

F No: 1(10)/SAI/SS-Nursing Asstt/ 2020-21/803

Date- 04/10/2021

**Sports Authority of India (RC Guwahati) invites online application for Nursing Assistant on**

**Contract Basis.**

Sports Authority of India (SAI) is an autonomous organization under the Administrative control of the Ministry of Youth Affairs and Sports with its Head office at Jawaharlal Nehru Sports Complex, Lodhi Road, New Delhi-110003.

SAI has established 23 National Centre of Excellence across the country for training of young and elite athletes in various disciplines. These NCOEs are funded for several items inter-alia Sports Science staff through Khelo India Scheme of Ministry of Youth Affairs & Sports. To strengthen the NCOEs, SAI invites applications from eligible candidates for engagement in the discipline of Nursing Assistant on contract basis at SAI NCOE GUWAHATI and SAI, NCOE, ITANAGAR.

**VACANCIES –**

The total number of Vacancies is 2 (01- NCOE GUWAHATI and 01-NCOE Itanagar). The Initial place of posting shall be NCOE Guwahati or NCOE Itanagar. However SAI reserves the right to transfer the selected candidates anywhere in India.

**REMUNERATION:**

Designation	Remuneration
Nursing Assistant	Rs. 25,000/-

Annual Increment @7%( Maximum) may be considered subject to satisfactory performance.

\*\*The candidates should apply separately for NCOE Guwahati and NCOE Itanagar .

**THE ESSENTIAL REQUIREMENTS**

**a) Essential Educational Qualifications**

1. Matriculation or its equivalent from a recognized University/ Board.
2. Certificate in General Nursing and Midwifery from a recognized Institution or equivalent qualification for male nurses.

*sd/-*  
Satish K Sarhadi  
Regional Director  
SAI, RC, Guwahati

## 2. CRITERIA FOR SHORTLISTING OF CANDIDATES FOR INTERVIEW.

Of all the total applications received, short listing of candidates to provide an optimum ratio for the interview will be carried out on following basis:

CATEGORIES FOR EVALUATION	MAX MARKS	SCORING OF MARKS
Total Work experience	10	2 marks will be awarded for every completed 1 year of work experience as Nursing Assistant upto a maximum of 10 mark.
Work experience in sports establishment.	10	Additional 2 marks will be awarded for every completed 1 year of work experience as Nursing Assistant at a recognized State / National level sports organization (Govt. or Private) working with teams/players upto a maximum of 10 marks.

## 3. INTERVIEW PROCESS:

- a. The interview will be of 100 marks.
- b. The shortlisted candidates will be called for the interview and assessed as follows:

CATEGORIES FOR EVALUATION	MAXIMUM MARKS(100marks)
Domain Expertise	30
Practical knowledge	30
Aptitude for working in a sports organization	10
Knowledge in Allied Sports Science disciplines	10
Soft Skills	10
Basic knowledge of Computers / Data Entry	10

### NOTE:

- i. OF THE TOTAL APPLICATIONS RECEIVED, CANDIDATES WILL BE SHORTLISTED FOR THE INTERVIEW BASED ON THE CRITERIA MENTIONED ABOVE.
- ii. MERIT LIST: IT IS TO BE NOTED THAT MERE QUALIFYING AT THE INTERVIEW DOES NOT CONFIRM FINAL SELECTION. SEPARATE MERIT LIST WILL BE PREPARED PURELY ON THE BASIS OF MARKS OBTAINED BY THE CANDIDATES IN INTERVIEW.
- iii. THE CANDIDATE MUST PRODUCE ALL THE ORIGINAL DOCUMENTS, AT THE TIME OF PHYSICAL JOINING OTHERWISE THE CANDIDATURE WILL BE CANCELLED.

**GENERAL INSTRUCTIONS**

**(All the instructions given below must be strictly followed or else the application is liable to be rejected)**

- 4. **WHO CAN APPLY:** Online applications are invited from both male and female candidates, who fulfill the requisite essential requirements as listed in para 1 above.
- 5. **HOW TO APPLY:** The candidate has to apply only online on email id [recruitmentsaircghy@gmail.com](mailto:recruitmentsaircghy@gmail.com)
  - a. Applications received through any other mode would not be accepted and summarily rejected.
  - b. Before registering /submitting applications on the website the candidates should possess a valid E-mail ID.
  - c. The e-mail ID entered in the online application form should remain active until the recruitment process is completed. No change in the e-mail ID will be entertained.

**DATE OF OPENING** :05/10/2021 from 9:00 AM

**DATE OF CLOSING** 26/10/2021 till 6:00PM

- 6. **ATTACHMENT OF DOCUMENTS: - THE FOLLOWING ESSENTIAL CERTIFICATES/ DOCUMENTS SHOULD BE SELF ATTESTED, SCANNED AND UPLOADED STRICTLY IN THE ORDER MENTIONED BELOW ALL COMPILED IN A SINGLE PDF FILE.**
  - a) Application form as per format enclosed.
  - b) Document for DOB.
  - c) Certificate of Matriculation or its equivalent from a recognised university/Board.
  - d) Certificate in General Nursing and Midwifery from a recognised Institution or equivalent qualification for male nurses
  - e) Work experience Certificate (Appointment/Offer letters will not be accepted).
  - f) No Objection Certificate from present employer, if any.

NOTE: Non self-attested documents will be rejected

- 7. **CALL LETTERS FOR INTERVIEW:** The Call Letters for interview shall be communicated electronically in the valid and functional email id provided by the candidate in the application form:

**CANDIDATES SHOULD CHECK THEIR REGISTERED EMAIL REGULARLY FOR UPDATES REGARDING INTERVIEW DATES AND OTHER RELEVANT DETAILS. ANY VARIATION IN THE DETAILS PROVIDED AND DOCUMENTS SUBMITTED WILL LEAD TO REJECTION OF THE CANDIDATE.**

- 8. The responsibility of ensuring genuineness of the certificate lies completely with the candidate by self-attestation. SAI reserves the right to discard experience certificates which do not provide correct details as asked above. Website links could be provided to ascertain genuineness.
- 9. Candidates will be called for the interview based on the shortlisting criteria as mentioned above. Hence mere fulfillment of eligibility criteria does not entail that candidate will be called for the interview.



10. The Candidates should note that their candidature at all the stages will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If on verification at any stage before or after Interview, it is found that they do not fulfill any of the eligibility conditions; their candidature will be cancelled by the SAI.

11. **NOTE: SELECTED CANDIDATES WILL BE REQUIRED TO PRODUCE THE ORIGINALS OF THE CERTIFICATES MENTIONED ABOVE AT THE TIME OF JOINING. FAILURE TO SUBMIT THE REQUIRED CERTIFICATES IN ORIGINAL AT THE TIME OF PHYSICAL JOINING WILL LEAD TO CANCELLATION OF CANDIDATURE.**

12. **Terms & Conditions for contractual engagement:**

- (i) **TENURE:** Initial contractual engagement will be for a period of three years. The tenure can be further extended by two years for a maximum period of five years on the basis of satisfactory performance. The tenure is subject to continuation of Khelo India Scheme.
- (ii) **AGE LIMIT:** The candidate must not have attained 40 years of age as on the closing date of advertisement.
- (iii) **Tax Deduction at source:** - The income tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which the SAI will issue TDS certificates/ Service Tax, as applicable.
- (iv) **Other Allowances:** - No TA /DA shall be admissible for joining the assignment or on its completion. No other facilities like DA, Accommodation, Residential Phone, Conveyance /Transport, Personal Staff, Medical reimbursement, HRA, and LTC etc. would be admissible to them. In case he/she is required to proceed outstation from the place of posting for official duty, he/she will be entitled to TA/DA as admissible for pay Level- 4 under GOI rules.
- (v) **Extension:** - Performance of the selected candidates would be continuously reviewed and their extension will be considered on the basis of periodic review /requirements.
- (vi) **Leave:** - Personnel will be entitled for 30 days leave in a calendar year on pro- rata basis. Employee shall not draw any remuneration in case of his/her absence beyond 30 days in a year. Also any un-availed leave in a calendar year will lapse and will not be carried forward to the next calendar year.
- (vii) **Termination:-** The contract can be terminated by giving a 30 days' Notice period by either party, i.e. SAI and the employee. In cases of extreme impropriety by the employee the contract may be terminated immediately without notice.

13. Candidates must apply within the scheduled time period, no application received after the last date shall be entertained.
14. Candidates who apply under this advertisement may also be shortlisted for future requirements of Sports Science support staff in organisations covered under Khelo India Schemes.
15. Decision of SAI in all matters regarding eligibility, selection and posting would be final and binding on all candidates. No representation or correspondence will be entertained by SAI in this regard.
16. SAI reserves the right to modify/alter/restrict/enlarge/cancel the recruitment process, if need so arises without issuing any further notice or assigning any further notice/any reasons thereafter. The decision of the SAI will be final and no appeal will be entertained against this issue. The panel made by SAI can also be utilized by various other Govt. organization which are supported under various schemes of SAI / Ministry of Youth Affairs & Sports.
17. In case of any dispute, jurisdiction of Gauhati High Court only will be applicable.
18. Please do visit your email account regularly for further updates.
19. Further notifications/corrigendum in this regard, if any, will be informed through e mail id.
20. In case of any dispute, English version of the Employment notice will be treated as valid.

**CANVASSING IN ANY FORM WILL BE ADISQUALIFICATION.**

संख्या S.No. 2006 250250

केन्द्रीय माध्यमिक शिक्षा बोर्ड  
CENTRAL BOARD OF SECONDARY EDUCATION  
अंक विवरणिका MARKS STATEMENT  
सेकण्डरी स्कूल परीक्षा, 2006  
SECONDARY SCHOOL EXAMINATION, 2006

ALL INDIA

नाम Name अनुक्रमिक Roll No.  
माता का नाम Mother's Name  
पिता का नाम Father's Name

जन्म तिथि Date of Birth 1ST DECEMBER NINETEEN HUNDRED NINETY  
विद्यालय School 08468 ARMY SCHOOL

विषय को संज्ञा SUBJECT	प्राप्त अंक MARKS OBTAINED				स्थितिगत अंक POSITIONAL GRADE
	लि. TH	पे/अ/मू. PR/A/M	योग TOTAL	योग शब्दों में TOTAL IN WORDS	
101 ENGLISH COMM.	079	XXX	079	SEVENTY NINE	A2
085 HINDI COURSE-B	090	XXX	090	NINETY	A1
041 MATHEMATICS	094	XXX	094	NINETY FOUR	A1
086 SCIENCE & TECH.	067	025	092	NINETY TWO	A1
087 SOCIAL SCIENCE	073	017	090	NINETY	A1

Self-attested  
*Ragini Jain*  
Ms. RAGINI JAIN

AB : विषय में अनुपस्थित Absent in the Subject  
PR : प्रयोगात्मक Practical  
IA : आंतरिक मूल्यांकन Internal Assessment  
दिनांक Date 27-05-2006  
परिणत Result PASS

*[Signature]*  
अधीक्षक परीक्षा  
Controller of Examinations

SAMPLE DOCUMENT DEMONSTRATING HOE THE CERTIFICATES ARE TO BE ATTESTED AND SCANNED AND COMPILED IN THE FORMAT REQUIRED.

**APPLICATION FORM:**

1. Full Name in Capital Letters (as per the matriculation certificate):
2. Gender:
3. Date of Birth (as per the matriculation certificate):
4. Father's Name (as per the matriculation certificate):
5. Nationality:
6. Post Applied For:
7. Permanent Address:
8. Address for Communication:
9. Mobile number and Email ID (a valid and functional email ID to be provided):
10. Proof of Identity
11. Academic Qualifications:

Recent colored  
Passport Size  
Photograph

QUALIFICATION	NAME AND ADDRESS OF COLLEGE/INSTITUTION	UNIVERSITY	YEAR OF PASSING
Matriculation or its equivalent from a recognised Board.			
General Nursing and Midwifery from a recognised Institution or equivalent qualification for male nurses.			

12. Details of Services rendered earlier/Experience in related field: (After the basic graduation).

Post/Designation	Name and Address of the Organization	Duration of Tenure		Total Period
		From	To	

**Declaration:** I solemnly declare that the above statements made by me are correct to the best of my knowledge and belief. I shall abide by the rules and regulation of Sports Authority of India.

**Name & Signature of Candidate**