSES THERETO	9
13. SUBMISSION OF BIDS	10
14. SCRUTINY OF BIDS.....	10
15. EVALUATION CRITERIA	12
16. DECLARATION OF SUCCESSFUL BIDDER.....	12
17. PERFORMANCE SECURITY	13
18. SCOPE OF WORK & TIMELINES OF THE PROJECT	13
19. TERMS OF PAYMENT	14
20. OTHER TERMS AND CONDITIONS OF THE BID.....	14
21. PENALTY.....	16
22. GENERAL TERMS AND CONDITIONS	16
23. PATENTS, COPYRIGHT & INTELLECTUAL PROPERTY RIGHTS.....	17
24. HANDOVER.....	17
25. REPRESENTATIONS AND WARRANTIES	17
26. INDEMNIFICATIONS AND LIABILITIES	18
27. TERMINATION	18
28. FORCE MAJEURE	19
29. DISPUTE SETTLEMENT MECHANISM	19
30. APPLICABLE LAW.....	20
31. RESERVED RIGHTS	20
32. CORRUPT OR FRAUDULENT PRACTICES.....	21
33. CONFIDENTIALITY.....	22
34. CONFLICT OF INTEREST	22
35. TRANSFER AND SUB-LETTING	22
36. AWARD OF CONTRACT.....	23
37. LIMITATION OF LIABILITY.....	23
38. RIGHTS OF SAI TO RECOVER DAMAGES.....	23
ANNEXURE 'I' TERMS OF REFERENCE (TOR).....	24
ANNEXURE 'II' DOCUMENTS TO BE SUBMITTED	31
ANNEXURE 'III' ELIGIBILITY & EVALUATION CRITERIA.....	33
ANNEXURE 'IV' BID SUBMISSION FORM.....	37
ANNEXURE 'V' BANK GUARANTEE FORM FOR BID SECURITY	39
ANNEXURE 'VI' POWER OF ATTORNEY (SAMPLE)	40
ANNEXURE 'VII' ELIGIBLE PROJECT UNDERTAKEN BY THE BIDDER.....	41
ANNEXURE 'VIII' ANNUAL TURNOVER	42
ANNEXURE 'IX' PRICE BID FORMAT	43
ANNEXURE 'X' INSTRUCTIONS FOR ONLINE BID SUBMISSION	51
ANNEXURE 'XI' DRAFT CONTRACT AGREEMENT FORMAT	52
ANNEXURE 'XII' BANK GUARANTEE FORM FOR PERFORMANCE SECURITY	53
ANNEXURE 'XIII' BID SECURING DECLARATION	54
ANNEXURE 'XIV' FORMAT FOR TOWARDS NOT BEING BLACKLISTED	55
ANNEXURE 'XV' SELF-DECLARATION REGARDING RULE 144 (XI).....	56
ANNEXURE 'XVI' FORMAT FOR MII DECLARATION	57
ANNEXURE 'XVII' INTEGRITY PACT	58

ANNEXURE 'XVIII' FIT AND PROPER PERSON.....	64
ANNEXURE 'XIX' FORMAT FOR CV	65

DISCLAIMER

1. This RFP contains information about the scope of work and the qualification process for the selection of the Bidder. The purpose of this RFP is to provide interested parties with information to facilitate the formulation of their bid pursuant to the Bid notice.
2. SAI and/or its Representatives make no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, adequacy, correctness, reliability or completeness of the RFP.
3. The Authority, its employees and advisers make no representation or warranty as to the accuracy, reliability or completeness of the information in this bid and shall have no liability to any person including any Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way in this Selection Process.
4. The Authority also accepts no liability of any nature whether resulting from negligence or otherwise, howsoever caused, arising from reliance of any Bidder upon the statements contained in this RFP. The Authority may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this RFP. The issue of this RFP does not imply that the Authority is bound to select a Bidder or to appoint the Selected Bidder, as the case may be, for the Event Management Services/Selected Bidders and the Authority reserves the right to reject all or any of the Bids without assigning any reasons whatsoever
5. The Authority reserves the right to, but without being under any obligation to do so, amend or supplement the statements, information, assessment or assumptions contained in this bid at any time during the bidding process by way of revision, deletion, update or supplement and annulment through issuance of appropriate addendum as the Authority may deem fit without assigning any reason thereof.
6. No objections raised by any Bidder(s) or any third party to such changes/ modifications/ additions/ alterations as provided above, whether explicit or implicit, shall be entertained. Any such objection by the Bidder shall make the Bidder's Bid liable for rejection by the Authority.
7. The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Bid including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the Authority or any other costs incurred in connection with or relating to its Bid. All such costs and expenses will remain with the Bidder and the Authority shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation for submission of the Bid, regardless of the conduct or outcome of the Selection Process.
8. The Authority reserves its right to withdraw from the process at any stage of the process and/or modify the process or any part thereof or to vary any terms at any time or stage without assigning any reasons whatsoever. In such an event, no financial obligation of whatsoever nature shall accrue to SAI or any of its respective officers, employees, advisors or agents.
9. This RFP supersedes and replaces any previous public documentation & communications, and Bidders should place no reliance on such communications. The Bidders shall bear all its costs associated with or relating to the preparation and submission of Proposal pursuant to this RFP.
10. SAI also accepts 'no liability' of any nature, whether resulting from negligence or otherwise howsoever caused, arising from the reliance of any Bidder upon the statements contained in this RFP.

1. NOTICE INVITING TENDER

Sports Authority of India, (hereafter referred as "SAI") an autonomous organisation established by Ministry of Youth Affairs & Sports, Government of India invites Online Bids from qualified Firms to associate with SAI as **Event Management Agency for conducting "Sundays on Cycle" Event by FIT India**. The detailed scope of work and deliverables are mentioned in ANNEXURE 'I', Terms of Reference for the Event Management Services (TOR), of this RFP.

2. BID SCHEDULE & DATA SHEET

Date of Publication	xx.xx.2026 (As per GeM)
Bid submission end date and time	xx.xx.2026 (As per GeM)
Last date and time of submission of queries for Pre-Bid Conference	xx.xx.2026 at 06:00 PM to procure.kheloindia@gov.in
Virtual Pre-Bid conference	As per GeM
Bid Submission end date and time	As per GeM
Bid Validity Period	90 Days
Earnest Money Deposit (EMD)/ Bid Security	INR 8,60,000 Hard copy of the same may be submitted to in the office of DD, Secretariat, Khelo India -1, Stair Entry No. 5, Sports Authority of India (SAI), Gate No 10, JLN Stadium New Delhi 110003
Mode of Submission	Online (GeM Portal)
Opening of Technical Bid date and time	As per GeM
Method of selection	QCBS (30:70) (Technical: Financial)
JV/Consortium/Subcontracting	Not Allowed
E-mail for all correspondence	Procure.kheloindia@gov.in

INSTRUCTIONS TO BIDDERS

3. GENERAL INSTRUCTIONS TO BIDDERS

3.1. The Bidders can download this RFP from the website: <https://sportsauthorityofindia.nic.in> & GeM Portal website: <https://gem.gov.in/>. Subsequently, bid has to be prepared and submitted ONLINE ONLY as per the Bid Schedule as more particularly specified in Clause 2 of this RFP.

3.2. **Definitions and Abbreviations:** The following definitions and abbreviations, which have been used in these documents shall have the meanings as indicated below:

- 3.2.1. "Purchaser" means the organisation purchasing services as incorporated in this document i.e., Sports Authority of India (SAI).
- 3.2.2. "Bid" (including the term 'tender', 'offer', 'quotation' or 'proposal' in certain contexts) means an offer-to-offer services in accordance with the terms and conditions set out in this RFP.
- 3.2.3. Bidder" means bidder/the individual/company or firm submitting bids/Quotations/Tender.
- 3.2.4. Bidding Documents" means all documents, including this RFP, provided to the interested Bidders to assist them in the preparation of their Bids in a uniform manner.
- 3.2.5. "Bid Security" or "Earnest Money Deposit (EMD)" means the amount deposited by bidders along with their proposal as a security for compliance with the bid process requirements.
- 3.2.6. "Agency", "Firm", "Company", "Bidder", "Consultant", "Service Provider" means any registered entity or person or associations of persons who submit their proposals for providing Services in accordance with this RFP.
- 3.2.7. "Government Authorities" shall mean any or all governmental authority / authorities of India or any subdivision thereof, whether national, federal, provincial, regional, state, county, municipal, local or other and any ministry, department, agency, entity or other body duly exercising executive, legislative, regulatory or administrative functions of government, including any other body which may exercise similar and any other municipal/ local authority having jurisdiction

- over the parties herein, and shall include any authority established through a statute or an act of the Government of India.
- 3.2.8. "Intellectual Property Rights (IPR)" means all rights related to patents, trademarks, copyrights, trade secrets, and any other form of intellectual property created or used in connection with the services under this contract.
- 3.2.9. "Liquidated Damages (LD)" means the predetermined compensation payable by the agency to SAI in case of failure to meet contractual obligations, including delays in service delivery.
- 3.2.10. "Services" means services as mentioned in this document and other such obligations of the supplier covered under the contract.
- 3.2.11. Terms of Reference (TOR) means the document included in the RFP which explains the scope of work, activities, and tasks to be performed.
- 3.2.12. "Notification of Award" or "NOA" means the letter issued by SAI to the Successful Bidder to undertake and execute the project in conformity with the terms and conditions set forth in the RFP and any subsequent amendments thereof.
- 3.2.13. "Contract" means the written agreement entered between the purchaser and the supplier, together with all the documents mentioned therein and including all attachments, annexure etc., therein.
- 3.2.14. "Party" means the Client or the Bidder, as the case may be, and "Parties" means both of them.
- 3.2.15. "RFP" means this Request for Proposal issued by Sports Authority of India for the purpose as mentioned in this document.
- 3.2.16. "Performance Security" means monetary or financial guarantee to be furnished by the successful bidder for due performance of the contract placed on it. Performance Security is also known as interest free Security Deposit.
- 3.2.17. Applicable Laws" shall mean the applicable central, state, and local laws of India, including the rules, regulations and guidelines issued by any governmental, regulatory, executive and judicial and other statutory authorities.
- 3.2.18. "Material Adverse Effect" with respect to a party means a material adverse change in or effect on the business, operations, financial condition, properties or liabilities of the party taken as a whole; provided, however, that a Material Adverse Effect shall not be deemed to include (i) changes as a result of the announcement of this transaction, (ii) events or conditions arising from changes in general business or economic conditions or (iii) changes in generally accepted accounting principles.
- 3.2.19. "Material Breach" refers to a substantial failure to perform a contractual obligation that defeats the purpose of the agreement or causes significant harm to the other party.
- 3.3. The Bidders participating for the first time for e-Tenders on e-Tendering portal will have to complete Online Registration Process on the e-Tendering portal as mentioned in Annexure X. This section also mentions the guidelines for submission of bids.
- 3.4. Due Diligence by the Bidders:
- 3.4.1. Bidders may before submitting their Proposals, examine the requirements at their own expense and obtain ascertain for themselves, at their responsibility and other information necessary for preparing Proposals.
- 3.4.2. Bidders shall be deemed to have full knowledge of the requirements of the work. SAI will not accept any responsibility or liability for any errors, omissions, inaccuracies, or errors of judgment concerning information or materials provided by SAI in this RFP Document or otherwise, with respect to this Project. Although such information and materials are to the best of the SAI's belief, however, their verification is the sole responsibility of Bidder.
- 3.4.3. Neither SAI, nor their employees make any representation or warranty as to the accuracy, reliability or completeness of the information provided nor will have any liability to any bidder which may arise from or be incurred or suffered in connection with anything contained in this RFP and the award of the work or otherwise arising in any way from the selection process.

4. LANGUAGE OF BID

The Bid submitted by the Bidder and all subsequent correspondence and documents relating to the Bid exchanged between the Bidder and SAI, shall be written in the English language. However, the language of any printed literature furnished by the Bidder in connection with its Bid may be written in any other

language provided the same is accompanied by an English translation and, for purposes of interpretation of the Bid, the English translation shall prevail. In case of any ambiguity that may arise between the original document and its official translation, SAI may choose to decide on such ambiguity and such decision of SAI shall be final and binding on the Bidder.

5. DOCUMENTS TO BE SUBMITTED

- 5.1. All the documents are to be mandatorily uploaded online as per the instruction for online bid submission detailed in this RFP document as detailed in **Annexure II – 'Document to be Submitted'**.

6. ELIGIBILITY CRITERIA

- 6.1. Each Bidder should qualify against all the pre-qualification / eligibility criteria as detailed in Clause 1 of **Annexure – III Eligibility & Evaluation Criteria.**
- 6.2. Bids of the Bidders, who do not meet the required Qualification/Eligibility Criteria mentioned in this RFP shall be treated as non-responsive and their bid will not be considered for further technical evaluation.

7. RFP PROCESS

- 7.1. RFP issued by SAI constitutes a request for Bids from eligible Bidder (as determined in accordance with the eligibility criteria as per Clause 6 above) to be Service Provider (after evaluation of eligible bidders), subject to the terms of this RFP, Tender Documents, and the Service Agreement.
- 7.2. This RFP is no more than a request for proposal, and it does not and is not intended to constitute a contract or a grant of any rights or licenses, or an offer which is capable of acceptance by any bidder or any other person. The grant of any rights or formation of any contractual relationship shall be condition upon acceptance by SAI of the Bidder's Bid and the execution of the Services Agreement by both SAI and the Successful Bidder.
- 7.3. This RFP is only illustrative in nature, and all narrations are intended to be used by the Bidder as preliminary background information. This RFP does not necessarily contain all the relevant information in relation to the Bid process and SAI reserves the right to withdraw the RFP and/ or add, amend, review the requirements or information contained in this RFP at any time prior to the submission of the Bid.
- 7.4. Upon selection of a Bidder by SAI, the successful Bidder shall enter into a detailed contract/agreement ("**Service Agreement**") incorporating the provisions of this RFP and the successful bid.
- 7.5. The term of association shall be from the date of execution of the Agreement and shall continue for a period of **01 (One) year** or **52 (Fifty-Two) Sundays**, or until completion of all contractual obligations under the RFP, whichever is later, unless terminated earlier in accordance with the provisions of this RFP. SAI reserves the right to renew/extend the contract, in writing, for a further period on the same terms, conditions and rates, subject to satisfactory performance of the Agency and requirement of SAI.

8. AMENDMENT OF RFP

- 8.1. At any time prior to the Bid Due Date, SAI may, for any reason, whether at its own initiative or in response to clarifications requested by a Bidder, modify the RFP by the issuance of Addenda/Corrigenda.
- 8.2. Any Addendum issued hereunder will only be uploaded on the GeM Portal www.gem.gov.in and SAI website: <https://sportsauthorityofindia.nic.in/sainew/tenders>.
- 8.3. In order to afford the Bidders a reasonable time for taking an addendum into account, or for any other reason, the SAI may, in its sole discretion, extend the Bid Due Date.
- 8.4. If any Bidder has already submitted his Bid and a corrigendum is issued subsequently, corrigendum may be signed by Authorized Signatory, Bidder and a scanned copy sent to email id (procure.kheloidia@gov.in) as an acknowledgement before the due timeline of physical submission of documents.
- 8.5. Any corrigendum/ addendum/ clarification/ reply to queries issued by SAI for the RFP shall be published only on the e-Procurement Portal and no separate information shall be communicated to Individual Bidders.

9. BID VALIDITY

- 9.1. The Bid shall remain valid for acceptance for a period of 90 days (Ninety days) after the date of Bid Submission as prescribed in the Bidding Document. Any Bid valid for a shorter period shall be treated as unresponsive and rejected. On completion of the validity period, if the contract is not finalised, SAI reserves the right to request for extension of bid validity without changes in any terms and conditions of the RFP.
- 9.2. In exceptional cases, the Bidders may be requested by SAI to extend the validity of their Bids up to a specified period. The Bidders, who agree to extend the Bid validity, are to extend the same without any change or modification of their original Bid.
- 9.3. In case the day up to which the Bids are to remain valid falls on or subsequently declared a holiday or closed day for SAI, the Bid validity shall automatically be extended up to the next working day.

10. BIDPRICES

- 10.1. The Bidder providing services shall quote only in Indian Rupees.
- 10.2. The Bidder shall indicate in the Price Schedule provided on GeM Portal all the specified components of prices shown therein. All the columns shown in the price schedule should be filled in as required.
- 10.3. If any firm quotes NIL charges / consideration, the bid shall be treated as unresponsive and will not be considered.
- 10.4. Firm Price: The prices quoted by the Bidder/finalised by the authority shall remain firm and fixed during the currency of the Contract and will not be subject to variation on any account.

11. EARNESTMONEY DEPOSIT

- 11.1. The bidder shall furnish Bid Security for an amount as shown in the Clause 2 of the RFP. The Bid Security is required to protect the Purchaser against any non-compliance, misconduct, or withdrawal by the Bidder. Failure to submit the bid Security in the prescribed manner and within the stipulated timeline shall result in outright rejection of the bid, without any further consideration.
- 11.2. In case, as per notification of Government of India, the bidder falls in the category of exemption of Bid Security, it should furnish the relevant notification along with required documents like valid Registration Certificate etc.
- 11.3. The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as along with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders/resellers/distributors/authorized agents will not be considered for availing benefits under PP Policy 2012 for MSEs.
- 11.4. The Bid Security shall be furnished in one of the following forms:
 - a) Account Payee Demand Draft
 - b) Fixed Deposit Receipt
 - c) Banker's cheque / Pay Order
 - d) Bank Guarantee (including e-BG) from any of the commercial banks (as per the format at **Annexure V**),
 - e) NEFT transfer to "SECRETARY, SAI". Union Bank of India Account No: 108510100032325, IFSC No. UBIN0810851. (Bidder has to upload challan/proof along with Bid in GeM Portal).
 - f) Valid Insurance Surety Bonds
- 11.5. The Demand Draft, Fixed Deposit Receipt, Banker's Cheque, Insurance Surety Bonds or Bank Guarantee (E-Bank Guarantee) shall be drawn on any Commercial Bank in India, in favour of the **"Secretary, Sports Authority of India"**, payable at **New Delhi**. In case of Bank Guarantee, the same is to be obtained from any commercial bank in India as per the format specified under **Annexure V** of the Bid Document.
- 11.6. The Bid Security shall be valid for a period of forty-five (45) days beyond the validity period of the Bid. The Bid Security shall be valid for 135 days (90 days + 45 days) from the date of opening of the Technical Bid.
- 11.7. Earnest Money is required to protect the purchaser against the risk of the bidder's conduct, which would warrant the forfeiture of the EMD. Earnest money of a bidder will be forfeited, if the bidder withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of its tender or if it comes to notice that the information/documents furnished in its tender is incorrect, false, misleading or forged without prejudice to other rights of the purchaser. The

successful bidder's earnest money will be forfeited without prejudice to other rights of Purchaser if it fails to furnish the required performance security within the specified period.

- 11.8. Bid Security of a bidder will be forfeited, if the bidder withdraws or amends its bid or impairs or derogates from the bid or is breach of any condition of the tender documents in any respect within the period of validity of its bid without prejudice to other rights of the Purchaser. Further, if successful bidder fails to furnish the required Performance Security and sign the contract / agreement within the period as specified by SAI in the Letter of Intent/ Notification of Award (NoA), its Bid Security/EMD will be forfeited.
- 11.9. The EMD serves as a safeguard for the Procuring entity against any misconduct or non-compliance by the bidder. The Bid Security shall be forfeited without any further notice if the bidder withdraws, amends, revises, or modifies its bid in any manner within the bid validity period. It shall also be forfeited if the bidder submits false, misleading, forged, or incorrect information or documents, whether deliberately or due to negligence. Additionally, if the successful bidder fails to furnish the required Performance Security within the specified period or engages in fraudulent practices, misrepresentation, or attempts to unduly influence the bidding process at any stage, the Bid Security will be forfeited. Moreover, non-compliance with any conditions outlined in the tender document, as determined by SAI, shall also result in forfeiture of the EMD.
- 11.10. **Return of Bid Security/EMD:** Bid security should be released to unsuccessful bidders once the contract has been signed with the winning Successful Bidder at the earliest after expiry of final bid validity and latest on or before the 30th day after the award of the contract. However, in case of two packet or two stage bidding Bid securities of unsuccessful bidders during first stage i.e. technical evaluation etc should be returned within 30 days of declaration of result of first stage i.e. technical evaluation etc. EMD of the successful bidder should be returned after receipt of performance security as called for in the contract.

12. BIDDERS QUERIES AND RESPONSES THERETO

- 12.1. All enquiries from the Bidders relating to this RFP must be submitted exclusively to the contact person on the email id: procure.kheloindia@gov.in. The queries should necessarily be submitted on or before scheduled date and time mentioned in the following format:

To, Sports Authority of India			
BIDDER'S REQUEST FOR CLARIFICATION			
Name of Organization submitting request		Name & position of person submitting request	Full formal address of the organization including phone and email points of contact.
			Tel:
			Email:
Sl. No.	Bidding Document Reference(s) (Clause number/page)	Content of RFP requiring clarification	Points of Clarification required.
1			
2			

- 12.2. A Bidder requiring any clarification or elucidation on any issue of the Bidding Documents may take up the same with SAI in writing. SAI will respond in writing to such request in pre-bid conference as per the bid schedule. All enquiries should be sent to SAI through email only. SAI shall not be responsible for ensuring that Bidder's enquiries have been received by them. SAI will endeavour to provide a complete, accurate, and timely response to all questions to all the Bidders. However, SAI makes no representation or warranty as to the completeness or accuracy of any response, nor does SAI undertake to answer all the queries that have been posed by the Bidders. All responses given by SAI will be distributed/mailed to all the Bidders or posted on the online portal/website. Bidder should regularly visit the portal for any updates/corrigendum.
- 12.3. SAI will host a Pre-Bid Conference (Hybrid/virtual), scheduled as per the details in the Bid Schedule. The bidder or its authorised representatives may attend the pre-bid conference at their own cost. The purpose of the conference is to provide Bidders with information regarding the RFP and discuss bidder's queries, together with proposed solutions. SAI shall provide each Bidder with an opportunity to seek clarifications regarding any aspect of the RFP during the pre-bid conference. The link shall be provided to the Bidders one hour prior to the scheduled meet.
- 12.4. Within reasonable time period from the Pre-Bid Conference, SAI will issue responses to all of the bidders' written queries, together with any other revised documents (if required).

12.5. Amendments to Bidding Documents:

- i. At any point of time, prior to the deadline for submission of Bids, SAI may, for any reason deemed fit by it, modify the Bidding Documents by issuing suitable amendment(s) to it. Prospective bidders are advised to check the same before submission of bids.
- ii. Such an amendment will be uploaded on SAI website: <https://sportsauthorityofindia.nic.in> , and GeM Portal website: <https://gem.gov.in/>. Bidders are, therefore, advised to refer to SAI website and GeM portal before submitting bids

13. SUBMISSION OF BIDS

- 13.1. Bids to be submitted online as per instructions in Annexure X of the RFP.
- 13.2. SAI will open (online) the Bids at the specified date and time and at the specified place as indicated in the Bid Schedule.
- 13.3. In case the specified date of Bid opening falls on or is subsequently declared a holiday or closed day for SAI, the Bids will be opened at the appointed time on the next working day. (Working day means the day when the office opens after the holiday for routine work).
- 13.4. Bidders must carefully read and understand all terms and conditions before submitting a bid. Submission of a bid shall be deemed as acceptance of all terms and conditions mentioned in the bid document.
- 13.5. Authorized representatives of the Bidders, who have submitted Bids on time may attend the bid opening provided they have their Letters of Authority from the corresponding Bidders acknowledgement letter of bid submission at GeM Portal website: <https://gem.gov.in/>.
- 13.6. The bid is to be opened at the prescribed time and date as indicated in RFP Bid schedule. During the Technical Bid opening, the Bid opening official(s) will read the Salient Features of the Bids like brief description of the services offered and any other special features of the Bids, as deemed fit by the Bid opening official(s).
- 13.7. Financial bids of the technically qualified Bidders shall be opened online at the date, time and as intimated later on GeM Portal website: <http://gem.gov.in/>. The authorized signatories/ representatives of such Bidders who wish to attend the financial bid opening may please do so by showing their bid acknowledgement slip.
- 13.8. Late Bids: Bids received after the specified date and time of receipt of the Bid as mentioned in the Bid schedule mentioned in Clause 2 of the RFP shall not be considered.
- 13.9. The Bidders are required to upload the documents as per Documents to be submitted in Clause 05& Annexure II of this RFP.
- 13.10. Bidders shall submit 'Online Bid' only in PDF/Scanned copy. Hard Copy of Bid documents will not be accepted.
- 13.11. The Bids submitted must be without any overwriting, interlineations, corrections, double typing, etc.
- 13.12. Bidder must ensure that the Technical Bid soft copies do not contain any Commercial items /prices.
- 13.13. All terms and conditions in the bid document shall stand freeze on the date of opening of the bid.
- 13.14. Each page of the bid documents submitted by the Bidder shall be signed and sealed by the Bidder or its authorized signatory.
Modification / withdrawal of bids: The bidder, after submitted the bid, is permitted to submit alterations/modifications to the bid, so long such alteration/ modifications are received duly sealed and marked like original bid, up-to the date and time of submission of bid. No amendment/modification/withdrawal shall be permitted after the expiry prescribed date and time of receipt of bids i.e., during the Bid validity period that commences immediately upon the expiry of Bid Due date and time. The bidder shall be liable for severe actions and consequences including debarment/blacklisting and removal from the empanelment if Bid is withdrawn/amended during the bid validity period and no plea shall be entertained in this regard.
- 13.15. The proof of work orders for claim of relevant experience should be dated on or after the date of registration of the firm/ company/LLP etc.

14. SCRUTINY OF BIDS

The SAI will examine the Bids to determine whether they are complete, whether the documents have been properly signed, stamped and whether the Bids are generally in order. SAI will determine the responsiveness of each Tender to the TE Document without recourse to extrinsic evidence. Each page of the bid document submitted by bidder shall be signed sealed by the bidder or its authorized signatory.

- 14.1. **Rejection of Technical Bids** - In addition to any other reasons stipulated in this RFP, technical Bids may be rejected under any of the following circumstances
- i. Incomplete bids that do not quote for the complete scope of work as indicated in the Bid-related documents, addendum (if any) and any subsequent information given to the Bidder.
 - ii. Information that is found to be incorrect/misleading at any stage during the tendering process.
 - iii. Incomplete Bids.
 - iv. Inclusion of Financial/Price Bid details in a technical Bid, or technical Bids that reveal quotations, in any form
 - v. Non-fulfilment of the eligibility criteria or minimum required score in evaluation criteria set out in this RFP, by the Bidder.
 - vi. Any Bid that does not comply with the conditions laid down by SAI.
 - vii. Any other reasons deemed fit by SAI.

- 14.2. **Rejection of Financial/Price Bids** -In addition to any other reasons stipulated in this RFP, financial/price Bids may be rejected under any of the following circumstances:
- i. Incomplete Bids that do not set out the Service Fee for the complete Scope of Work as indicated in the bidding documents, addendum (if any) and any subsequent information given to the Bidder.
 - ii. Financial/Price Bids made through Tele fax/Telegraphic/Fax/E-mail/by post.
 - iii. Bids which do not confirm unconditional validity of the bid for 90 days from date of opening of Bid.
 - iv. Bids which do not conform to SAI bid format.
 - v. Bids in respect to which the bidder does not accept SAI rectification of clerical/arithmetic discrepancies in the financial/price bid, if any.
 - vi. Any Financial/Price Bid that does not comply with the conditions laid down by SAI

- 14.3. **Other Reasons for Rejection of Bid**-In addition to any other reasons stipulated in this RFP, Bids may be rejected under any of the following circumstances:
- i. Bids in which the Bidder seeks to influence the SAI bid evaluation, bid comparison, or contract award decisions.
 - ii. In view of two bid systems, SAI may first open technical bids. If the same is not complete and lacking with respect to any requirement(s), the same would be rejected straightaway & without opening the Financial/Price bid.

14.4. **Minor infirmity/irregularity/Non-conformity**

If, during the preliminary examination of a Bid, SAI identifies any **minor infirmity and/or minor irregularity and /or minor non-conformity** which does not constitute a material deviation from the terms of the RFP, SAI may, at its discretion, either:

- a. Reject the Bid; or
- b. Communicate its observation to the Bidder in writing (including by registered post, speed post, email, or through the GeM portal), seeking clarification or confirmation within a specified period.

14.5. **Discrepancies in Prices**

- 14.5.1. Bidders are advised to exercise adequate care in quoting the prices. No excuse for corrections in the quoted figures will be entertained after the submission of the Bid.
- 14.5.2. If, in the price structure quoted by a bidder, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly, unless the purchaser feels that the bidder has made a mistake in placing the decimal point in the unit price, in which case the total price as quoted shall prevail over the unit price and the unit price corrected accordingly
- 14.5.3. If there is an error in a total price, which has been worked out through addition and/or subtraction of subtotals, the subtotals shall prevail and the total corrected, and
- 14.5.4. If there is a discrepancy between the amount expressed in words and figures, the amount in words shall prevail.
- 14.5.5. If, as per the judgment of the purchaser, there is any such arithmetical discrepancy in a tender, the same will be suitably conveyed to the bidder by registered/speed post. If the bidder does not agree to the observation of the purchaser, the tender is liable to be ignored.

- 14.5.6. Arithmetic errors in proposals will be corrected as follows: In case of discrepancy between the amounts mentioned in figures and in words, the amount in words shall govern. The amount stated in the proposal form, adjusted in accordance with the above procedure, shall be considered as binding, unless it causes the overall proposal price to rise, in which case the proposal price shall govern.

15. EVALUATION CRITERIA

- 15.1. The Bids of bidder meeting the eligibility criteria at clause 6 (eligibility criteria) above, will be evaluated based on the QCBS (Quality Cum Cost Based Selection) method and the evaluation criteria is mentioned in Clause 2 of **Annexure III- Eligibility & Evaluation Criteria**.
- 15.2. Overall weightage of 70% for Financial Bid and 30% weightage for Technical Bid shall be considered while calculating final score.
- 15.3. The Bid of the Bidder who gets the highest marks shall get the maximum weightage in Technical Evaluation, i.e., 30 marks and the bids of the other Bidders shall be granted weights in proportion to the Bid of the highest Bidder.
- 15.4. A Bidder must get a minimum of 70 marks (out of 100 marks) in the Technical Evaluation to proceed to opening of Financial/Price bid. The price bids of bidders scoring the minimum required marks of 70 in the Technical Evaluation Criteria will only be opened.
- 15.5. The Bid of the Bidder who submits the lowest Financial/ Price bid shall get the maximum weightage (70 marks) and the bids of the other Bidders shall be granted weights in proportion to the Bid of the lowest financial bid.
- 15.6. The Bid of the Bidder, who obtains the highest total score (Ts) across the technical bid and the Financial/Price bid, will be rated as the 'Best Bid' and will be declared as the successful Bidder. Ts will be calculated as defined below:
- $$Ts = (Sf \text{ low } / Sf) * 70 + (St / St \text{ high}) * 30$$
- Where,
- Sf: Evaluated/Quoted Bid Price
 - Sflow: The lowest of all Evaluated Bid Prices among responsive Bids
 - St: The total Technical Score awarded to the Bid
 - Sthigh: The Technical Score achieved by the Bid that was scored best among all responsive Bids
- 15.7. In the event that one or more Bidders have the same Ts value, and the same being the highest i.e., H1, then the bid from the bidder selected as H1 as per GeM will be rated as the 'Best Bid'
- 15.8. In case of minor deviation and/or minor irregularity and/or minor non-conformity in the Bid, SAI reserves the right to waive the same. If a Bid is not Substantially Responsive, it will be rejected by SAI.
- 15.9. Supporting documents for bid evaluation may also be verified during presentation. The bidders are advised to make their presentation strictly according to the evaluation criteria based on the credentials submitted above.

16. DECLARATION OF SUCCESSFUL BIDDER

Before expiry of the Bid validity period, SAI shall notify the successful bidder in writing through a **Notification of Award (NOA)**. Along with the NoA, SAI shall forward a draft **Service Agreement**. The Service Agreement shall incorporate the provisions of the RFP and the Bid submitted by the successful Bidder and **shall not impose obligations more onerous than those stipulated in the RFP**.

- 16.1. Failure of SAI and the successful Bidder to agree upon the terms of the Service Agreement within a reasonable period shall constitute sufficient grounds for **annulment of the award**, whereupon SAI may, at its sole discretion, either:
- Award the contract the next ranked bidder; or
 - Invite fresh Bids.
- 16.2. Upon execution of the Service Agreement and submission of the required **Performance Security**, SAI shall notify all unsuccessful Bidders and refund their Earnest Money Deposits, as applicable.
- 16.3. **Terms of the Service Agreement:** The Service Agreement shall commence on the date of execution and shall remain valid for the period specified therein, unless terminated earlier in accordance with its terms.

GENERAL TERMS AND CONDITIONS OF CONTRACT

17. PERFORMANCE SECURITY

- 17.1. In order to ensure the due performance of the awarded contract, the Service Provider/Successful Bidder shall, within 14 (Fourteen) days of receiving the Notification of Award (NoA) and before signing of the Service Agreement with SAI, furnish an irrevocable bank guarantee (**Annexure XII**) for an amount of 03% of the total accepted value of the contract ("Performance Security") failing which an amount of 0.1% of the Performance Security amount per day of delay shall be levied as penalty. The penalty shall not exceed further seven (07) days beyond which SAI reserves the right to terminate the contract at its sole discretion without any liability, forfeit any payments due to the Bidder, and invoke the Performance Security, if applicable. In case of termination, the Bidder shall be debarred and blacklisted from bidding for any future tenders of SAI for a period of two (02) years, without prejudice to any other rights and remedies available to SAI under the laws of the land.
- 17.2. The Performance Security shall be submitted in the form of an unconditional Bank Guarantee or other valid formats like Fixed Deposit/Demand Draft/ Valid Insurance Surety Bonds/ NEFT Transfer/e-PBG shall be drawn from any Commercial Bank drawn in the favour of below account details, payable at New Delhi and is to be deposited in the office at **DD, Secretariat, Khelo India -1, Stair Entry 5, Sports Authority of India (SAI) Gate No 10, JLN Stadium New Delhi 110003** and/or intimated to the office through mail.
- SECRETARY, SAI,
Union Bank of India
Account No: 108510100032325,
IFSC No. UBIN0810851
- The format for performance security of submitted in form Bank Guarantee is attached at **Annexure XII**.
- 17.3. The Performance Security shall remain valid for 60 days beyond all contractual obligations, including defect liability periods and pending claims. SAI may invoke it in case of default, breach, or non-compliance, and the agency must revalidate and replenish it with in seven (7) days, failing which SAI may recover the amount from pending dues. SAI may also seek periodic revalidation based on contractual needs. The security shall be an unconditional and irrevocable bank guarantee or another approved format, with all costs borne by the agency. No interest shall be payable, and in case of contract termination due to the agency's default, the security shall be forfeited in full.
- 17.4. All incidental charges whatsoever such as premium and commission with respect to the Performance Security shall be borne by the Successful Bidder. No interest will be payable on the Performance Security by SAI.
- 17.5. In the event of any failure/any breach or violation on the part of the Service Provider, which is not cured within reasonable time from receiving a written notice of such failure from SAI, to comply with the requirements of the scope of work specified in this RFP, shall constitute sufficient grounds and entitlement for the enforcement of the Performance Security by SAI, terminate the agreement without further notice, recover damages, blacklist the Bidder and pursue any other remedies available under the law.
- 17.6. The bid of the bidder shall stand expired only when the successful bidder has furnished the required performance security and signed the agreement.
- 17.7. The successful bidder shall be deemed to have complied with all bid conditions only upon furnishing the required Performance Security and signing the Agreement with SAI. Failure to do so shall render the bid null and void, and SAI reserves the right to award the contract to the next eligible bidder without any liability towards the initially selected bidder.

18. SCOPE OF WORK & TIMELINES OF THE PROJECT

- 18.1. The scope of the work required the successful bidder to successfully execute services as mentioned in TOR. The scope of work as indicated is tentative and the requirements may evolve over time. The tentative detailed scope of work during the contract period is mentioned in Annexure I.
- 18.2. The scope and quantity of services specified herein are indicative and may be modified based on the requirements of SAI from time to time. SAI reserves the right to increase or decrease the scope of

work and/or quantities during the period of the contract, without any alteration in the rates, terms, and conditions quoted by the bidder, subject to a variation limit of **up to 25% of the total contract value**, as permissible under the applicable rules and guidelines.

- 18.3. The term of association shall be from the date of execution of the Agreement and shall continue for a period of **01 (One) year** or **52 (Fifty-Two) Sundays**, or until completion of all contractual obligations under the RFP, whichever is later, unless terminated earlier in accordance with the provisions of this RFP. SAI reserves the right to renew/extend the contract, in writing, for a further period on the same terms, conditions and rates, subject to satisfactory performance of the Agency and requirement of SAI.

19. TERMS OF PAYMENT

- 19.1. The Payment shall be released on a monthly basis, subject to verification and certification of the Event Report by the committee constituted by SAI/FIT India for each scheduled Event on Sunday. The committee shall assess the satisfactory execution of the services and certify the Event Report, based on which the payment shall be processed in accordance with the terms of the contract.
- 19.2. The committee shall also record and report any delay, if observed, in the readiness of arrangement, infrastructure, setup, or other event-related requirements. Any such delay shall be dealt with in accordance with the applicable provision of the RFP. The penalties shall be as per clause 21 for the same.
- 19.3. Service Provider must raise their Bills / Invoices in the name of SAI and shall be submitted in first week of every month in SAI for the Scheduled Event Sundays in the preceding month.
- 19.4. Time and quality shall be the essence of the contract and payment will be made at actuals as per the completion of works.
- 19.5. Service Provider should furnish details of the location from where they are going to raise their Bills / Invoices to SAI.

NOTE: In the event that no activity is conducted on any given Sunday, no invoice shall be raised to SAI for that Sunday, and the said Sunday shall be excluded from the total count of 52 Sundays.

- 19.6. Payment must be subjected to deductions of any amount for which the service provider is liable under the tender conditions. Further, all payments shall be made subject to deduction of TDS (Tax deduction at source) as per the current Income-Tax Act and /or any other Govt. Orders / rules. The service provider shall be liable for taxes such as GST or any other applicable tax.
- 19.7. SAI will pay the amount as per the invoice by way of e-transfer/RTGS/NEFT through public financial management system, subject to satisfactory work and other parameters as may be defined by SAI

20. OTHER TERMS AND CONDITIONS OF THE BID

- 20.1. All information / details submitted to SAI shall be supported by documentary proof duly certified by the authorised signatory of the Bidder. Any false, misleading, or incomplete information submitted by the Bidder shall render the Bid liable for rejection, and SAI shall have the right to blacklist and debar the Bidder from future participation in SAI tenders for a period of two (02) years, without prejudice to any other remedies available under law.
- 20.2. Save as expressly authorized by SAI in writing, the Service Provider shall not, without the prior express approval of SAI, directly or indirectly, incur any liabilities on behalf of SAI, pledge the credit of SAI or make any representations or give any warranty on behalf of SAI. Any violation of this clause shall be deemed a material breach, entitling SAI to immediately terminate the contract and claim damages.
- 20.3. The mere submission of Bids in response to this RFP by a Bidder, or the rejection thereof by SAI, in its absolute discretion, shall not itself constitute any relationship, legal or otherwise, between SAI and the Bidder or give rise to or be deemed to give rise to any cause or grievance to the Bidder against SAI and further shall not for any reason or in any manner confer on the Bidder any right or entitlement to raise any claim regarding any term or condition contained herein nor in respect of any act or omission or decision taken by SAI. The Bidder waives any and all rights to challenge or contest any decision of SAI regarding the selection, rejection, or evaluation of any Bid, except as permitted under applicable law.
- 20.4. The Bidder must strictly comply with all terms and conditions herein. SAI reserves the right to call upon any or all the Bidders to satisfy SAI regarding the correctness and genuineness of any document submitted or information furnished by the Bidder or may call for any additional documents / information from the Bidders to verify the information provided by the Bidder or may further seek any

clarification or elaboration from the Bidder at any time prior to the finalization of the Bid. However, this shall not be construed to confer any kind of right or entitlement on the Bidder to submit any additional document / information after the submission of its Bid. Further, SAI may call upon any or all the Bidders to make a presentation to SAI in respect of the capabilities represented by the Bidder at any time prior to the finalization of the Bid. Any Bidder who refuses to or otherwise neglects to make such presentation to SAI shall not be considered for any further evaluation and shall stand immediately disqualified. Failure of any Bidder to comply with such requests or to provide the necessary documents or presentations shall result in immediate disqualification without any further consideration.

- 20.5. The quality of services anticipated to be provided by the Bidder (to be determined primarily on the basis of the documents/information provided by the Bidder) shall be material criteria for awarding the contract as defined in Clause 15 of this document.
- 20.6. The Bidder shall maintain and provide, at its own expense and to the reasonable satisfaction of SAI, such offices, and other premises, as may be necessary for the efficient and effective performance of its obligations under the scope of work. Any failure to meet the required service quality standards or operational timelines shall entitle SAI to levy penalties, withhold payments, and/or terminate the contract.
- 20.7. Privileges: The following privileges shall be extended to the Service Provider:
 - a. Performance certificate to be issued by SAI to the Service Provider upon the satisfactory discharge of its services in respect of each event/monthly period, as applicable.
 - b. Successful completion certificate to be issued by SAI after completion of contract to the satisfaction of SAI.
- 20.8. Governing Law and Jurisdiction: The RFP and the relationship between the Bidder and SAI shall be interpreted in accordance with the laws of India. The Courts of Delhi shall have exclusive jurisdiction over any dispute arising in relation to the RFP and/or the relationship between the Bidder and SAI.
- 20.9. It will be the responsibility of each Bidder to fully acquaint itself with all operational and legal conditions and factors which may have any effect on the execution of the awarded contract as described in the RFP. SAI shall not entertain any request for clarification from the Bidder in relation to such operational or legal conditions. Further, no financial adjustments to the Bids shall be made subsequent to the submission of the Bid on any account whatsoever, including on account of the failure of the Bidder to apprise itself of any legal or local operational conditions / factors. The Bidder cannot be taken over/bought over by another company during the contract phase. SAI may, at any time, immediately terminate the contract by giving written notice to the successful Bidder without any compensation or liability, if the Bidder commits any breach of contract, has misrepresented, or becomes bankrupt or otherwise insolvent, and/or SAI is not satisfied with the work of the Bidder provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to SAI. However, in the event SAI, wishes to terminate for convenience, it shall serve a notice period of 30 days to the Bidder, without any cost and/or liability.
- 20.10. The bidder must monitor and deploy sufficient skilled manpower to complete the deliverables as per timelines mentioned in Scope of Work. However, the manpower as deployed by the Bidder, shall remain in the employment of the Bidder for all purposes and there shall be no employer-employee relationship between SAI and personnel employed by the Bidder. The relationship between SAI and the Bidder shall be on principal basis only. Furthermore, SAI shall have no responsibility or liability concerning the deployed manpower, including but not limited to their welfare, performance, compensation, or any employment-related matters.
- 20.11. The relationship between SAI and the Bidder shall be purely on a principal-to-principal basis. Nothing contained herein shall be construed to create any partnership, joint venture, agency, employment, or fiduciary relationship between the parties.
- 20.12. The Bidder shall be solely responsible for ensuring timely payment to its employees, staff, or subcontractors ("if specifically permitted in writing by SAI") deployed in the project and for complying with all applicable laws, including but not limited to:
 - a. Labour laws
 - b. Minimum wage regulations
 - c. Provident fund and gratuity laws
 - d. Employee insurance
 - e. Any other statutory obligations applicable under Indian law
- 20.13. The Bidder must not have been debarred, blacklisted, or disqualified by any court, regulatory authority, or government organization at the time of bidding or during the execution of the contract.

Any concealment of such facts shall lead to immediate termination of the contract and forfeiture of any Performance Security or payments due.

20.14. The bidder has to ensure proper deployment of resources at site during all phases and the deployment plan should be communicated to the purchaser in advance.

21. PENALTY

21.1. The penalties shall also be applicable under following circumstances:

- The Agency shall ensure that all event-related arrangements, including but not limited to venue setup, infrastructure, equipment, branding, registration counters, barricading, signage, manpower deployment, medical and safety arrangements, are fully completed and made ready for inspection by 05:00 PM on the day preceding the Event Day.
- SAI may conduct an inspection at any time after 05:00 PM on the preceding day to verify the readiness of the event. Any deficiency observed during such inspection shall be required to be rectified immediately.

S. No.	Delay in Achieving Event Readiness (beyond 05:00 PM on the day preceding the Event Day)	Penalty
1	Up to 2 hours (05:00 PM to 07:00 PM)	5% of the Invoice Value of the concerned Event
2	More than 2 hours and up to 4 hours (07:00 PM to 09:00 PM)	10% of the Invoice Value of the concerned Event
3	More than 4 hours and up to 12 hours (09:00 PM to 5:00 AM (Event Day))	20% of the Invoice Value of the concerned Event
4	readiness not achieved by 5:00 AM (Event Day)	100% of the Invoice Value of the concerned Event

- If the agency fails to conduct the event on any of the scheduled Event Sunday, SAI shall terminate the contract, rights for which shall remain with SAI.

21.2. No Penalty will be imposed on SAI for delay attributable to it and no Penalty will be imposed on either party for reasons which fall within the ambit of Force Majeure as per Clause 28 of this RFP.

21.3. Notwithstanding anything to the contrary in this Agreement, in no event shall either Party be liable, whether in contract or in tort or otherwise for special, punitive, indirect or consequential damages, including without limitation, loss of profits or revenue arising under or in connection with this Agreement.

21.4. SAI will make payments after necessary deductions of penalty (if any).

22. GENERAL TERMS AND CONDITIONS

22.1. Any default or breach in discharging obligations under this RFP by the selected Bidder while rendering services / supplies to SAI, shall invite all or any actions / sanctions, as the case maybe. The decision of SAI arrived at as above will be final and no representation of any kind will be entertained on the above. Any attempt by any bidder to put pressure of any kind, may disqualify the bidder for the present RFP and the bidder may also be liable to be debarred from bidding for SAI /SAI RFPs in future for a period of at least (02) two years.

22.2. SAI reserves the right to modify and amend any of the stipulated condition/criterion given in this RFP, depending upon project priorities vis-à-vis urgent commitments.

22.3. SAI also reserves the right to accept/reject a bid, to cancel/abort RFP process and/or reject all bids at any time prior to award of work without thereby incurring any liability to the affected agencies on the grounds of such action taken by SAI.

22.4. SAI may not award any work to the any bidder at its own discretion without assigning any reason thereof.

22.5. Any default by the bidders in respect of RFP terms & conditions will lead to rejection of the bid.

22.6. The decision of SAI arrived during the various stages of the evaluation of the bids is final & binding on all bidders. Any representation towards these shall not be entertained by SAI. Reasons for rejecting a bid will be disclosed only when an enquiry is made by the concerned bidder.

22.7. In case the bidder is found in-breach of any condition(s) of RFP at any stage during the course of project deployment period, the legal action as per rules/laws will be taken.

- 22.8. Any attempt by bidder to bring pressure towards SAI's decision making process, such Bidder shall be disqualified for participation in the present RFP and those Bidders may be liable to be debarred from bidding for SAI /SAI RFPs in future for a period of at least (02) two years.
- 22.9. Printed/written conditions mentioned in the RFP bids submitted by Bidder will disqualify them and will not be binding on SAI.
- 22.10. Upon verification, evaluation/assessment, if in case any information furnished by the Agency is found to be false/incorrect, their total bid shall be summarily rejected and no correspondence on the same, shall be entertained. SAI will not be responsible for any misinterpretation or wrong assumption by the Agency, while responding to this RFP.
- 22.11. Only those bidders, who satisfy the eligibility requirements and accept the terms and conditions of this RFP document, shall be short-listed for further evaluation.
- 22.12. It is urged through this RFP that misrepresentation of facts shall be dealt with seriously and may lead to debarring from bidding for SAI /SAI RFPs in future for a period of at least (02) two years.
- 22.13. Bidders are requested to share information which is true and based some tangible proofs.
- 22.14. Effective Date of Contract: The Contract shall become effective from date of execution of the Agreement (the "Effective Date") and shall remain in force until all obligations of both parties under the Contract have been fulfilled. The delivery of goods, supply of items, and performance of services shall commence from the effective date of the supply order.
- 22.15. It is urged through this RFP that misrepresentation of facts shall be dealt with seriously and may lead to debarring of the bidder from all Sports Authority of India tenders/RFPs for a period of 2 (two) years.

23. PATENTS, COPYRIGHT & INTELLECTUAL PROPERTY RIGHTS, SOURCE CODES

- 23.1. Intellectual Property Rights for any software property and documents (including source codes, databases, documents, training manuals, course content etc.), if developed exclusively for this project shall lie with the Purchaser in perpetuity for all purposes. The Intellectual Property Rights of all the software code, data, algorithms, documentation, manuals, etc. Generated as a part of implementation of this project shall solely vest with the SAI. However, nothing in the contract shall affect the ownership of any Intellectual Property owned by the bidder as of the Date of Issue of NOA ("Pre-existing IP"). Bidder shall retain all right, title and interest it holds in such Pre-Existing IP.
- 23.2. The Bidder shall ensure that there is no infringement of any Intellectual Property Rights (IPR) of third parties. However, if a third party claims that a product delivered by the Bidder/ to SAI infringes that party's patent or copyright/IPR's in any form, the Bidder shall keep SAI fully indemnified in this regard and shall defend SAI against that claim at the Bidder's/ expense and pay all costs, damages, and attorney's fees that a court finally awards or that are included in a settlement approved by the Bidder.
- 23.3. The Bidder agrees and acknowledges that all Intellectual Property Rights of work created by the Bidder in pursuance to this RFP/Tender Documents shall stand vested in favour of SAI for all purposes.

24. HANDOVER

- 24.1. The selected bidder shall prepare a handover policy which shall be approved by Purchaser.
- 24.2. The handover shall be done by Purchaser at the end of the contract as per the policy document and other remedial changes required if any at the end of the contract period with the approval of Purchaser.
- 24.3. Handover shall include all official material (soft and hard copies), if any and any related documents.
- 24.4. Non-compliance may lead to forfeit of due payments and performance security/bank guarantee, and other necessary action as may deem fit to Purchaser.

25. REPRESENTATIONS AND WARRANTIES

- 25.1. SAI, along with its employees, representatives, advisers, make no representation or warranty and shall have no liability to any person including any Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way in this Selection Process.
- 25.2. SAI may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this RFP.

- 25.3. The Bidder declares that all the information provided are truthful information without concealment of any facts. In case, at any stage, it is found that any information given by the Bidder is false / incorrect / concealed, then SAI shall have the absolute right to take any action as deemed fit including but not limited to dropping the Bidder from consideration for award of work and/or debarment/blacklisting etc. without incurring any liability to the affected bidder(s) on the ground of SAI/MYAS's action.
- 25.4. The Bidder declares that no effort has been used by the Bidder to influence the Bid comparison / evaluation / work award decision by way of overt / covert canvassing. Such an effort shall result in non-consideration / rejection of its Bid.

26. INDEMNIFICATIONSAND LIABILITIES

- 26.1. The bidder shall fully indemnify, hold harmless and defend MYAS/ SAI and its Officers/Employees/Agents/Stockholders/Affiliates from and against all claims, demands, actions, suits, damages, liabilities, losses, settlements, judgments, costs, and expenses (including but not limited to reasonable attorney's fees and costs), whether or not involving a third-party claim including claims for infringement of Intellectual Property Rights, which arise out of or relate to:
- any breach of any representation or warranty of the bidder contained in the RFP,
 - any breach or violation of any covenant or other obligation or duty of the bidder under this RFP.SAI accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any Bidder upon the statements contained in this RFP.
- 26.2. SAI reserves the right to accept or reject any or all proposal (s) or to annul the RFP process in to and reject all proposals at any time prior to award of contract without assigning any reason whatsoever and without thereby incurring any liability to the affected bidder (s) on the ground of SAI's action.
- 26.3. The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Bids including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by SAI or any other costs incurred in connection with or relating to its Bids. All such costs and expenses will remain with the Bidder and SAI shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by the Bidder in preparation or submission of the Bids, regardless of the conduct or outcome of the Selection Process.
- 26.4. The Bidder hereby undertakes to indemnify SAI against all losses and claims in respect of death or injury to any person or loss or damage to any property which may arise out of or in consequence of the execution and completion of works and remedying defects therein and against all claims, proceedings, damages, costs charges and expenses whatsoever in respect thereof or in relation thereto.
- 26.5. The Bidder hereby undertakes that SAI shall not be liable for or in respect of any damages or compensation payable to any workman or other person in the employment of Operator or any of his contractors/ sub-contractors/ sub-contractor. The Bidder shall indemnify and keep indemnified SAI against all such damages and compensation, all claims' proceedings, damages, costs, charges and expenses whatsoever in respect thereof or in relation thereto.
- 26.6. The Successful Bidder shall at all times indemnify and keep indemnified SAI against all claims/third party claims/damages etc. for any infringement of Intellectual Property Rights (IPRs) while providing its services under the Project.
- 26.7. The Successful Bidder shall at all times indemnify and keep indemnified SAI against any claims in respect of any damages or compensation payable in consequences of any accident, demise, or injury sustained or suffered by its (the Successful Bidder's) employees or agents or by any other third Party resulting from or by any action, omission or operation conducted by or on behalf of the Successful Bidder.
- 26.8. The Successful Bidder shall at all times indemnify and keep indemnified SAI against and any claims by Employees in respect of wages, salaries, remuneration, compensation, or the like.
- 26.9. The Bidder shall indemnify and keep indemnified SAI for any losses/penalties on this account levied by any judicial/statutory authorities/courts on the Bidder.
- 26.10. The Bidder hereby indemnifies SAI against any loss, damage or liabilities arising as a result of any act of omission or commission on part of Bidder or on part of its personnel or in respect of non-observance of any statutory requirements or legal dues of any nature.
- 26.11. All claims regarding indemnity shall survive the termination or expiry of the Contract.

27. TERMINATION

- 27.1. If the agency fails to conduct the event on any of the scheduled Event Sunday, SAI shall have the right to terminate the contract.

27.2. SAI may terminate the Service Agreement:

- a) Immediately in case the Bidder/Service Provider is in direct breach of contractual terms and conditions and in the performance of its contractual obligations.
- b) By giving 30 days' notice in the event services of the Bidder are not satisfactory or up to the mark.
- c) Immediately, if the Bidder/Service Provider becomes insolvent or goes into liquidation or receivership, whether compulsory or voluntary, and which has substantial bearing on providing services under the Service Agreement.
- d) By giving 30 days' notice, if the Service Provider fails to comply with any final decision reached as a result of arbitration proceedings
- e) Immediately, if the Service Provider is determined to have engaged in corrupt or fraudulent practices in competing for or in executing the Service Agreement.
- f) Immediately, if the Service Provider submits to SAI a false statement which has a material effect on the rights, obligations, or interests of SAI.
- g) By giving 60 days notices for Any other reason as deemed fit by SAI

27.3. The Successful Bidder may terminate the Agreement, by serving a 60-day written notice to SAI, if they reasonably determine and submit that they can no longer provide the Services in accordance with applicable law or professional obligations and in such scenarios, SAI reserves the right to forfeit the Performance Security after due evaluation.

28. FORCE MAJEURE

- 28.1. For purposes of this Clause, "Force Majeure" means an event beyond the control of the Successful bidder and not involving the Successful bidder's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts done in sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, pandemics quarantine restrictions lockdowns and freight embargoes. The Successful Bidder shall not be liable for imposition of any such sanction so long the delay and/or failure of the Successful Bidder in fulfilling its obligations under the contract is the result of an event of Force Majeure.
- 28.2. If a Force Majeure situation arises, the Successful Bidder shall promptly notify SAI, New Delhi in writing of such conditions and the cause thereof within 7 (seven) days of occurrence of such event. Unless otherwise directed by SAI, New Delhi in writing, the Successful Bidder shall continue to perform its obligations under the contract as far as reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
- 28.3. If the performance in whole or in part or any obligation under this contract is prevented or delayed by any reason of Force Majeure for a period exceeding 60 (sixty) days, SAI may at its option terminate the contract without any financial repercussion on either side.
- 28.4. In case due to a Force Majeure event SAI, New Delhi is unable to fulfil its contractual commitment and responsibility, SAI, New Delhi will notify the Successful Bidder accordingly and subsequent actions taken on similar lines described in above sub-paragraphs.
- 28.5. During the period of their inability to perform the obligations under the Agreement as a result of an event of Force Majeure and timely intimation by the Bidder, SAI shall assess the situation and then decide the application of Force Majeure. Once the duration is defined under the Force Majeure category/ situation no payments are expected to be made by the Bidder.

29. DISPUTE SETTLEMENT MECHANISM

- 29.1. All disputes, differences or controversies of whatsoever nature arising out of or in relation to this RFP (including its interpretation) between the Bidder and SAI, and notified in writing by either Party to the other, shall in the first instance be attempted to be resolved amicably through the mediation procedure provided under Clause 29.2.
- 29.2. In any dispute, claim, or difference of any kind arises between the Parties in connection with or arising out of this RFP, including its interpretation, the Parties shall first endeavour to resolve the dispute amicably through mediation in accordance with the provisions of the **Mediation Act, 2023**. The mediation shall commence upon written notice of dispute by either Party and shall continue for a period not exceeding **thirty (30) days**, extendable by mutual consent. The mediation shall be conducted in New Delhi. If the dispute remains unresolved after such period, either Party may refer the matter to arbitration in accordance with Clause 29.3.
- 29.3. Arbitration: If any difference or disputes arises under this RFP and/or the Agreement, as the case may be, which cannot otherwise be amicably resolved between the parties through Mediation, then such

dispute shall be settled by way of arbitration and either Party shall be entitled to refer the dispute to Arbitration under Arbitration & Conciliation Act, 1996 or any statutory modifications or re-enactment thereof in force. The Arbitration shall be conducted before Arbitral Tribunal comprising of a sole arbitrator to be appointed with the mutual consent of the Parties or appointed by Hon'ble High Court of Delhi while deciding an application under Section 11 of the Act. The arbitration proceedings shall be conducted as per Arbitration and Conciliation Act, 1996, or any statutory modification or re-enactment then in effect.

- 29.4. The venue for arbitration shall be India International Arbitration Center, New Delhi in accordance with the D.O. No. A-60011/50/2023-ADR dated 05.04.2024 and the courts of New Delhi shall be vested with exclusive jurisdiction and the seat/venue of arbitration shall be at New Delhi and the language of arbitration proceedings and that of all documents and communications between the parties shall be English.
- 29.5. The arbitration award shall be final, and the judgment thereupon may be entered in the courts of competent jurisdiction or application may be made to such court for a judicial acceptance of the award and an order of enforcement, as the case may be.
- 29.6. Each party shall bear the cost of preparing and presenting its case and the cost of arbitration, including fees and expenses of the arbitrator shall be shared equally by both the parties unless the award otherwise provides.
- 29.7. The parties shall continue to perform their respective obligations under this contract during the pendency of the Arbitration proceedings except in so far as such obligations are the subject matter of Arbitration proceedings.
- 29.8. SAI shall have the right to bring an action seeking injunctive or other equitable relief before the courts at New Delhi, India if it reasonably believes that damages may not be an adequate remedy for any breach by the Bidder.

30. APPLICABLE LAW

- 30.1. The contract shall be governed by and interpreted in accordance with the laws of India for the time being in force.

31. RESERVED RIGHTS

- 31.1. SAI reserves the right to;
 - i. Accept/reject any of the RFP clause in full or part without assigning any reason thereof.
 - ii. Revise the requirement at a later stage as and when required.
 - iii. Amend, modify, relax, or waive/delete any of the conditions/ scope of work stipulated in the RFP wherever deemed necessary, even after award of work.
- 31.2. In the event of any misstatement or misrepresentation being discovered or detected in the information furnished from the documents submitted by the Bidder in response to this RFP or at any later stage, or in the event of any contravention by the Bidder of any condition or criterion stipulated, SAI shall terminate or cancel the appointment / engagement of the Bidder, and nothing shall be payable or be paid by SAI to the Bidder as compensation/damages or penalty.
- 31.3. SAI will not be liable for any costs, damages or losses incurred by any Bidder participating in this RFP, if SAI decides to cancel the RFP process or for any reason whatsoever.
- 31.4. The Bidder shall be responsible for all costs incurred in connection with participation in the RFP process, including but not limited to costs incurred in conduct of informative and other diligence activities, participation in meetings / discussions / presentations, preparation of proposal or costs incurred for providing any additional information required by SAI to facilitate the evaluation process.
- 31.5. The submission of a response to this RFP by any Bidder confirms the Bidder's acceptance of all terms and conditions of this RFP including the amended terms and conditions (if any). Further, by doing so, the Bidder acknowledges that it has:
 - Understood and examined the extent of the Rights, scope of Work and other information made available in writing by SAI, for the purpose of this RFP.
 - Examined all information relevant to the risks, contingencies and other circumstances that could affect the RFP; and
 - Satisfy itself as to the correctness and sufficiency of the RFP.
 - Bidders to this RFP or their agents may not make any contact with any party employed by or directly associated with SAI or any of its government partners in relation to this RFP. Any

clarifications and all information will be via e-mail only to Procure.kheloindia@gov.in. No queries shall be entertained by SAI after scheduled date and time mentioned in Bid schedule of the RFP.

32. CORRUPT OR FRAUDULENT PRACTICES

- 32.1. The Bidders and their respective officer, employees, agents and advisers shall observe the highest standard of ethics during the Bidding Process and subsequent to the issue of the NOA and during the subsistence of the Agreement, the Authority may reject a BID, withdraw the NOA, or terminate the Agreement, as the case may be, without being liable in any manner whatsoever to the Bidder, if it determines that the bidder, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice in the Bidding Process. In such an event, the Authority shall be entitled to forfeit and appropriate the BID Security or Performance Security, as the case may be, as Damages, without prejudice to any other right or remedy that may be available to the authority under the Bidding Documents and/ or the Agreement, or otherwise.
- 32.2. It is required by all concerned namely the Bidders/Successful Bidders etc to observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, SAI: -
- i. Will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent or collusion or coercive practices in competing for the contract in question.
 - ii. Will declare a firm ineligible or debar/blacklist, either indefinitely or for a stated period of time, to be awarded a contract by SAI if it at any time determines that the firm has engaged in corrupt or fraudulent or collusion or coercive practices or gross/deliberate negligence in competing for, or in executing the contract.
 - iii. For the purpose of this clause, the following terms shall have the meaning hereinafter respectively assigned to them:
 - 32.2.1 **"corrupt practice"** means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the actions of any person connected with the selection process (for avoidance of doubt, offering of employment to or employing or engaging in any manner whatsoever, directly or indirectly, any official of SAI who is or has been associated in any manner, directly or indirectly, with the selection process or the NOA or arising therefrom, before or after the execution thereof, at any time prior to the expiry of one year from the date such official resigns or retires from or otherwise ceases to be in the service of SAI, shall be deemed to constitute influencing the actions of a person connected with the selection process); or engaging in any manner whatsoever, whether during the selection process or after the issue of the NOA or after the execution of the Agreement, as the case may be, any person in respect of any matter relating to the NOA, who at any time has been or is a legal, financial or technical adviser of SAI in relation to any matter concerning the RFP;
 - 32.2.2 **"fraudulent practice"** means a misrepresentation or omission of facts or suppression of facts or disclosure of incomplete facts, in order to influence the selection process;
 - 32.2.3 **"coercive practice"** means impairing or harming, or threatening to impair or harm, directly or indirectly, any person or property to influence any person's participation or action in the selection process;
 - 32.2.4 **"undesirable practice"** means establishing contact with any person connected with or employed or engaged by SAI with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the selection process; or having a conflict of interest; and;
 - 32.2.5 **"restrictive practice"** means forming a cartel or arriving at any understanding or arrangement among Bidders with the objective of restricting or manipulating a full and fair competition in the selection process.
- 32.3. SAI reserves the right not to conclude the Contract and in case contract has been issued, terminate the same, if, found to be obtained by any misrepresentation, concealment, and suppression of material facts by the Bidder. In addition, Bid Security/Performance Security (as the case may be) deposited by

the Bidder shall be forfeited and legal as well as administrative action for such misrepresentation, concealment & suppression of material facts shall be initiated."

33. CONFIDENTIALITY

- 33.1. The Bidder acknowledges that this Request for Proposal ("RFP"), together with all information, documents, data and materials made available by or on behalf of the Sports Authority of India ("SAI") in connection with the bidding process, is confidential in nature. The Bidder shall maintain the confidentiality of such information and shall not disclose the same to any person, except to its directors, officers, employees, professional advisers (including legal, financial and tax advisers), or other representatives who have a legitimate need to know such information for the purpose of preparing and submitting its Bid, provided that such persons are bound by confidentiality obligations no less stringent than those contained herein. The Bidder shall remain responsible for any breach of confidentiality by such persons. Any unauthorised use or disclosure of confidential information relating to the bidding process may, at the sole discretion of SAI, result in the rejection of the Bid, without prejudice to any other rights or remedies available to SAI under this RFP or Applicable Law.
- 33.2. The Bidder shall maintain the confidentiality of all Confidential Information received from or on behalf of SAI and shall not use or disclose such Confidential Information except as expressly permitted under this RFP or with the prior written consent of SAI. The Bidder shall not use any Confidential Information, including any work product, reports, analyses or other materials prepared at SAI's cost or expense, for the benefit of any third party or for any purpose other than the performance of its obligations under this RFP and the Contract. The Bidder shall not identify SAI as its client or make any public announcement, press release, advertisement or other public communication concerning this RFP, the bidding process or the Contract without the prior written approval of SAI. Upon completion or termination of the bidding process or the Contract, or upon the request of SAI, the Bidder shall promptly return or, where so directed by SAI, securely destroy all Confidential Information, including all copies thereof, and certify such return or destruction in writing. The obligations contained in this Clause shall survive the expiry or termination of the bidding process or the Contract and shall continue for a period of five (5) years thereafter; provided, however, that such obligations shall continue for so long as any Confidential Information constitutes a trade secret or is otherwise required by Applicable Law to remain confidential.
- 33.3. All information and documents submitted by the Bidder shall be treated as confidential by SAI and shall not be disclosed to any third party except:
- a) for the purpose of evaluating the Bid or administering the procurement process;
 - b) where disclosure is required under Applicable Law, judicial order, directions of a competent regulatory authority, audit requirements or governmental instructions; or
 - c) where such disclosure is otherwise permitted under this RFP.

34. CONFLICT OF INTEREST

- 34.1. The Bidder shall not have any Conflict of Interest that may adversely affect the bidding process, the evaluation of Bids or the performance of the Contract. Any Bidder found to have a Conflict of Interest shall be liable to disqualification from the bidding process.
- 34.2. In the event of such disqualification, SAI shall be entitled to forfeit the Earnest Money Deposit ("EMD"), where applicable, as a genuine pre-estimate of the loss likely to be suffered by SAI, including the time, cost and effort incurred in evaluating the Bid, without prejudice to any other rights or remedies available to SAI under this RFP, the Contract or Applicable Law.

35. TRANSFER AND SUB-CONTRACTING

- 35.1. The Bidder shall not assign, transfer, novate, delegate, subcontract or otherwise dispose of any of its rights or obligations under this RFP or the Contract, in whole or in part, without the prior written consent of SAI.
- 35.2. Any assignment, transfer, delegation or subcontract made without such approval shall be void and shall constitute a material breach of the Contract.

36. AWARD OF CONTRACT

- 36.1. **Award Criteria:** Subject to the provisions of this RFP, SAI shall award the Contract to the Bidder whose Bid is determined to be substantially responsive and is evaluated as the Most Responsive Bid in accordance with the evaluation process prescribed in this RFP.
- 36.2. **Variation in Scope:** At the time of issuance of the Notification of Award ("NoA") or execution of the Contract, SAI reserves the right to increase or decrease the scope of work, quantity of services and/or the Contract duration by up to twenty-five percent (25%) of the original tender value, on the same rates, terms and conditions. The Successful Bidder shall be bound to accept such variation.

No variation beyond the aforesaid limit shall be made except in accordance with Applicable Law and the terms of the Contract.

36.3. Letter of Award

- 36.3.1. Prior to the expiry of the Bid validity period, SAI shall notify the Successful Bidder of the award by written notice, including by electronic mail, through the issuance of a Letter of Award.
- 36.3.2. Where the procurement process is not completed within the Bid validity period, SAI may request the Bidders to extend the validity of their Bids for such period as may be considered necessary.
- 36.3.3. The Letter of Award shall constitute SAI's acceptance of the Successful Bidder's Bid. Where execution of a formal Contract is contemplated under this RFP, the rights and obligations of the Parties shall thereafter be governed by such Contract.
- 36.3.4. The Earnest Money Deposits of unsuccessful Bidders shall be returned in accordance with the applicable procurement rules and, in any event, not later than thirty (30) days after the award of the Contract or the expiry of the final Bid validity period, whichever is later.
- 36.3.5. Execution of Contract: Within seven (7) days of receipt of the Letter of Award, the Successful Bidder shall communicate its unconditional acceptance thereof in writing.
- 36.3.6. The Successful Bidder shall execute the Contract with SAI within thirty (30) days from the date of issuance of the Letter of Award, or within such extended period as may be permitted by SAI.
- 36.3.7. If the Successful Bidder fails to execute the Contract within the prescribed period, SAI shall be entitled to forfeit the Earnest Money Deposit, where applicable, cancel the award and award the Contract to another eligible Bidder, without prejudice to any other rights or remedies available under Applicable Law.
- 36.3.8. The Successful Bidder shall commence the Services in accordance with the Work Order(s) and the timelines specified therein.

37. LIMITATION OF LIABILITY

- 37.1. Except in cases of fraud, criminal negligence or wilful misconduct, the aggregate liability of SAI arising out of or in connection with this RFP or the Contract, whether in contract, tort (including negligence), statute or otherwise, shall not exceed the total Contract Price.
- 37.2. Nothing contained herein shall limit any liability that cannot be excluded or limited under Applicable Law.

38. RIGHTS OF SAI TO RECOVER DAMAGES

- 38.1. **Without prejudice to any other rights or remedies** available under this RFP, the Contract or Applicable Law, SAI shall be entitled to recover from the Successful Bidder all damages arising from any breach of the Contract, including damages for any shortfall in performance and liquidated damages, wherever applicable.
- 38.2. The remedies provided under this RFP shall be cumulative, and the exercise of one remedy shall not preclude SAI from exercising any other remedy available under the Contract or Applicable Law.
- 38.3. In the event of default by the Successful Bidder, SAI shall also be entitled to procure the required goods and/or services from alternative sources at the risk and cost of the Successful Bidder and recover from the Successful Bidder any additional expenditure or losses incurred by SAI on account of such procurement.

ANNEXURE "I" | TERMS OF REFERENCE (TOR)

1. General

Sports Authority of India, (hereafter referred as "SAI") an autonomous organisation established by Ministry of Youth Affairs & Sports, Government of India invites Online Bids from qualified Firms to associate with SAI as an Event Management Agency for conducting "Sundays on Cycle" Event by FIT India.

2. About SAI

Sports Authority of India (SAI), under the aegis of Ministry of Sports & Youth Affairs has been entrusted with twin objectives of promoting sports and achieving sporting excellence at the National and International level. SAI has played a significant role in shaping India's sports development by providing training to elite athletes and at the same time operating a number of schemes for identification and development of young talent. Through its sports promotional schemes, SAI supports and nurtures talent amongst youth, and provides them with requisite infrastructure, equipment, coaching facilities, and competition exposure. In addition to promote sports, SAI has also been a key in promoting awareness among general public on adopting a fit and healthy lifestyle. Khelo India and Fit India are the programmes been implemented with the abovementioned objectives.

3. Objective:

The objective to engage an Event Management Agency (EMA) for the end-to-end implementation of all 52 events to be organized by SAI in Delhi and/or any other location across India for the entire period of contractual obligations (52 Sundays) i.e. Sundays on Cycle event under the FIT India Mission to ensure seamless planning, coordination, and execution.

The Event Management Agency (EMA) will be responsible for end-to-end planning, execution, and reporting of all 52 Sundays on Cycle events to be organized by SAI in Delhi and/or any other location across India during the contract period. This includes route planning, stakeholder coordination, branding, digital promotions, on-ground logistics, medical and safety arrangements, cycle management, and post-event reporting. The EMA will deploy trained manpower, manage volunteers, and ensure seamless execution while maintaining consistent branding and participant engagement throughout the year.

Their expertise will help maintain high safety standards, efficient crowd management, and a well-structured event experience. Additionally, they will enhance visibility through strategic marketing and media outreach, ensuring maximum participation and engagement.

The arrangements and setup for the event on the Event Sunday shall be in place completely and ready at least by 05:00 PM on the day preceding the Event Day.

Ex: The Agency shall ensure that all event-related arrangements, including but not limited to venue setup, infrastructure, equipment, branding, registration counters, barricading, signage, manpower deployment, medical and safety arrangements, are fully completed and made ready for inspection by 05:00 PM on the day preceding the Event Day. **Any delay beyond this timeline shall attract penalties as per the clause 21.**

4. Scope of Work / Major Heads for Conducting Sundays on Cycle Event.

The Event Management Agency (EMA) shall be responsible for end to end planning, coordination, execution, monitoring and reporting of event across India. The broad scope of work shall include, but not be limited to the following:

1. Scope of Work / Major Heads for Conducting Sundays on Cycle Event.

The Event Management Agency (EMA) shall be responsible for end to end planning, coordination, execution, monitoring and reporting of event across India. The broad scope of work shall include, but not be limited to the following:

S. No.	Major Head	Indicative Scope / Line items
1	Event Planning, Ideation and Coordination	The EMA shall deploy one dedicated Event Manager having minimum 7 years' experience in managing large-scale public events. The Event Manager shall attend at least two review meeting every week (preferably Tuesday and Friday) with the Fit India Division. The Event Manager shall conceptualize the weekly theme, prepare the event design, execution strategy, venue and route recce, stakeholder coordination and overall event planning. Absence of Event Manager in the meeting shall attract penalty @10,000 per meeting
2	Route Planning & Permissions	Route finalisation, route map preparation, Coordination with Police, Traffic Police and local authorities, public gathering permissions, road safety arrangements and all statutory approvals required for smooth conduct of the event.
3	Venue & Route Setup	Complete event setup including stage, registration area, branding, barricading, game zones, signage, parking, refreshment area, public movement plan and all infrastructure shall be completed one day prior to the event at 5 pm . Delay attributable to the EMA shall attract a penalty as per clause 21 of the RFP .
4	Branding & Creative Development	The EMA shall prepare all event branding, creative concepts, theme-based designs, social media creatives, standees, banners, flags, backdrops and branding elements. A Branding & Creative Deck shall be submitted for approval at least T-3 days before every event. Delay in execution of work within the allocated timeline shall attract penalty @ 1% of the Invoice Value of the concerned Event per day.
5	Stage, Sound & Technical Setup	Stage, sound system, LED (where required), microphones, lighting, power backup and complete technical arrangements for flag-off, ceremonies and public announcements.
6	Participant Management and Sanitation Management	Registration desk, participant facilitation, wristbands, queue management, cycling support, crowd management and participant assistance throughout the event. The Event Management Agency (EMA) shall make adequate provision for clean and hygienic portable toilets/bio-toilets at the event venue, including proper water supply and handwashing arrangements. Dedicated cleaning staff shall be deployed throughout the event to ensure regular cleaning, maintenance, waste disposal, and uninterrupted usability of the facilities.
7	Manpower & Event Operations	The manpower positions and quantities specified in the BOQ are indicative and minimum in nature . The EMA shall deploy such manpower and resources as may be necessary for the efficient and successful execution of each event, at no additional cost to SAI. Any deployment by the EMA beyond the indicative quantities shall be deemed included in the quoted rates.

S. No.	Major Head	Indicative Scope / Line items
		However, where SAI specifically directs deployment of additional manpower/resources over and above the event requirements assessed by the EMA, such additional deployment shall be compensated separately at the applicable unit rates accepted under the Contract, subject to prior written approval/intimation from SAI.
8	Medical & Safety Arrangements	The EMA shall be responsible for providing and managing all necessary safety and emergency arrangements, including ambulances (ALS and BLS), first-aid facilities, emergency response teams, route marshals, safety briefings, incident management, and coordination with Police, traffic authorities, medical services, and other relevant government agencies. The EMA shall ensure that adequate emergency preparedness and response mechanisms are in place throughout the event period to safeguard participants, officials, spectators, and all other stakeholders.
9	Refreshment Management	The EMA shall arrange and manage drinking water, healthy refreshments, executive breakfast/high tea (where required), and all other catering-related requirements for participants, officials, dignitaries, and other stakeholders. The quantities specified in the BOQ, if any, shall be indicative in nature. The EMA shall ensure adequate provisioning based on anticipated participation and event requirements, and any variation in quantities assessed by the EMA shall be deemed included in the quoted rates. Participant Refreshment Box Options: One of the following indicative refreshment-box options, or an equivalent option approved by SAI/Fit India Division, shall be provided for participants at each event. The option shall be finalised by SAI at least T-3 days before the event. Each box shall be sufficient for one participant and shall be convenient to carry and consume before or after the cycling activity: Option 1 - Whole-Wheat Sandwich and Fruit Box: one whole-wheat vegetable or paneer sandwich (minimum 150 g); one seasonal whole fruit such as banana, apple or orange; one portion of baked savoury snack, roasted chana or makhana (25-30 g); one sealed 200 ml fruit juice or chaas. Option 2 - Indian Breakfast Box: one portion of vegetable poha or upma (minimum 200 g), or three mini idlis with dry chutney/sambar in a separately sealed food-grade container; one seasonal whole fruit; one chikki or low-sugar energy bar (20-25 g); one sealed 200 ml fruit juice or chaas Option 3 - Millet and Active-Energy Box: one millet/whole-wheat vegetable wrap or an equivalent portion of millet dhokla/handvo (minimum 150 g); one portion of roasted chana or makhana (25-30 g); one seasonal whole fruit; one low-sugar energy bar or chikki (20-25 g); one sealed 200 ml fruit juice, coconut water or chaas. Common Requirements for Participant Refreshment Boxes: The boxes shall be vegetarian, freshly prepared, hygienically packed and supplied through an FSSAI-licensed caterer. Food shall be packed in sealed, food-grade and preferably eco-friendly packaging and shall carry the date/time of packing and the caterer/FSSAI details. Items prone to rapid spoilage, excessive oil, cream or loose mayonnaise shall be avoided. The boxes shall be delivered at the venue within the

S. No.	Major Head	Indicative Scope / Line items
		prescribed safe-consumption period and stored/distributed under appropriate hygienic conditions. VIP Executive Breakfast / High-Tea Menu Options: One of the following indicative menu options, or an equivalent menu approved by SAI/Fit India Division, shall be provided for each event. The selected option shall be finalised by SAI at least T-3 days before the event: Option 1 - Indian Healthy Breakfast: vegetable poha or upma; mini idli with sambar and chutney; seasonal whole fruit or fruit cup; tea, coffee and green tea; fresh juice or chaas.; and packaged drinking water. Option 2 - Multigrain Sandwich / Wrap Menu: multigrain vegetable or paneer sandwich/wrap; baked vegetable cutlet or grilled snack; seasonal fruit cup; two cookies; tea, coffee and green tea; fresh juice; and packaged drinking water. Option 3 - Millet / Regional Healthy Menu: millet-based upma, dhokla or another approved regional item; paneer or vegetable tikka; one low-sugar sweet/energy bite; seasonal fruit; tea, coffee and green tea; fresh juice or chaas; and packaged drinking water. Common Service Requirements: All food shall be freshly prepared and served at the appropriate temperature through an FSSAI-licensed caterer. The service shall include hygienic preparation and handling, trained service staff, buffet/serving counters, covered food displays, adequate tables, chairs and standing tables as specified, table linen, eco-friendly disposable/ reusable crockery and cutlery, tissues, waste bins and proper post-event disposal.
10	Cycle & Inventory Management	The EMA shall arrange, deploy, operate, maintain and manage a total of 500 cycles per event, comprising 450 general participant cycles, 25 Kids Cycles and 25 VIP cycles, unless otherwise directed by SAI/Fit India Division. All cycles shall conform to IS 10613:2023 or the latest applicable BIS safety and performance requirements for bicycles. The scope shall include transportation, unloading, assembly, deployment, distribution, collection, inventory control, secure storage, maintenance, repair, replacement, helmets, safety accessories and complete operational support. A. General Participant Cycles - 425 Nos.: 1. The fleet shall comprise a suitable mix of mountain/hybrid cycles and step-through or low-step unisex cycles. The category-wise mix shall be based on the participant profile/registration data and shall be finalised by SAI. 2. Adult-size cycles with 26-inch or 27.5-inch wheels, appropriate frame sizes and height-adjustable saddles shall be provided to accommodate riders of different heights and genders. 3. Cycles may be single-speed or geared, but shall have reliable front and rear braking systems, properly inflated anti-skid tyres, functional bell, pedals with reflectors, front/rear/side reflectors, side stand and chain guard/mudguard wherever applicable. 4. All cycles shall be clean, rust-free, structurally sound, properly lubricated and free from sharp edges, loose components, damaged saddles, worn-out tyres or any defect affecting rider safety.

	B. Kids Cycles - 25 Nos.: Provision of age-appropriate kids' cycles, along with helmets and necessary safety arrangements. C. VIP Cycles - 50 Nos.: 1. Premium-quality mountain or hybrid cycles with a minimum wheel size of 27.5 inches shall be provided. The fleet may comprise geared and non-geared cycles in a suitable mix approved by SAI. 2. VIP cycles shall preferably have lightweight/alloy frames, front suspension, responsive disc brakes or high-performance V-brakes, smooth gear shifting where applicable, ergonomic grips, comfortable saddles and multiple frame sizes with quick and safe saddle-height adjustment. 3. The cycles shall have a neat and uniform presentation and shall be thoroughly cleaned, sanitised and individually inspected before deployment. At least two standby cycles shall be maintained within the VIP category. C. Common Safety and Operational Requirements: 1. A properly fitted cycling helmet with adjustable chin strap shall be provided for every deployed cycle. Helmets shall be available in multiple sizes, cleaned/sanitised and free from cracks or damaged straps. 2. The EMA shall maintain a minimum standby inventory equivalent to 5% of the deployed cycles, together with corresponding helmets and essential accessories, over and above the approved deployment quantity. 3. Each cycle shall carry a unique identification number/tag linked to an inventory and issue-return register. The EMA shall maintain category-wise records of deployment, participant issue, return, breakdown and replacement. 4. A 100% pre-deployment safety inspection shall be completed at T-1 and again before issue on Event Day. The checklist shall cover brakes, tyres and pressure, wheels, handlebar, saddle, chain, pedals, gears, reflectors, bell and overall structural condition. 5. At least two trained cycle mechanics, a clearly identified repair station and a mobile support arrangement shall remain available throughout the event. Pumps, puncture-repair kits, spare tubes, tyres, chains, brake cables, tools and other essential spares shall be maintained at the venue. 6. Cycles shall be arranged category-wise and size-wise in clearly marked holding areas. The EMA shall provide controlled issue and return, basic rider-size matching, saddle adjustment, queue management and a safety briefing. 7. The cycles and accessories shall be available at the designated venue at least one day prior to the event (T-1). All maintenance, repair, standby stock, replacement, manpower, transportation, loading/unloading, logistics and operational costs shall be included in the quoted rates. 8. Electric cycles, tandems or any other special category shall not be deployed unless specifically approved by SAI/Fit India Division for the concerned event. Penalty for Non-Availability/Deficient Services In the event of non-availability of cycles, helmets or accessories, or deployment of defective, unsafe, poorly maintained or unserviceable cycles resulting in disruption of event activities, SAI may impose the following penalties, without prejudice to any other contractual remedies: <table><tr><th>Deficiency</th><th>Penalty</th></tr></table>	Deficiency	Penalty
Deficiency	Penalty		

S. No.	Major Head	Indicative Scope / Line items	
		Shortfall in deployment of cycles/accessories against approved requirement at T-1	1% of the event value per instance of deficiency
		Deployment of defective, unsafe or non-functional cycles exceeding 5% of deployed inventory	₹5,000 per cycle per event
		Failure to provide replacement cycle/accessory within 30 minutes of reporting of breakdown during the event	₹1000 per occurrence
11	Media, Digital & Publicity	The EMA shall be responsible for arranging and managing photographers, videographers, drone coverage (where permissible under applicable laws and regulations), social media content creation, digital promotions, media coordination, and publicity activities for the event. The EMA shall deploy a professional Anchor/Emcee with proven experience in conducting large public events. To support wider outreach and participant engagement, the proposed Anchor/Emcee should have a minimum digital following of 25,000 followers on any major social media platform. The selection of the Anchor/Emcee shall be subject to the prior approval of SAI/Fit India Division	
12	Game Zone & Finess Activities	The EMA shall design, arrange, manage and operate fitness, recreational and participant engagement activities, including but not limited to mini hurdles, hopscotch, basketball shooting, rope skipping, tug of war, agility drills, ring toss, plank challenge, slow cycling, relay races, reflex games, and other activities as may be specified by SAI/Fit India Division from time to time. The nature, number, scale and configuration of such activities may vary based on the event format, venue conditions, participant profile and requirements communicated by SAI. The EMA shall maintain adequate equipment, manpower, safety arrangements and operational readiness to accommodate such variations without compromising the quality, safety or timely execution of the event. Any replacement, addition or modification of activities directed by SAI shall form part of the Scope of Work and without any additional financial implication to SAI	
13	Reporting & Documentation	The Event Management Agency (EMA) shall be responsible for preparing and submitting the Event Theme Note, Branding & Creative Deck, Detailed Show Flow, and all other event planning deliverables for approval by the Authority at least three (3) days prior to each event (T-3). Following completion of each event, the EMA shall submit a Comprehensive Post-Event Report within three (3) days of the Event Day, covering, inter alia, participation details, media coverage, photographs, videos, social media analytics, expenditure statement, stakeholder feedback (if applicable), and other deliverables as specified by the Authority. Delay in achievement of above timeline shall attract penalty @ 1% of the Invoice Value of the concerned Event per day.	

S. No.	Major Head	Indicative Scope / Line items								
14	Continuity & Replacement of Key Personnel	In the event of replacement, withdrawal, resignation, or removal of the deployed Event Manager, the EMA shall ensure complete handover of all event-related information, records, plans, and deliverables. The replacement Event Manager shall undergo an appropriate transition (minimum of 3vents) and familiarization process to ensure continuity and quality of execution. Any replacement shall be subject to prior approval of SAI and the substitute resource shall possess qualifications and experience equivalent to or better than the resource originally deployed. In addition to above replacement of the Event Manager shall attract the following penalties: <table><tr><th>Instance of Replacement</th><th>Penalty</th></tr><tr><td>First replacement</td><td>Deduction equivalent to 5% of the monthly/Event Manager cost for the remaining contract period</td></tr><tr><td>Second replacement</td><td>Deduction equivalent to 10% of the monthly/Event Manager cost for the remaining contract period</td></tr><tr><td>Third replacement and onwards</td><td>Deduction equivalent to 15% of the monthly/Event Manager cost for the remaining contract period</td></tr></table>	Instance of Replacement	Penalty	First replacement	Deduction equivalent to 5% of the monthly/Event Manager cost for the remaining contract period	Second replacement	Deduction equivalent to 10% of the monthly/Event Manager cost for the remaining contract period	Third replacement and onwards	Deduction equivalent to 15% of the monthly/Event Manager cost for the remaining contract period
Instance of Replacement	Penalty									
First replacement	Deduction equivalent to 5% of the monthly/Event Manager cost for the remaining contract period									
Second replacement	Deduction equivalent to 10% of the monthly/Event Manager cost for the remaining contract period									
Third replacement and onwards	Deduction equivalent to 15% of the monthly/Event Manager cost for the remaining contract period									

General Conditions:

1. The EMA shall execute the events strictly as per the directions of the Fit India Division.
2. The quantity of event elements such as barricading, branding, manpower, volunteers, game equipment, refreshment and other logistics may increase or decrease depending upon the event requirement. The Fit India Division shall communicate such requirements in advance, and payment shall be made at the rates quoted in the tender.
3. The EMA shall have the operational capacity to execute large-scale events required additional logistics and manpower, including deployment of up to **500 personnel**, whenever required.
4. The scope, quantities, manpower, equipment, activities and deliverables specified in the Tender are indicative and may vary based on event requirements. Bidders shall factor such variations into their quoted rates. No additional payment on account of such variations shall be admissible, except where any additional requirement is specifically approved and communicated in writing by SAI.
5. Maximum of 10% of the total events under the Contract may be organized at locations outside Delhi and across India, as may be required by SAI. The Event Management Agency (EMA) shall provide all services for such events in accordance with the Scope of Work and the terms and conditions of the Contract, without any additional financial obligations on SAI.

ANNEXURE 'II' | DOCUMENTS TO BE SUBMITTED

The following documents are to be submitted with the RFP. Upload online the scanned copies as per the instructions mentioned in [Annexure X](#).

Sl. No.	Criteria	Document to be submitted online
I. General Documents		
1.	Authorized Signatory	Scanned copy of Power of Attorney in favour of Authorised signatory of Bidding Documents. OR Signed and scanned copy of Board resolution in favour of Authorized signatory of the bidder. (Sample Attached at Annexure VI)
II. Pre-Qualification Documents: Criteria as Mentioned in Clause 1 of Annexure III.		
1.	Bid Security	Required Document for EMD and Bid security as per clause 11 of RFP. In case of exemption, supporting document along with Bid Security declaration at Annexure - XIII
2.	Bid Submission Form	Scanned copy of Signed and Stamped Bid Submission Form as per Annexure IV .
3.	Legal Entity	Copy of Certificate of incorporation along with Permanent Account Number (PAN) and GST Certificate
4.	Bidder's Credential	Annexure VII along with Work Order + Completion Certificates/ payment proof of client / certification from Chartered Accountant certifying receipt of payment of the claimed project value.
5.	Annual Turnover	Copy of CA Certificate as per format at Annexure VIII
6.	Net worth	
7.	Declaration regarding Acceptance of all terms and Conditions of the RFP and its subsequent amendments	A declaration confirming Acceptance of all terms and Conditions of the RFP and its subsequent amendment without any deviation.
8.	FIT and Proper Person	Self-certificate and/or Letter of Undertaking to this effect on Bidder's letter head signed by Bidder' authorized signatory at Annexure XVIII .
9.	Declaration for non-blacklisting	Declaration of non-blacklisting as per Annexure XIV
10.	Declaration as per GFR Clause 144 (xi)	Declaration as per format at Annexure XV
11.	Declaration for Local Content	Certificate regarding local content in line with DPIITs Guideline for Public Procurement (Preference to Make in India), Order 2017 and its subsequent amendments. Declaration as per format at Annexure XVI
12.	Integrity Pact	The bidder shall submit two (02) original copies of the Integrity Pact on non-judicial stamp paper of ₹100 each, duly signed by the authorized signatory and notarized, strictly in the format prescribed at Annexure XVII. A scanned copy of the duly executed Integrity Pact shall be uploaded as part of the Technical Bid. In addition, the 2 nos. original copies shall be submitted at the following address: Khelo India Office Stair Entry No. 5, Jawaharlal Nehru Stadium

Sl. No.	Criteria	Document to be submitted online
		Complex Gate No. 10, Lodhi Road New Delhi – 110003 Note: Submission of the Integrity Pact, both as part of the Technical Bid and in original hard copy, is mandatory. Failure to submit the Integrity Pact in the prescribed form and manner shall render the bid non-responsive and liable to be rejected.
III. Evaluation Criteria Documents: Criteria as Mentioned in Clause 2 of Annexure III		
1.	Experience	Annexure VII along with Work Order + Completion Certificates/ payment proof from client /certification from a Chartered Accountant certifying receipt of payment of the claimed project value.
2.	Technical Presentation	Copy of Technical presentation should be submitted along with the proposal in pdf format.
3.	Annual Turn Over	Certificate by Statutory Auditor/ Chartered Accountant stating turnover in required financial years as per Annexure VIII
4	Existence of Firm	Copy of Certificate of incorporation along with Permanent Account Number (PAN) and GST Certificate
5	CV	CV of Project Manager as per format at Annexure-XIX
IV. Financial Bid		
1.	Financial Bid	As per format at Annexure IX , Price Bid Format. To be uploaded only in the Price Bid Section of GeM Portal. The value entered in the Price Bid Cell and total value derived from the format should match.

Note: Wherever applicable, the above documents shall be used for evaluation purpose as well. It is the responsibility of Bidder to go through the Bidding Document to ensure furnishing of all required documents in addition to above. All the Bids so submitted must be **unconditional**. SAI reserves its right to demand for original documents as and when required. Nonproduction of original documents shall be considered as a material deviation and may render the cancellation of bid followed by consequences such as forfeiture for Bid amount/Performance security at the discretion of SAI.

ANNEXURE 'III' | ELIGIBILITY & EVALUATION CRITERIA

1. ELIGIBILITY CRITERIA

S. No.	Parameter	Criteria
1.	EMD/ Bid Security	The bidder shall submit the EMD/ Bid Security for an amount is ₹ 8,60,000.00 as per clause 11 of RFP.
2.	Bid Submission Form	Scanned copy of Signed and Stamped Bid Submission form as per Annexure IV .
3.	Legal Entity	Bidder should be a registered legal entity recognised under the legal statute of the country including any Company, Partnership firms/LLP/ proprietorship for last 3 years on the date of bid submission. Registered with the Income Tax (PAN) and GST (GSTN) Authorities in India with active status
4.	Bidder's Credential	The bidder must have successfully executed/completed similar Services* over the last seven financial years previous to the current financial year, for any Central/State Government Departments/PSU's/ Autonomous Bodies: - a) Three similar completed services of value not less than the amount equal to INR 1.72 Crs; or b) Two similar completed services of value not less than the amount equal to INR 2.15 Crs; or c) One similar completed service of value not less than the amount equal to INR 3.44Crs. *Similar events shall mean experience in the following events: • Sports Events • Award Ceremonies • Business Summits / Conferences / Seminars • Youth Services Events • Cultural Events • Large-scale exhibitions having infrastructure including facade, pagoda, German Hangar, light and sound, Stage etc. • Any other event which comes under the similar categories as mentioned above. Note: Social Events like private parties, marriages, etc. shall not be considered for evaluation
5.	Turnover	The Bidder should have average annual turnover of at least INR 13 Cr. over last three financial years ending March-2026 (or 31st March 2025, in case audited statement for the financial year 2025-26 has not been finalized). Note: Certificate by Statutory Auditor / Charter Accountant stating turnover in required financial years as per Annexure VIII.
6.	Net worth	The Net worth of Bidder firm should not be negative as on 31 st March 2026 (or 31st March 2025, in case audited statement for the financial year 2025-26 has not been finalized) and should not have eroded by more than 30% in the last 3 years ending on 31 st March 2026 (or 31st March 2025, in case audited statement for the financial year 2025-26 has not been finalized).
7.	FIT and Proper Person	Bidder should be Fit and Proper person as per the criteria defined in this RFP document at Annexure XVIII .
8.	Declaration regarding acceptance of all terms and Conditions of the	A declaration confirming Acceptance of all terms and Conditions of the RFP and its subsequent amendments without any deviation.

	RFP and its subsequent amendments	
9.	Declaration for Non-Blacklisting	Self-certificate and /or Letter of Undertaking to this effect on Bidder's letter head signed by Bidder's authorized signatory at Annexure XIV
10.	DECLARATION As per GFR Clause 144 (xi)	Declaration as per format at Annexure XV
11.	Declaration for Local content	Declaration as per format at Annexure XVI
12.	Integrity Pact	The bidder shall submit two (02) original copies of the Integrity Pact on non-judicial stamp paper of ₹100 each, duly signed by the authorized signatory and notarized, strictly in the format prescribed at Annexure XVIII. A scanned copy of the duly executed Integrity Pact shall be uploaded as part of the Technical Bid. In addition, the 2 nos. original copies shall be submitted at the following address: Khelo India Office Stair Entry No. 5, Jawaharlal Nehru Stadium Complex Gate No. 10, Lodhi Road New Delhi – 110003 Note: Submission of the Integrity Pact, both as part of the Technical Bid and in original hard copy, is mandatory. Failure to submit the Integrity Pact in the prescribed form and manner shall render the bid non-responsive and liable to be rejected.

Note:

MSEs (under relevant category) and verified Startups (under relevant field) will be given exemption only for criteria as mentioned at S. No. 1, 3 and S. No. 5 above, upon submission of the relevant notification(s) along with required documents.

2. EVALUATION CRITERIA

The technical Bid of each eligible Bidder shall be evaluated in accordance with the following methodology:

S. NO.	CRITERIA	MAX. MARKS
1.	Existence of the Firm (As on bid Submission on date): 3 or more years but less than 5 years: 6 Marks 5 or more years but less than 10 years: 8 Marks - More than 10 years: 10 Marks Note: - A company incorporated in India under the Companies Act, 1956 or 2013 and subsequent amendments thereto, Partnership Firms (LLP Act, 2008 or Partnership Act, 1932) or Proprietary Firms. Register with Income Tax (PAN) and GST (GSTN) Authorities in India with active status.	10
2.	Turnover Average annual turnover (in Rs. Crore) with in the last three Financial Years ending March- 2025. 13 Cr. or more but less than 16 Cr. – 8 Marks 16 Cr. or more but less than 20 Cr. – 12 Marks 20 Cr. and above – 15 Marks	15
3.	Experience of Agency in undertaking similar events* based project with minimum value of INR 1.72 Crs (International/National) in the last 7 Years to any Central/State Department/PSU/ Autonomous Bodies in India: - Upto 3 events - 8 marks 4 to 6 events – 12 marks 7 or more events- 15 marks Additional 1 mark per project for project value greater than INR 4.29 Crs (maximum 5 marks) *Similar events shall means experience in the following events: - Award Ceremonies - Business Summits / Conferences / Seminars - Youth Services Events - Cultural Events - Large-scale exhibitions having infrastructure including facade, pagoda, German Hangar, light and sound, Stage etc. - Any other event which comes under the similar categories as mentioned above. Note: Social Events like private parties, marriages, etc. shall not be considered for evaluation. Projects where the bidder was the lead or sole member of the contract will only be considered. Only Completed and/or substantially completed (at least 80% payments received) assignment shall be considered. extension, if any, in the contracts will be considered as part of the original contract	15 +5 Marks=20 Marks
4.	Relevant Experience of the Bidder as an Event Management Agency for Sporting Events (International/National) in last 7 years as on bid submission date with	15

	central/state government departments / autonomous bodies/ PSU's with minimum contract value of INR 1.72 Crs - For every project with value > 1.72 Cr and ≤ 3 Crs: 1 Mark per project - For every project with value > 3 Crs and ≤ 4.29 Crs: 2 Marks per project - For every project with value > 4.29 Crs: 3 Marks per project Note: - Projects where the bidder was the lead or sole member of the contract will only be considered. - For the purpose of evaluation, projects submitted against S.No. 3 will not be considered for evaluation under this criterion. - Only Completed and/or substantially completed (at least 80% payments received) assignment shall be considered. - extension, if any, in the contracts will be considered as part of the original contract - Maximum five projects will be considered for evaluation	
5.	Relevant similar experience of the following Agency Personnel. Event Manager – 1 no. Maximum 5 Marks Minimum Qualification & Experience: Graduate/Postgraduate with minimum 7 years of experience in planning, management and execution of large-scale events, including ceremonies, overlays, venue operations, logistics management, protocol management or similar event-related activities. Marking Criteria: - Meeting minimum qualification and experience criteria: 2 Marks - Experience as Project Director/Team Lead in: - National level/International level events: 0.5 Marks per event (Maximum 3 marks)	5 Marks
6.	Technical presentation: Understanding of Nature of Event, Cultural Aspect, Citizen Centricity and Use of Technology Approach & Methodology, Work Plan, Resource Deployment and Event Management Strategy Community Outreach, Public Participation, Media and Stakeholder Engagement Plan Execution Framework, Operational Readiness, Safety Management, Monitoring and Reporting Mechanism Quality of the proposed Event Manager, as assessed During interaction with SAI Firm should ensure that the technical presentation must be submitted along with the technical bid. SAI at its sole discretion may award the marks upon calling for a Physical/Virtual Presentation or may award the said marks upon evaluating the presentation submitted as part of the Technical bid.	35
TOTAL		100
QUALIFYING MARKS		70

ANNEXURE 'IV' | BID SUBMISSION FORM

To,
Sports Authority of India.

Sub: Selection of an Event Management Agency for conducting "Sundays on Cycle" Event by FIT India.

Dear Sir,

1. With reference to the RFP dated _____ for the above captioned project, and clarification issued by SAI, New Delhi thereof, I/We _____, having examined all relevant documents and understood their contents, hereby submit our Proposal for **Selection of an Event Management Agency for conducting "Sundays on Cycle" Event by FIT India** as per terms mentioned in this RFP.
2. All information provided in the Proposal and in the Appendices is true and correct and all documents accompanying such Proposal are true copies of their respective originals.
3. This statement is made for the express purpose of this RFP and for associating with SAI for the aforesaid Project.
4. I/We shall make available to SAI, any additional information it may deem necessary or require for supplementing or authenticating the Proposal.
5. I/We acknowledge the right of the SAI, to reject our application without assigning any reason or otherwise and hereby waive our right to challenge the same on any account whatsoever.
6. I/We agree to keep our Bid valid for acceptance for 90 (ninety) days or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this Bid up to the aforesaid period and this Bid may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this Bid read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us. I/ We, acknowledge and agree that SAI shall be entitled to forfeit the performance security without out protest and demur in case of any breach of terms and conditions of RFP/Agreement by us.
7. I/We certify that in the last three years, we or any of our Associates have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the Bidder, nor been expelled from any project or contract by any public authority nor have had any contract terminated by any public authority for breach on our part.
8. I/we certify that we fulfil the "Fit and Proper Person" criteria as mentioned in this RFP document.
9. I/we understand that SAI may cancel the Selection Process at any time and that SAI neither bound to accept any Proposal that SAI may receive nor to select the Bidder without incurring any liability to the Bidders.
10. The undersigned is authorized to sign the documents being submitted through this RFP. (A copy of Power of Attorney/Board Resolution is enclosed)
11. The information provided herewith is true and correct to our best knowledge. If any discrepancies are found in the information provided or if the information provided is not correct, our firm would be fully responsible for that. We understand in such cases our bids are liable to be rejected.

I declare that:

- a. I/We have examined and have no reservations to the RFP Documents, including any Addendum issued by SAI.
- b. I/We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice, or restrictive practice, in respect of any tender or request for proposal issued by or any agreement entered into with SAI or any other public sector enterprise or any government, Central or State; and
- c. I/We hereby certify that we have taken steps to ensure that, no person acting for us or on our behalf will engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice, or restrictive practice.
- d. It is certified that the bidder is not directly to any employee of Sports Authority of India/ Ministry of Youth Affairs and Sports. A person is deemed to be a relative of another if, and only, if
 - a. They are members of a Hindu undivided family; or
 - b. They are husband and wife; or
 - c. The one is not legally related to the other Sister (including stepsister)

Yours faithfully,

(Signature, name, and designation of the authorized signatory)

(Name and seal of the Bidder)

ANNEXURE 'V' | BANK GUARANTEE FORM FOR BID SECURITY

Whereas _____ (hereinafter called the "Bidder") has submitted its quotation dated _____ for the supply of _____ (hereinafter called the "Bid") against the purchaser's Bid Reference No. _____. Know all persons by these presents that we _____ of _____ (Hereinafter called the "Bank") having our registered office at _____ are bound unto Sports Authority of India, New Delhi 110003 (hereinafter called the "Purchaser") in the sum of _____ for which payment will and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this _____ day of _____ 20____. The conditions of this obligation are:

- (1) If the Bidder withdraws or amends, breaches the terms and conditions of the tender document, impairs or derogates from the Bid in any respect within the period of validity of this Bid.
- (2) If the Bidder having been notified of the acceptance of his Bid by the Purchaser during the period of its validity: -
 - a) Fails or refuses to furnish the performance security for the due Performance of the contract.
 - or
 - b) Fails or refuses to accept/execute the Contract.

We undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both the two conditions, specifying the occurred condition(s).

This guarantee will remain in force for a period of forty-five (45) days after the period of Bid validity of 90 days i.e., for 135 days (90 days + 45 days) from the date of Bid Opening and any demand in respect thereof should reach the Bank not later than the above date.

(Signature of the authorised officer of the Bank)

Name and designation of the officer

Seal, name & address of the Bank and address of the Branch

ANNEXURE 'VI' | POWER OF ATTORNEY (SAMPLE)

(Note- Board resolution in case of company)

Know all men by these presents, we, (name of Firm and address of the registered office) do hereby constitute, nominate, appoint and authorize Mr. /Ms.....son/daughter/wife and presently residing at, who is presently employed with us and holding the position ofas our true and lawful attorney (hereinafter referred to as the "Authorized Representative") to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our proposal for Engagement with SAI including but not limited to signing and submission of all applications, proposals and other documents and writings, participating in pre-proposal and other conferences and providing information/responses to SAI, representing us in all matters before SAI, signing and execution of all contracts and undertakings consequent to acceptance of our proposal and generally dealing with SAI, in all matters in connection with or relating to or arising out of our Proposal for said Project and/or upon award thereof to us till the entering into of the Agreement with SAI.

AND we do hereby agree to ratify and confirm all acts, deeds and things lawfully done or caused to be done by our said Authorized Representative pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds, and things done by our said Authorized Representative in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, THE ABOVE-NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS DAY OF, 2026.

For
(Signature, name, designation, and address)

Witnesses:

- 1.
- 2.

Notarized Accepted

.....
(Signature, name, designation, and address of the Attorney)

Notes:

The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure. The Power of Attorney should be executed on a non-judicial stamp paper of INR 100 (Hundred) and duly notarized by a notary public.

ANNEXURE 'VII' | ELIGIBLE PROJECTS UNDERTAKEN BY THE BIDDER

The following information should be provided in the format below for each Eligible Project for which Bidder was legally contracted by the respective Purchaser/Client of the Bidder stated as a single entity.

i.	Assignment Name	
ii.	Type of Project	
iii.	Name, Contract No. & email of the Purchaser Representative:	
iv.	Year in which Project took place	
v.	Location of Project	
vi.	Contract Value	
vii.	Payment received	
viii.	Narrative Description of the Scope of work of the assignment	
ix.	Status of the assignment	

IMPORTANT:

1. Use separate sheet for each Eligible Project. Please mark each sheet as 1, 2, 3..... for each different project.
2. Please provide proof of eligible projects undertaken with a copy of Work Order + Completion Certificates/ payment proof of client to the extent of project cost/ certification from CA certifying receipt of payment to the extent of the project cost and in case of ongoing projects, at least payment of 80% of the project cost received till bid submission date along with satisfactory progress report of the project shall be submitted.. The submitted testimonial MUST contain detailed description of work (Scope of Work and TOR) carried out by the Bidder.

ANNEXURE 'VIII' | ANNUAL TURNOVER

S. NO.	FINANCIAL YEAR	ANNUAL TURNOVER (INR)	Net-worth (INR)
1.	2022-23		
2.	2023-24		
3.	2024-25		

Certificate from the Statutory Auditor

This is to certify that the average turnover of the bidder from in the last three years is Rs. _____ . (In words).

Further, The Net worth of Bidder firm is as on 31st March 2025 and the same has not been eroded by more than 30% in the last 3 years ending on 31st March 2025

Name of the audit firm:

Seal of the audit firm

Date:

(Signature, name and designation of the authorized signatory)

Note:

- In case the Bidder does not have a statutory auditor, it shall provide the certificate from its chartered accountant (CA) that ordinarily audits the annual accounts of the Bidder.

ANNEXURE 'IX' | PRICE BID FORMAT (GST to be added)

Name of Firm / Agency										
S.NO	PARTICULARS	SIZES	Unit of Measurement	Qty (a)	UNIT COST in INR (b)	GST In % (c)	GST Amount in INR (d) = b*c	Unit Cost including GST (e)=b +d	AMOUNT for 1 SoC in INR (f=e*a)	Amount for 52 SoC in INR (g=f*52)
A	BRANDING									
1	Selfie point	4'x8'	Sq.ft	2			0	0	0	0
2	Photo op/ Media Background	12' x 8'	Sq.ft	2			0	0	0	0
3	Route Map	12'x8'	Sq.ft	2			0	0	0	0
4	Sunboard Signages	6'x2'	Sq.ft	20			0	0	0	0
5	Self Standing Panels	12'x 8'	Sq.ft	20			0	0	0	0
6	Standeers	6' x 3'	Sq.ft	30			0	0	0	0
7	Banner	12' x 8'	Sq.ft	20			0	0	0	0
8	Branding - Banner and Hoarding	20' x 10'	Sq.ft	30			0	0	0	0
9	Flag	4' x 3'	Nos	3			0	0	0	0
10	Registration Backdrop	12' X 8'	Sq.ft	2			0	0	0	0
11	Participant - wristbands with a customized FIT India & SOC logo, as per the directions of FIT India.	10" x 1"	Nos	1000			0	0	0	0
12	Backdrop Parking+ Refreshment	8' x 8'	Sq.ft	8			0	0	0	0
13	Backdrop Yoga / Fitness activity like rope skipping/ kettlebell	8' x 12'	Sq.ft	2			0	0	0	0
14	Stage with grey Carpet Finish and steps	24' x 16'	Sq.ft	1			0	0	0	0
15	Stage with grey Carpet Finish and steps	8' x 12'	Sq.ft	2			0	0	0	0

16	Console Masking: Concealment: Hiding technical control cables, sound mixers, lighting consoles, and backstage gear. Materials: Providing draped frames, velvet skirts, or branded fascias. Labour: Setting up before the show, maintaining it during the event, and removing it afterward.	Per complete console / Job	Sq.ft	4			0	0	0	0
17	Labor & Support	LS, including installation and dismantling	Nos	3			0	0	0	0
18	Transportation	LS/ To and from event venue, including loading and unloading	Trip	1			0	0	0	0
19	Flag-off ceremony platform	30 x 10 x 2	Sq. Ft	1			0	0	0	0
20	3D Acrylic Acrylic Lettering with Acrylic/Metal Frame (For FIT India) Specification Letter Material: Cast acrylic (3mm to 5mm thickness) Lighting:	As per requirement of SAI	Nos	1			0	0	0	0

	Waterproof SMD LEDs (Warm White/Cool White/RGB)									
B	ENTRANCE ARCH									
1	Wooden Ply base box structure	25'x10'x1'	Set (Ft.)	1			0	0	0	0
2	Wooden Ply base Pillar	12'x10'x3'	Set (Ft.)	2			0	0	0	0
3	Start & Finish Pillars	9' x 8'x 2'	Set (Ft.)	4			0	0	0	0
4	DFMD (Door Frame Metal Detector) (01 for Male and 01 for Female)	As per requirement of SAI	Nos	2			0	0	0	0
5	HHMD (Hand Held Metal Detector) (01 for Male and 01 for Female)	As per requirement of SAI	Nos	2			0	0	0	0
6	Bag Checking	As per requirement of SAI	Nos	1			0	0	0	0
C	CREATIVES									
1	Creative support	LS	Job	1			0	0	0	0
D	TECHNICALS									
1	PA System	Outdoor PA system suitable for approximately 1,500 participants, including amplifiers and accessories	Set	1			0	0	0	0
2	Delay Speakers	As required for uniform venue and route coverage	Nos	1			0	0	0	0
3	Cordless Mic		Nos	6			0	0	0	0
4	Wireless lavalier (Lapel) or	Professional wireless lapel /	Nos	4			0	0	0	0

	headset mics	headset type								
5	Sound Engineer	Event duration	Nos	1			0	0	0	0
6	Audio Mixer - 24 channels	24-channel professional audio mixer	Nos	1			0	0	0	0
7	Cables & Technicians	LS	Job	1			0	0	0	0
8	LED Setup	16' x 8'	Sq.ft	1			0	0	0	0
E	EVENT COVERAGE									
1	HD Videographer	Full HD / 4K	Nos	3			0	0	0	0
2	Still HD Photographer	Professional DSLR	Nos	2			0	0	0	0
3	Drone Shoot + Drone Handler	DGCA-compliant equipment	Job	1			0	0	0	0
F	PAGODAS									
1	Pagodas Setup includes - 5 central tables with 8 chairs each, 3+2 Sofa, fans + two standing round tables with table covers etc.	16.5x16.5	Sq.ft	2			0	0	0	0
2	Barricading (Iron)	8' x 4'	Ft	150			0	0	0	0
3	Cones	3 ft.	Nos	50			0	0	0	0
4	Barricading (Mozo)	6' x 4'	Ft	100			0	0	0	0
5	Que Managers		Nos	20			0	0	0	0
6	Transportation	LS	Trip	1			0	0	0	0
G	POWER									
1	Genset (with cables)	LS	Set / Day	1			0	0	0	0
2	Cabling	LS	RFT	1			0	0	0	0
3	Transportation	LS	Trip	1			0	0	0	0
H	MANPOWER & SUPPORT									
1	Anchor	Nos	Nos	1			0	0	0	0
2	Zumba Instructor	Nos	Nos	1			0	0	0	0
3	Event Manpower	Nos	Nos	60			0	0	0	0

4	DJ	Nos	Nos	1			0	0	0	0
5	Game Zone Anchor	Nos	Nos	1			0	0	0	0
6	Event Manager	Nos	Nos	1			0	0	0	0
7	Game Facilitator (Professional)	Nos	Nos	3			0	0	0	0
8	Housekeeping Staff	Nos	Nos	5			0	0	0	0
9	Heavy-duty Bluetooth Speaker with Mic		Nos	1			0	0	0	0
10	Event Coordinators	Nos	Nos	3			0	0	0	0
11	Usher/Bouncer	Nos	Nos	3			0	0	0	0
I	CYCLE CUT OUT									
1	Sunboard Cycle Cutout	6' x 3'	Sq.ft	2			0	0	0	0
J	Refreshments									
1	Participant Refreshment Box	One approved option as specified under Refreshment Management in the Scope of Work	PAX	1000			0	0	0	0
2	Hi Tea for VIPs: Setup includes - 5 round tables with 5 chairs each, fans + two standing round tables with table covers etc.		PAX	100			0	0	0	0
3	Water Station with dispensers for 20 Liter Jar	20 ltr.	Nos	6			0	0	0	0
4	Water can (20 Liter)	Nos	LTR	40			0	0	0	0
5	Dustbin with wheels	120 LTR	Nos	20			0	0	0	0
K	OTHERS									
1	Live Streaming	LS	Job	1			0	0	0	0

2	Pilot /Escort Vehicle with driver	LS	Vehicle / Day	2			0	0	0	0
3	Data Collection and Reporting	LS	Job	1			0	0	0	0
4	Certificates with Frames		Nos	6			0	0	0	0
5	Mementos		Nos	10			0	0	0	0
6	Balloons _ Helium Baloons (Big Size with Fit India Branding		Nos	1			0	0	0	0
7	Walkie Talkie	Professional UHF/VHF	Nos	8			0	0	0	0
8	Baloons (Small)	9"-12"	Nos (cm)	200			0	0	0	0
9	Speaker and Mike with Setup for Registration Desk		Set	2			0	0	0	0
10	First Aid Kit with Small medical setup	Job	Kit	1			0	0	0	0
11	Ambulance (ALS)	Job	Nos	1			0	0	0	0
12	Ambulance (BLS)	Job	Nos	1			0	0	0	0
12	Portable /Bio toilet (2 for Males and 2 for Females)	Job	Nos	4			0	0	0	0
L	Game Zone / Activity Zone									
1	Tug of War - Rope + Pithoo Garam etc	Approx. 30m	Nos (Mtr)	3			0	0	0	0
2	Fitness challenge equipments (Pull up bar setup)		Job	1			0	0	0	0
3	Badminton Setup With Racket set and shuttlecock		Set	2			0	0	0	0
4	Pickelball Setup with game equipment		Nos	1			0	0	0	0
5	Static Cycles		Nos	4			0	0	0	0

6	Small Cones & Hurdle for Kids		Nos	10			0	0	0	0
7	Hopscotch Rings Game		Nos	2			0	0	0	0
8	Plastic Hula Hoop Ring	30"-36" diameter	Nos	10			0	0	0	0
9	Football Goal post (Small) and 2 Foot Ball - 2 sets	6' x 4' portable goalpost with 2 footballs per set	Sets	2			0	0	0	0
10	Human Size Board Games	8'x8'	Ft	2			0	0	0	0
11	Basketball hoop play set	5	Nos	2			0	0	0	0
12	Table Tennis Table -2 - with rackets and ball	9' x 5'	Ft	2			0	0	0	0
M	Cycles Per Event									
1	Normal Cycles Specification (MTB or Step through/low step cycles - for women / Unisex) With helmets and safety accessories.	NA	Nos.	425			0	0	0	0
2	Kids Cycles Specification Wheel / Tyre Size16 Inch (16T) (Options: 14T / 20T based on requirement) With helmets and safety accessories.	NA	Nos.	25			0	0	0	0

3	VIP Cycles Specification (VIP cycles – Geared / Non geared cycles, min 27.5 inch tyr) With helmets and safety accessories.	NA	Nos.	50			0	0	0	0
4	Cycles Mechanic with repairing tools	NA	Nos.	1			0	0	0	0
	Total (A to M)								0	0
Grand Total in Words (To be filled by the bidder)		To Be filled by the bidder								

Note:

- Taxes will be applicable as per existing government norms.
- The quoted rates shall be inclusive of all costs and expenses necessary for complete performance of the Scope of Work, including overheads, administrative expenses, manpower, logistics, travel, accommodation, insurance, consumables, profit, and all other incidental costs. No additional payment shall be admissible on any account except as expressly provided in the Contract.
- In the event that no activity is conducted on any given Sunday, no invoice shall be raised to SAI for that Sunday, and the said Sunday shall be excluded from the total count of 52 Sundays
- The detailed BOQ/cost break-up shall be uploaded only in the Financial Bid section of the GeM Portal. Submission of the BOQ or any financial details as part of the Technical Bid shall result in rejection of the bid. The total amount of the BOQ shall exactly match the price quoted in the Financial Bid on the GeM Portal, failing which the Financial Bid value quoted on the GeM Portal shall prevail.
- The quantities specified in the BOQ are indicative and subject to variation based on the actual requirement of SAI. No assurance is given regarding the utilization of the entire quantity. Payments shall be made strictly on the basis of actual consumption/execution of services, at the contracted rates, subject to certification by SAI.

ANNEXURE 'X' | - INSTRUCTIONS FOR ONLINE BID SUBMISSION

Please refer to GeM Portal (<https://gem.gov.in>) for instruction on online bid submission.

ANNEXURE 'XI' | - DRAFT CONTRACT AGREEMENT FORMAT

Contract No _____ dated _____

This is in continuation to this office's Notification of Award No. _____ dated _____

1. Name & address of the Contractor: _____
2. SAI's Bidding Document/RFP No _____ dated _____ and subsequent Amendment No _____, dated _____ (if any), issued by the SAI.
3. Contractor's Bid No _____ dated _____ and subsequent communication(s) No _____ dated _____ (if any), exchanged between the Contractor and the SAI in connection with this Bid.
4. In addition to this Contract Agreement Form, the following documents etc, which are included in the documents mentioned under paragraphs 2 and 3 above, shall also be deemed to form and be read and construed as integral part of this contract:

- (i) General Terms and Conditions of Contract as mentioned in above RFP
- (ii) Scope of Services as mentioned in Terms of Reference of the RFP
- (iii) Other Terms and Conditions of the RFP and Bid;
- (iv) Bid Form furnished by the Contractor
- (v) Price Schedule(s) furnished by the Contractor in its Bid;
- (vi) SAI's Notification of Award

5. Some terms, conditions, stipulations etc. out of the above-referred documents are reproduced below for ready reference:

- (i) Brief particulars of services which shall be performed/ provided by the contractor are as under:

Schedule No.	Brief description of services	Total Charges	Period of contract	Total contract value

Taxes, if any _____

Total value (in figure) _____ (In words) _____

- (ii) Period of contract:
- (iii) Details of Performance Security:
- (iv) Payment terms:

(Signature, name and address
of the SAI's authorised official)
For and on behalf of _____

Received and accepted this contract

(Signature, name and address of the contractor's executive
duly authorised to sign on behalf of the contractor)
For and on behalf of _____
(Name and address of the Contractor)

(Seal of the Contractor)

Date: _____

Place: _____

ANNEXURE 'XII' | - BANK GUARANTEE FORM FOR PERFORMANCE SECURITY

To

_____.

WHEREAS _____ (Name and address of the supplier) (Hereinafter called "the supplier") has undertaken, in pursuance of Contract no _____ dated _____ for (description of services) (herein after called "the contract"). AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee from a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract; AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of. _____ (Amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid up to ----- days beyond the date of expiry of contract period as per RFP.

(Signature with date of the authorized officer of the Bank)

.....

Name and designation of the officer

.....

.....

Seal, name & address of the Bank and address of the Branch

ANNEXURE 'XIII' | - BID SECURING DECLARATION

(To be submitted by bidder seeking EMD exemptions)

Bidder's Reference No. _____

Date.....

To
SECRETARY
Sports Authority of India
Jawaharlal Nehru Stadium
(Gate No. 10), Lodhi Road
New Delhi-11003

Ref: Tender Document No..... for

Sir/ Madam,

We, the undersigned, solemnly declare that: We understand that according to the conditions of this Tender Document, the bid must be supported by a Bid Securing Declaration in case the bidder is seeking EMD exemption.

We unconditionally accept the conditions of this Bid Securing Declaration. We understand we shall stand automatically suspended from being eligible for bidding in any tender in Procuring Organisation for 2 years from the date of opening of this bid if we breach our obligation(s) under the tender conditions if we:

- a) withdraw/ amend/ impair/ derogate, in any respect, from our bid, within the bid validity; or
- b) being notified within the bid validity of the acceptance of our bid by the Procuring Entity:
 - i. refused to or failed to produce the original documents for scrutiny or the required Performance Security within the stipulated time under the conditions of the Tender Document.
 - ii. Fail or refuse to sign the contract.

We know that this bid-Securing Declaration shall expire if the contract is not awarded to us, upon:

- i. receipt by us of your notification
 - (a) of cancellation of the entire tender process or rejection of all bids or
 - (b) of the name of the successful bidder or
- ii. forty-five days after the expiration of bid validity any extension to it.

(Signature with date)

(Name and designation)

Duly authorized to sign bid for and on behalf of.....

[name & address of Bidder and seal of company]

Dated on day of [insert date of signing]

Place.....[insert place of signing]

DA:.....

ANNEXURE 'XIV' | - Format for Undertaking towards not being Blacklisted

I,_____ Authorized Signatory of M/s_____ hereby give undertaking that we, as a company are not black-listed by any Government Department/Regulatory body/CPSU/ PSU Banks/Autonomous Bodies/Statutory Bodies/ or any entity controlled by them under any Central/ State Govt/ PSU act/ rule or by National/ International financial institutions.

Further, if information furnished above stands false at any stage, we shall be completely liable for actions taken by SAI as per terms & conditions of the tender including disqualification and exclusion from future contracts/assignments.

(Signature of Authorized Signatory) Name:

Designation: Seal:

ANNEXURE 'XV' | - Format for Self Declaration regarding Restriction under Rule 144 (XI) of GFR 2017 (Land Border Sharing) (to be printed in letter head)

DECLARATION BY AUTHORISED SIGNATORY OF THE FIRM

I, the undersigned, _____ (full names), do hereby declare, in my capacity as _____ of M/s _____ (name of bidder entity), that:

1) I have read the Order (Public Procurement No.1, 2 & 3) dtd 23 Jul 2020 & 24 Jul 2020 office memorandum (OM) No. F.18/37/2020-PPD Dt:08.02.2021, OM NO. F.12/1/2021-PPD (Pt) dated 02.03.2021 and OM No. F.7/10/2021-PPD dated 08.06.2021 and OM No.F.7/10/2021-PPD dated 23.02.2023 on the subject of Restrictions under Rule 144 (xi) of the General Financial Rules (GFRs), 2017 regarding restrictions on procurement from a bidder of a country which shares a land border with India and comply to all the provisions of the Order.

2) I certify that M/s _____ (name of bidder entity) is not from such a country or, is from such a country (strike out whichever is not applicable), has been registered with the Competent Authority. I hereby certify that this SUPPLIER fulfils all requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority is attached]

3) I understand that the submission of incorrect data and / or if certificate / declaration given by M/s _____ (name of bidder entity) is found to be false, this would be a ground for debarment and further legal action in accordance with law as per Clause 18 of Procurement Policy Division OM No.F.7/10/2021-PPD dated 23.02.2023.

AUTHORISED SIGNATURE: DATE: _____

Seal / Stamp of Bidder

ANNEXURE 'XVI' | - Format for MII declaration

Self-Certification under preference to Make in India order Certificate

1 . In line with Government Public Procurement Order No. P-45021/2017-PP (BE-II) dated 04.06.2020 and its amendments, we hereby certify that we M/s_____ are local suppliers and the offered item having local content of _____% (excluding Net Domestic Indirect Taxes, Transportation, Insurance, Installation, Commissioning, Training and after sales service support like AMC/CMC etc.) as defined in above orders for the material against Tender/Bid No._____ Dated _____

2. Details of location at which local value addition will be made as follows:

3. We also understand, false declaration will be breach of the code of integrity under the rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per rule 151 (iii) of the General Financial Rules along with such other actions as maybe permissible under law.

Thanking You

(Signature, name and designation of the authorized signatory)
(Name and seal of the Bidder)

ANNEXURE 'XVII' | - INTEGRITY PACT

(Format of Integrity Pact) PRE-CONTRACT INTEGRITY PACT

This pre-bid /pre contract Agreement (hereinafter called Integrity Pact) is made onday of the month of 20.. between, on one hand, Sports Authority of India, hereinafter referred to as "The Buyer" which expression shall mean and include, unless the context otherwise requires, his successors in office and assigns of the First Part.

And

M/s....., a company/ firm/ individual (status of the company), PSU/Partnership/Joint Venture and having its registered office atrepresented by Shri....., hereinafter referred to as "The Bidder/Seller" which expression shall mean and include, unless the context otherwise requires, his successors and permitted assigns of the Second Part.

WHEREAS the Buyer proposes to procure (Name of the work/ goods/ services) and the Bidder/Seller is willing to offer against NIT No....., aforesaid proposal of the buyer.

WHEREAS the Bidder is a private company / public company/ Government undertaking/ partnership/ consortium/ joint venture company/ Firm/ Individual (status of the Company), constituted in accordance with the relevant law in the matter and the Buyer is an autonomous body under Ministry of Youth Affairs and Sports.

NOW, THEREFORE, To avoid all forms of corruption by following a system that is fair, transparent and free from any influence/prejudiced dealings prior to, during and subsequent to the currency of the contract to be entered into with a view to:-

Enabling the Buyer to obtain the desired said (goods/ services) at a competitive price in conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement, and

Enabling the Bidder(s) to abstain from bribing or indulging in any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also abstain from bribing and other corrupt practices and the buyer will commit to prevent corruption, in any form, by its officials by following transparent procedures.

The parties here by agree to enter into this Integrity Pact & agree as follows:

1.0 **Commitments of the buyer**

- 1.1 The Buyer undertakes that no official of the buyer, connected directly or indirectly with the contract, will demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favour or any material or immaterial benefit or any other advantage from the Bidder, either for themselves or for any person, organization or third party related to the contract in exchange for an advantage in the bidding process, bid evaluation, contracting or implementation process related to the contract.
- 1.2 The Buyer will, during the pre-contract stage, treat all Bidders alike, and will provide to all the Bidders the same information and will not provide any such information to any particular Bidder which could afford an advantage to that particular Bidder in comparison to other Bidders.
- 1.3 All the officials of the buyer will report to the appropriate Authority any attempted or completed breaches of the above commitments as well as any substantial suspicion of such a breach.

2.0 In case any such preceding misconduct on the part of such official(s) is reported by the Bidder to the buyer with full and verifiable facts and the same is prima facie found to be correct by the buyer, necessary disciplinary proceedings, or any other action as deemed fit, including criminal proceedings may be initiated by the buyer and such a person shall be debarred from further dealings related to the contract process. In such a case while an enquiry is being conducted by the buyer the proceedings under the contract would not be stalled.

3.0 **Commitments of the Bidder(s)**

The Bidder(s) commits itself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of its bid or during any pre-contract or post-contract stage in order to secure the contract or in furtherance to secure it and in particular commit itself to the following:

- 3.1 The Bidder(s) will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the buyer, connected directly or indirectly with the bidding process, or to any person, organization or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation/completion of the contract.
- 3.2 The Bidder further undertakes that it has not given, offered or promised to give, directly or indirectly any bribe, gift consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the buyer or otherwise in procuring the Contract or forbearing to do or having done any act in relation to the obtaining or execution of the contract or any other contract with the Government for showing or forbearing to show favour or disfavour to any person in relation to the contract or any other contract with the Government.
- 3.3 The Bidder(s) shall disclose the name and address of agents and representatives, and Indian Bidder(s) shall disclose their foreign principals or associates.
- 3.4 The Bidder(s) shall disclose the payments to be made by them to agents/brokers or any other intermediary, in connection with this bid/contract.
- 3.5 The BIDDER further confirms and declares to the BUYER that the BIDDER is the original manufacturer/integrator/authorised government sponsored export entity of the defence stores and has not engaged any individual or firm or company whether Indian or foreign to intercede, facilitate or in any way to recommend to the BUYER or any of its functionaries, whether officially or unofficially to the award of the contract to the BIDDER, nor has any amount been paid, promised or intended to be paid to any such individual, firm or company in respect of any such intercession, facilitation or recommendation.
- 3.6 The Bidder, either while presenting the bid or during pre-contract negotiations or before signing the contract, shall disclose any payments he has made, is committed to or intends to make to officials of the buyer or their family members, agents, brokers or any other intermediaries in connection with the contract and the details of services agreed upon for such payments.
- 3.7 The Bidder will not collude with other parties interested in the contract to impair the transparency, fairness and progress of the bidding process, bid evaluation, contracting and implementation of the contract.
- 3.8 The Bidder will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.
- 3.9 The Bidder shall not use improperly, for purposes of competition or personal gain, or pass on to others, any information provided by the buyer as part of the business relationship, regarding plans, technical proposals and business details, including information contained in any electronic data carrier. The Bidder also undertakes to exercise due and adequate care lest any such information is divulged.
- 3.10 The Bidder(s) commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.
- 3.11 The Bidder(s) shall not instigate or cause to instigate any third person to commit any of the actions mentioned above.
- 3.12 If the Bidder or any employee of the Bidder or any person acting on behalf of the Bidder, either directly or indirectly, is a relative of any of the officers of the Buyer, or alternatively, if any relative of an officer of the buyer has financial interest/stake in the Bidder(s)(s) firm, the same shall be disclosed by the Bidder at the time of filling of tender.

The term 'relative' for this purpose would be as defined in Section 6 of the Companies Act 1956.

- 3.13 The Bidder(s) shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee of the Buyer.

4.0 **Previous Transgression**

- 4.1 The Bidder(s) declares that no previous transgression occurred in the last three years immediately before signing of this Integrity Pact, with any other company in any country in respect on any corrupt practices envisaged hereunder or with any Public Sector Enterprise in

India or any Government Department in India that could justify Bidder's exclusion from the tender process.

- 4.2 The bidder agrees that if I make incorrect statement on this subject, Bidder can be disqualified from the tender process or the contract , if already awarded, can be terminated for such reason.

5.0 **Earnest Money (Security Deposit)**

- 5.1 While submitting commercial bid, the bidder shall deposit an amount (to be specified in RFP) as Earnest Money/Security Deposit, with the Buyer through any of the following instruments:
- Bank Draft or Pay Order in Favour of.....
 - A confirmed guarantee by an Indian Nationalized bank, promising payment of guarantee sum to the buyer on demand within three working days without any demur whatsoever and without seeking any reason whatsoever. The demand for payment by the buyer shall be treated as conclusive proof of payment
 - Any other mode or through any other instrument (to be specified in the RFP)
- 5.2 The Earnest Money/Security Deposit shall be valid for a period of forty-five (45) days beyond the validity period of the bid. The Bid Security shall be valid for 90 days from the date of opening of the Technical Bid i.e. upto 135 days (90 + 45 Days).
- 5.3 In case of the successful BIDDER a clause would also be incorporated in the Article pertaining to Performance Bond in the Purchase Contract that the provisions of Sanctions for Violation shall be applicable for forfeiture of Performance Bond in case of a decision by the BUYER to forfeit the same without assigning any reason for imposing sanction for violation of this Pact.
- 5.4 No interest shall be payable by the BUYER to the BIDDER on Earnest Money/Security Deposit for the period of its currency.

6.0 **Sanctions for Violations**

- 6.1 Any breach of the provisions of this Pact by the BIDDER or by any person employed by it or acting on its behalf shall entitle the BUYER, **without prejudice to any other rights or remedies available under law**, to take **one or more** of the following actions, as may be considered appropriate by the BUYER, depending upon the nature and gravity of the breach:
- To immediately call off the pre-contract negotiations without assigning any reason and without any liability to pay compensation to the BIDDER. Proceedings with other bidder(s), if any, may continue.
 - To forfeit the Earnest Money Deposit (at the pre-contract stage) and/or the Security Deposit/Performance Security (after execution of the Contract), either in full or in part, **commensurate with the nature and extent of the breach or loss caused**, as determined by the BUYER.
 - To cancel or terminate the Contract, if already executed, with immediate effect and without any liability to pay compensation to the BIDDER, **except for goods supplied or services rendered and duly accepted prior to such termination**, unless the breach relates to fraud, corruption, misrepresentation, or suppression of material facts.
 - To recover all sums already paid by the BUYER to the BIDDER under the Contract, together with interest:
 - In the case of an Indian BIDDER, at a rate **2% higher than the prevailing SBI External Benchmark Lending Rate (EBLR)**; and
 - In the case of a foreign BIDDER, at a rate **2% higher than a widely accepted international benchmark rate such as SOFR/ EURIBOR**, from the date of payment till the date of recovery.
 - If any outstanding payment is due to the BIDDER from the BUYER under any other contract, the same may be adjusted or set off against the amounts recoverable under this Pact.
 - To invoke and encash the Advance Bank Guarantee and/or Performance Security/Warranty Bond furnished by the BIDDER in order to recover the amounts paid by the BUYER along with applicable interest.
 - To cancel or rescind all or any other contract(s) entered into by the BIDDER with the BUYER, where such contracts are connected or related to the breach, and to recover compensation for any loss or damage suffered by the BUYER as a result thereof. The BUYER shall be entitled to deduct such amounts from any monies payable to the BIDDER.

- viii. To debar the BIDDER from participating in future bidding processes of the Government of India, Ministries, Departments, or Public Sector Undertakings for a **minimum period of three (3) years**, extendable up to **five (5) years**, **after following due process including issuance of a show-cause notice and affording the BIDDER a reasonable opportunity of being heard.**
 - ix. To recover from the BIDDER all sums paid by it to any agent, intermediary, broker, or middleman in violation of this Pact with a view to securing the Contract.
 - x. In cases where irrevocable Letters of Credit have been received or are proposed to be opened in respect of any Contract, to withhold opening, negotiation, or operation of such Letters of Credit to the extent permissible under applicable banking norms and law.
 - xi. To forfeit the Performance Security in whole or in part for violation of this Pact, **in accordance with Clause 6.1(ii).**
- 6.2 The BUYER shall also be entitled to take any or all actions specified in Clause 6.1 (i) to (x) above in the event of commission by the BIDDER or by any person employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER) of any offence as defined under **Chapter IX of the Indian Penal Code, 1860**, the **Prevention of Corruption Act, 1988**, or any other statute enacted for the prevention of corruption.
- 6.3 The decision of the BUYER that a breach of the provisions of this Pact has been committed by the BIDDER shall be **final and binding**, subject to applicable law. However, the BIDDER shall have the right to approach the **Independent External Monitor(s) (IEMs)** appointed for the purposes of this Pact, in accordance with the procedure prescribed.

7.0 **FALL CLAUSE**

- 7.1 The BIDDER undertakes and warrants that it has not supplied and shall not supply **identical or substantially similar product(s), system(s), or sub-system(s)**, under comparable terms and conditions, to any Ministry/Department of the Government of India or any Public Sector Undertaking at a price lower than that offered in the present bid.
- 7.2 In the event it is found at any stage that the BIDDER has supplied or is supplying such identical or substantially similar product(s), system(s), or sub-system(s) at a lower price, then such lower price, **after adjusting for differences in scope, quantities, taxes, duties, delivery terms, and with due allowance for elapsed time**, shall be applicable to the present Contract.
- 7.3 If the Contract has already been concluded, the BIDDER shall refund the difference in price to the BUYER within the stipulated time, failing which the BUYER shall be entitled to recover the same in accordance with law.

8.0 **Independent Monitors:**

- 8.1 The Buyer has appointed Independent Monitors (hereinafter referred to as monitors) for this Pact in consultation with the Central Vigilance Commission:
- i. Sh. Janak Digal,
Plot No. 1B/2, Sector-I1, CDA,
Markat Nagar, Cuttack,
Odisha - 753015
M. No. 09971116084
Email: janakdigal85@gmail.com
 - ii. Sh. P Mallikharjuna Rao, IFOS(Retd)
72, Prashasan Nagar,
Jubileehills, Hyderabad
M. No – 9440576170
Email: pmkrao72@gmail.com
- 8.2 The task of the Monitors shall be to review independently and objectively, whether and to what extent the parties comply with the obligations under this Pact.

- 8.3 The Monitors shall not be subject to instructions by the representatives of the parties and perform their functions neutrally and independently.
- 8.4 Both the parties accept that the Monitors have the right to access all the documents relating to the project/procurement, including minutes of meetings.
- 8.5 As soon as the Monitor notices, or has reason to believe, a violation of this Pact, he will so inform the authority designated by the Buyer.
- 8.6 The Bidder(s) accepts that the Monitor has the right to access without restriction, to all Project documentation of the Buyer including that provided by the Bidder. The Bidder will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractor(s). The Monitor shall be under contractual obligation to treat the information and documents of the Bidder/Subcontractor(s) with confidentiality.
- 8.7 The Buyer will provide to the Monitor sufficient information about all meetings among the parties related to the project provided such meetings could have an impact on the contractual relations between the parties. The parties will offer to the Monitor the option to participate in such meetings.
- 8.8 The Monitor will submit a written report to the designated authority of the Buyer/Secretary in the Department within 8 to 10 weeks from the date of reference or intimation to him by the Buyer/Bidder and should the occasion arise, submit proposals for correcting problematic situations.

9.0 **Facilitation of Investigation**

In case of any allegation of violation of any provisions of this Pact or payment of commission, the Buyer or its agencies shall be entitled to examine all the documents including the Books of Accounts of the Bidder and the Bidder shall provide necessary information and documents in English and shall extend all possible help for the purpose of such examination.

10.0 **Law and Place of Jurisdiction:**

This Pact is subject to Indian Law. The place of performance and jurisdiction is the seat of the Buyer.

11.0 **Other Legal Actions**

The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extant law in force relating to any civil or criminal proceedings.

12.0 **Validity**

- 12.1 The validity of this Integrity Pact shall be from date of its signing and extend upto 5 years or the complete execution of the contract to the satisfaction of both the Buyer and the Bidder/Seller, including warranty period, whichever is later. In case BIDDER is unsuccessful, this Integrity Pact shall expire after six months from the date of the signing of the contract.
- 12.2 Should one or several provisions of this Pact turn out to be invalid, the remainder of this Pact shall remain valid. In this case, the parties will strive to come to an agreement to their original intention.

- 13.0 The Parties hereby sign this Integrity Pact as part of the contract
at _____ on _____

(Buyer)

(Bidder)

(Office Seal)

Place :..... Date:.....

(Office Seal)

Place :..... Date:.....

Witness 1:

(Name & Address)

Witness 1:

(Name & Address)

ANNEXURE 'XVIII' | - FIT AND PROPER PERSON (To be printed on Letter Head)

DECLARATION BY AUTHORISED SIGNATORY OF THE FIRM

Conditions for FIT and proper person for the purpose of determining whether a Bidder is a 'Fit and Proper Person', SAI may take the indicative criteria mentioned below:

- a. Financial integrity of the Bidder.
- b. Ability of the Bidder to undertake all obligations set out under this RFP.
- c. Absence of convictions or civil liabilities against the Bidder.
- d. Absence of any previous debarment of the Bidder, in accordance with the General Financial Rules, 2017, provided such debarment is still existing.
- e. Absence of any disqualification as specified below:
 - Conviction of the Bidder or any of its respective directors, partners, executives, or key managerial personnel by any judicial body for any offence involving moral turpitude, economic offence, securities laws or fraud or any offence under the Prevention of Corruption Act, 1988 or the Indian Penal Code, or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.
 - Admission of an application for winding up or liquidation under the Insolvency and Bankruptcy Code, 2016 (IBC) or any Applicable Laws against the Bidder or any of its or their respective directors and partners.
 - Any action or proceeding being initiated under the Insolvency and Bankruptcy Laws under the Applicable Law, including but not limited to declaration of Insolvency or Bankruptcy, disqualification or de-recognition by any professional body being initiated against the Bidder.
 - Current or previous banning of the Bidder or its respective directors, partners, executives, or key managerial personnel by the governing body of any sport from involvement in the administration of or any form of participation in such sport, for any reason.
 - Default by The Bidder or any of its or their respective directors, partners, executives, or key managerial personnel of any of its obligations to a financial institution or has defaulted on any of its obligations to a financial institution in the last 3 (three) financial years.
 - The Bidder should not have been barred by the Central Government, any State Government, a statutory authority, or a public sector undertaking, as the case may be, from participating in any project, and the bar subsists as on the date of the Proposal.

Thanking You

(Signature, name and designation of the authorized signatory)

(Name and seal of the Bidder)

ANNEXURE 'XIX' | FORMAT FOR CV

Name of Firm:	
Name of Professional:	
Position:	
Date of Birth:	
Country of Citizenship/Residence:	

Education:

Name of Institution	Degree Obtained (DD/MM/YY)	Year of Obtainment (DD/MM/YY)

Countries of work experience:**Employment Record**

S. No	Name of Organisation	Position Held	Period From (MM/YYYY)	Period To (MM/YYYY)

Total Work Experience (Relevant): (in yy/mm/dd)**Brief Write-up of overall experience:****Work Experience:**

Detailed Tasks Assigned	Reference to Prior Work/Assignments that Best Illustrates Work Experience
	Name of Assignment: Year: Client: Project Details: Main project features: Position Held: Activities performed:
	•
	•
	•

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience, and I am available to undertake the assignment in case of an award. I understand that any misstatement or misrepresentation described herein may lead to my disqualification or dismissal by SAI.

Name of Expert/ Personnel**Signature****Date**

Endorsement of HR Department/Head of Academic Department/ Authorised Signatory Signing the bid.