



SPORTS AUTHORITY OF INDIA

Tender No. SAI/RC Gandhinagar /NIT-2/2024-25

**Empanelment of Contractors /Service providers for Repair / Renovation
/ Maintenance works costing upto Rs. 10.00 Lakh at SAI RC
Gandhinagar Campus**

Date of Publication :- 18/07/2024

Sports Authority of India (SAI)
Sector 15, Gandhinagar
Gujarat-382016

NOTICE INVITING TENDER

Empanelment of Contractors /Service providers for Repair / Renovation / Maintenance works costing upto Rs. 10.00 Lakh at SAI RC Gandhinagar Campus

SAI RC Gandhinagar invites tender to prepare a panel of reputed contractors/service providers, valid for one year, for undertaking repairs / renovation / maintenance works in its Regional Office in Gandhinagar. Interested Firm / Individuals satisfying the Prequalification Criteria as mentioned in Technical Bid should apply in the formats available at SAI website www.sportsauthorityofindia.nic.in & CPP Portal of Govt. of India <http://eprocure.gov.in/eprocure/app>. up to 12:00 hrs on 08/08/2024.

Bidders may download the document from the website-www.sportsauthorityofindia.nic.in & CPP Portal of Govt. of India i.e. <http://eprocure.gov.in/eprocure/app>. Bidders may ensure to upload their proposals, on CPP Portal <http://eprocure.gov.in/eprocure/app> complete in all respect, on or before the closing date and time as indicated in the critical data sheet given below. Bidders shall not tamper / modify the document in any manner. In case the same is found to be tampered in any manner tender will be rejected completely.

CRITICAL DATA SHEET

Sl. No.	Particulars	Details
1.	Date of Tender	18 th July 2024
2.	Selection Method	Empanelment of Contractor as per qualification criteria
3.	Uploading/Publication of Tender Documents	18.07.2024 at 10:00 AM
4.	Downloading of Bid Document/sale Start Date	18.07.2024 at 10:00 AM
5.	Seeking Clarification Start Date	18.07.2024 at 10:00 AM
6.	Seeking Clarification End Date	26.07.2024 at 12:00 PM
7.	Pre-Bid Meeting (Online)	26.07.2024 at 3.00 PM https://us06web.zoom.us/j/85713779243?pwd=bbfdnMlcS3ojNDTeqvTuffoGAmP1.1 Meeting ID: 857 1377 9243, Passcode: 589465
8.	Bid submission Start Date	18.07.2024 at 10:00 AM
9.	Last Date & Time of Submission of Bids	08.08.2024 at 12:00 PM
10.	Contact detail	Phone-079-29900100 Email-rcgandhinagar-sai@nic.in
11.	One time Registration Fees (Nonrefundable)	Rs. 6,000.00 (Demand Draft/NEFT/FDR/RTGS etc. payable at RC Gandhinagar to be drawn in favour of the Regional Director I/C, SAI, RC Gandhinagar) NEFT transfer to "Regional Director (I/c), Sports Authority of India Gandhinagar Account No-2381101006418 , IFSC CODE: - CNRB0002381

INSTRUCTIONS FOR ONLINE BID SUBMISSION:

This tender document has been published on the Central Public Procurement Portal (URL: <http://eprocure.gov.in>). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal. More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “Click **here to Enroll**” on the CPP Portal is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / email in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF /XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with blackand white option.

Note: SAI in no way shall be responsible if the bidder fails to apply due to non-possession of Digital Signature & non registration.

General information for the Vendors / Agencies

1. Intending contractors / vendors are requested to read carefully before filling the particulars in the Performa.
2. Information / details furnished by selected party, if found to be false / incomplete at any time in future or any information effecting prequalification is willingly / unwillingly withheld, if come to the notice of the SAI at any point of time, the company's prequalification will be cancelled immediately.
3. Where copies are required to be furnished, these should be self-certified copies.
4. The cutoff date for calculation of past period for completion of projects shall be 31st March 2024.
5. All pages of the tender document i.e. Pre-qualification criteria, Technical bid should be signed and stamped by bidder.
6. Contact (**079-29900100/8839185283**) for site visit / any query regarding tender

Instruction to the Contractors

1. The Sports Authority of India, Netaji Subhash Western Centre intends to prepare a panel of reputed contractors for undertaking maintenance and repair works at SAI NSWC Gandhinagar. These works are estimated to cost upto Rs. 10.00 lakh.
2. Only contractors having minimum 3 years' experience in undertaking the works in the maintenance and repair works, and have executed one similar work of value not less than 80% OR two similar work each of value not less than 50% OR three similar works each of value not less than 40% the costing not less than 10 lakhs during the last 3 years and have minimum yearly turnover of Rs. 20 lakhs during the last three years, and also have a full pledged service setup either at Gandhinagar or at nearby place.
3. Intending applicants are required to furnish details about their organization, technical experience, competence and evidence of their financial standing as per the enclosed proforma.
4. While deciding upon the selection of contractors, emphasis will be given on the ability and competence to do good quality work in accordance with the specifications and within the time schedule.
5. The application form shall be signed by a person on behalf of the organization, who is duly authorized to do so.
6. If the space in the application form is insufficient for furnishing full details, such information may be supplemented on a separate sheet of paper duly signed.
7. Application containing false or inadequate information is liable for rejection.
8. The SAI NSWC Gandhinagar reserves the right to reject any of all the applications without assigning any reason thereof.
9. The empanelment is only for one year.
10. The contractor should have valid registration certificate and should be register with CPWD/State PWD/MES.



SPORTS AUTHORITY OF INDIA
NETAJI SUBHASH WESTERN CENTRE, GANDHINAGAR
Telephone: 079-29900100 e-mail: rcgandhinagar-sai@nic.in

Vendor Registration Form

(For Tenders up to Rs. 10.0 Lakh)

(A) Organization Profile

- 1 Name of the firm :
- Address :
- Telephone No. :
- Office :
- Residence :
- Mobile No :
- Fax No. :
- E-Mail :
- 2 a) Whether Proprietorship/Partnership/Pvt. Ltd./
Public Ltd. Co. :
- b) Names of the Proprietor, Partners, Directors :
- i) :
- ii) :
- iii) :
- c) Year of Establishment :
- 3 Registration with Registrar of Companies (No. &
Date) (For Corporation only) :
- 4 Registration with Tax Authorities
- i) Income-Tax (PAN) No. :
- ii) GST No. :
- (Furnish copies of Income-Tax, GST certificate)
- 5 Names of the Bankers with address :
- 6 Give details if at present involved in Litigation in similar type of contracts.

Sr. No.	Name of Project	Name of Organization	Nature of work	Work order dated	Date of completion of work	Value Rs.
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7 Annual Turnover in last 3 years:

Sr. No.	Year	Turnover (Rs. in Lakh)	Income-tax paid

Note: Furnish copies of audited balance sheet and Profit & Loss A/C. for the last 3 years 2021-22, 2022-23, 2023-24.

8 LIST OF ENCLOSURES:

S.NO.	PARTICULARS	TICK IF ENCLOSED
I	Certificate of registration of Company / partnership deed.	
II	Certificates of registration with Income Tax, GST, EPF, and ESI.	
III	Audited Balance Sheet & Profit & Loss A/c. Statement for last three years.	
V	Copies of work orders along with copies of relevant TDS certificate, satisfactory completion certificate mentioning value of work issued by Govt., Semi-Govt. Bodies.	
VI	Copies of performance certificate, work orders issued by Govt., Semi-Govt. Bodies.	
VII	Copies of Income-Tax Returns / Assessment Orders for previous 03 years.	
V	Technical and Skilled Personnel Details	
VI	NEFT Mandate Form	

Note: - In absence of any of the above enclosures, the application is liable to be rejected.

DECLARATION

1. I accept that this registration is for works up to Rs. 10.0 lakhs only.
2. I shall abide by the terms and conditions as per the direction of Regional Director, SAI NSWC Gandhinagar.
3. I, the undersigned, certify that to the best of my knowledge and belief, the given information is correct.
4. I understand that any misstatement or misrepresentation described herein may lead to my disqualification or dismissal.
5. I understand that this does not give a guarantee for the award of any work.

Signature

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Name

.....

Date :-

(Seal of Firm)

NEFT MANDATE FORM

To
The Regional Director
Sports Authority of India
Regional Centre,
Gandhinagar

Date.....

Sub: NEFT PAYMENTS

We refer to the NEFT being set up by SAI. For remittance of our payments using RBI's NEFT scheme, our payments may be made through the above scheme to our under noted account.

NATIONAL ELECTRONIC FUNDS TRANSFER MANDATE FORM

Name of City	
Bank Code No.	
Bank 's name	
Branch Address	
Branch Telephone / Fax no.	
Agency/Contractor Bank Account No.	
Type of Account	
IFSC code for NEFT	
IFSC code for RTGS	
Agency/Contractor name as per Account	
Telephone no. of Agency/Contractor	
Agency/Contractor E-mail ID	

[Signature with date, name and designation] For
and on behalf of M/S _____

[Name & address of the bidder]

Enclose a copy of Crossed Cheque

Scope of Work

Repair / Renovation / Maintenance works:

1. Civil, Sanitary and Plumbing

- a. General repair & renovation works, minor structural repairs, plastering, water proofing works, flooring / dado work of Office Premises / Staff Quarters
- b. Stone works such as Granite/Marble/ Kadapa/Tile works
- c. Painting External & Internal
- d. Repair, maintenance and construction of plumbing, sanitary and sewerage system for buildings and other ancillary structures
- e. Repair, maintenance and construction of all types of internal roads & pathways

2. Carpentry Works

- a. Repair, painting, maintenance and construction of all types of wooden works including the fittings and fixtures attached to wooden works
- b. Ancillary civil related works connected with wooden, aluminium or steel works
- c. Supply and Repair of all types of wooden/steel dead stock articles/ furniture such as chair, table, sofa set, cots etc. (Both Godrej and other than Godrej)
- d. All types of wooden works related to interior decoration
- e. All types of repairs & maintenance required for locks, mortise lock, night latch, steel cupboards and Aluminium door and window work, venetian blinds etc.
- f. Mild steel or Aluminium works fabrication/Installation/Repair of partitions /doors /widows/grills etc.
- g. Display systems viz. Board/Name plates/metal letters/flex Banner printing, rubber stamps / Glow sign, LED & Neon signboards

3. Specialized water proofing works

1. Specialized agencies /authorized applicators of Chemical / Membrane / Injection grouting//other water proofing techniques
2. Terrace / basement /retaining wall/ RCC water tanks / toilet/bathrooms/ external wall water proofing works

4. Pest Controls Works:

1. All types of pest & rodent control works, treatment for mosquito & snake nuisance, Gel treatment etc.
2. All types of anti-termite/ bed bug treatment work.

5. Specialised structural repair works:

1. Extensive structural repairs / retrofitting of Office Premises / Staff Quarters
2. Micro-concrete/ Polymer modified mortar/I injection grouting/fibre wrapping/ jacketing of structural members etc.

6. General Electrical Works

1. Electrical Wiring work including additions/alterations to electrical installations including supply of electrical fixtures and fittings viz., LED, Lights, TV, Fridge, Cooler, Water Cooler, Air-Conditioners, Batteries, etc., of Office Premises and Staff Quarters.
2. Supply, Installations, repairs and maintenance of electrical installations including panels, lighting, wiring, fittings, ceiling and exhaust fans, submersible pumps, mono block pumps, storage and instant water heaters and other internal and external electrical installations, etc.

NOTE: - The above-mentioned works are tentative and vary according to the requirement.