

TENDER COST RS. 200/-

TENDER NO _____

SPORTS AUTHORITY OF INDIA

TENDER

**FOR PROCUREMENT OF
MATTRESSES & LINEN ITEMS**

AT

SAI, NEW DELHI

JAWAHARLAL NEHRU STADIUM (EAST SIDE GATE),

CGO COMPLEX, NEW DELHI-110003

WEBSITE: [HTTP://SPORTSAUTHORITYOFINDIA.NIC.IN/WWW.EPROCURE.GOV.IN](http://SPORTSAUTHORITYOFINDIA.NIC.IN/WWW.EPROCURE.GOV.IN)

SPORTS AUTHORITY OF INDIA
JAWAHARLAL NEHRU STADIUM COMPLEX,
EAST SIDE GATE, CGO COMPLEX, NEW DELHI-110003.
(Next to MTNL Building)

Telephone: +91-11 - 24362763

Fax: +9 -11- 24362721

Website: <http://sportsauthorityofindia.nic.in/> www.eprocure.gov.in

Bidding Document
For
Supply of Mattresses & Linen items

Bid Reference No. 2(2)/SAI/GAD-II/2014-15 (Pt.)

Brief Description of Goods	Amount of EMD. (INR)	Security Amount (INR)	Tender/Bid Fee (INR)
Supply Of Mattresses & Linen Items To SAI, New Delhi for a Period of One Year	10,000/-	25,000/-	200/-
Payment: Scanned copy of Tender Fee and Earnest Money is to be uploaded online and Hard Copy of same must be sent to the Director (GAD) , Sports Authority of India, Jawaharlal Nehru Stadium, Complex, East Side Gate, CGO Complex, New Delhi-110003 on or before Bid Submission Date & Time as mentioned in Critical Date Sheet.			

CRITICAL DATE SHEET

Published Date	24th August, 2015 (1700 hrs.)
Bid Document Download / Sale Start Date	25th August, 2015 (1000 hrs.)
Clarification Start Date	28th August, 2015 (1000 hrs.)
Clarification End Date	01st September, 2015 (1800 hrs.)
Bid Submission Start Date	07th September, 2015 (1000 hrs.)
Bid Submission End Date	10th September, 2015 (1500 hrs.)
Bid Opening Date	11th September, 2015 (1200 hrs.)



No: 2(2)/SAI/GAD/2014-15

August ____, 2015

To,
M/s _____

भारतीय खेल प्राधिकरण
SPORTS AUTHORITY OF INDIA

Sub:- SUBMISSION OF SEALED BIDS FOR THE SUPPLY OF MATTRESSES & LINEN ITEMS TO SAI, NEW DELHI FOR A PERIOD OF ONE YEAR.

Dear Sir,

SAI proposes to procure Mattresses & Linen Items as per details in the tender document from reputed/authorized distributors/agencies/agents having minimum annual turnover of Rs. 25 Lac during the last 3 preceding years and experience in supply of Mattresses to the Government or Public Sector Undertakings.

The detailed terms & conditions are contained in attached bids. The interested parties may download the bid form from the website (<http://sportsauthorityofindia.nic.in/> www.eprocure.gov.in) The Tender cost, EMD, samples be submitted in the office of Director (GAD), SAI, JNS, New Delhi. The Tender Cost & EMD be submitted through separate bank drafts in favour of 'SECRETARY SAI New Delhi,' payable at New Delhi.

You are, therefore, requested to kindly submit your competitive rates (inclusive of all taxes) F.O.R. SAI, New Delhi with relevant documents in accordance with the terms & conditions of the Tender Document.

The duly filled in and signed bidding documents along with requisite documents in PDF Format has to be uploaded on site before the closing date & time.

A separate envelope containing EMD & Tender cost showing the name and address of the bidder should be submitted in the office of Director (GAD), Sports Authority of India, JN Stadium (East Side Gate), New Delhi on or before closing date & time. The bid submitted by FAX or email or after the time & date mentioned above will not be accepted. SAI reserves the right to reject one or all bids without assigning any reason.

Yours faithfully,

Dy. Director (GAD)
For and on behalf of Director General,
Sports Authority of India.

(To be submitted in ENVELOPE – A

SPORTS AUTHORITY OF INDIA

LIMITED TENDER FOR PROCUREMENT OF MATTRESSES & LINEN ITEMS BY SAI TECHNICAL BID FORM

The following details /documents /certificates issued by the concerned Authorities in respect of the bidder are required to be submitted:

1. Name of Firm/Agency
2. Name of the Proprietor/Partner
3. Address of the firm
4. Telephone/Fax No. Email ID
5. PAN Number (attached photocopy)
6. VAT No (attach photocopy)
7. Copies of ITR for the last three.
preceding years
8. A certificate from C.A showing the annual turnover of minimum Rs.25 Lac during the last 3 preceding years.
9. Experience in the line (mention years)
10. Attach list of clients & satisfactory performance report given by existing clients.
10. Detail of Tender cost
 - a. Name of the Bank
 - b. Bank Draft No./CR No & Date
 - c. Amount
12. Details of EMD : -
 - a) Name of the Bank
 - b) Bank draft / CR NO & Date
 - c) Amount
13. Attached declaration that the agency had not been Blacklisted by any Govt. Deptt/ PSU
14. Attach duly filed form for payment through RTGS

(SIGNATURE OF THE BIDDER)
with address and seal

*** Please attach a separate Demand Draft of Rs. 200/- towards cost of tender document in the case where it is download from SAI website www.sportsauthorityofindia.nic.in and not purchased from DDO(HQ), SAI, New Delhi.**

TERMS AND CONDITIONS FOR THE PROCUREMENT OF MATTRESSES& LINEN ITEMS

1. SAI proposes to procure mattresses& linen items as per details in the tender document at Annexure 'A'.
2. Before formulating the Bid and submitting the same to the SAI, the Bidder should read all the terms, conditions, instructions etc. contained in the Bidding Documents. Failure to provide and/or comply with the required information, instructions etc. incorporated in these Bidding Documents may result in rejection of its Bid.
3. The Bid submitted by the Bidder and all subsequent correspondence and documents relating to the Bid exchanged between the Bidder and SAI, shall be written in the English language. However, the language of any printed literature furnished by the Bidder in connection with its Bid may be written in any other language provided the same is accompanied by an English translation and, for purposes of interpretation of the Bid, the English translation shall prevail.
4. It is the responsibility of Bidder to go through the Bidding Document to ensure furnishing of all required documents.
5. The authorized signatory of the Bidder must sign the Bid duly stamped at appropriate places and initial all the remaining pages of the Bid.
6. A Bidder, who does not fulfil any of the above requirements and/or gives evasive information/reply against any such requirement, shall be liable to be ignored and rejected.
7. Bid sent by e-mail/fax/telex/cable shall be ignored.
8. Payments will be made in Indian Rupee through National Electronic Fund Transfer (NEFT)/RTGS System. Bidders are required to fill and attach the NEFT Mandate Form alongwith their offers (Annexure-B).
9. The price of the goods should be inclusive all taxes and duties like sales tax, CST, VAT, etc.
10. The order may be awarded to the lowest responsive Bidder who meets the laid down Qualification Criteria in the Bid documents and accepts all other conditions of Bid Document.
11. Earnest money deposit (EMD) to Rs.10,000/-in the form of Demand Draft, Fixed Deposit ReceiptorBanker's Cheque shall be drawn in favour of ecretary, SAI payable at Delhi shall be attached with tender.**(Technical Bid in Envelope 'A')**
12. The Financial bid be submitted in **Envelope 'B'**
13. Both the bids should be submitted in an envelope on which the words "**Tender for Procurement of mattresses& linen items**" should be superscribed on the top of the left corner of the envelope which should also show the name and address of the bidder.
14. EMD to unsuccessful bidders will be refunded within 45 days of finalization of the Tender. No interest shall be payable by SAI on EMD. The EMD deposit of successful bidder is liable to be forfeited, if the bidder withdraws amends, impair or derogates from the tender in any respect, within the period of validity of his offer.
15. Items quoted by the firms should be delivered as per requirement.
16. The mattresses shall be delivered within stipulated time of placing the order and in the manner prescribed by the Dy. Director (GAD). Any contravention thereof shall be deemed as a breach of contract and penalties as may be prescribed by the Director General, SAI may be imposed.
17. The rates shall be valid for a period of 90 days from the date of award of contract.
18. Successful bidder shall execute an agreement for the due performance of this contract on non-judicial stamp paper worth Rs.10/- within 10 days of the receipt of the supply order.

19. Successful bidder shall have to deposit an interest free security deposit of Rs. 25000/- within 15 days of the receipt of the supply order which will be refunded on the expiry of the contract, subject to clearance of all dues (if any).
20. The Director General, SAI will have the right to reject any or all the bids without assigning any reason thereof.
21. Bids received without Earnest money, conditional or incomplete having cuttings or overwriting shall be rejected.
22. The Mattresses received, if not found as per specification/ good/ superior quality, are liable to be rejected & returned and be replaced with no extra cost.
23. The copies of ITR for the last three preceding years are required to be attached.
24. In case the suppliers fails in making the supply in a given time and place the SAI shall have the right to procure the same from the other source at the risk and cost of supplier and the proportionate deduction shall be deducted from the bill raised by the successful bidder.
25. The SAI has reserve the right to reject any or all bids without assigning any reason thereof. .
26. The bidders has to submit sample of the quoted items along with tender for inspection/approval.
27. In case any dispute arises in regard to the tender, the decision of the Director General, SAI will be final and binding.
28. The technical bid of the bidders will be opened first and the financial bid will be opened only of the bidders whose Technical bid shall be accepted.
- 29 The bidder should not have been blacklisted on any account by the government organization.
- 30 The bidder should have minimum experience of three years in the field of supply of mattress to Government Departments//Boards/ Corporations or reputed private companies.
- 31 Quotation shall be submitted strictly in prescribed format.
32. Tender document is non-transferable.
33. No tenderer shall be allowed to revise its original price.
- 34 The financial bid of the technically qualified tenderers only will be opened on the date and time fixed by SAI which will be informed in writing at a later date. The financial bid of those bidders whose technical bid is not found quoted shall not be opened and will be returned as such in sealed condition.
- 35 As per the instructions of Central vigilance Commission, no negotiation will be made except with the lowest bidder.

DECLARATION

1. I have read the terms & conditions mentioned in the tender document and undertake to abide the same during the contractual period.
2. The information given in the technical bid by the undersigned is correct.

(SIGNATURE OF THE BIDDER)

with address and seal

NOTE :The Technical Bid is required to be submitted in a separate sealed cover superscribed as Envelope 'A'.

SPORTS AUTHORITY OF INDIA

LIMITED TENDER FOR PROCUREMENT OF MATTRESSES & LINEN ITEMS BY SAI **TECHNICAL SPECIFICATIONS**

SN	Item	Specification
1	Mattresses	75"x36"x4" polyester cotton printed weave, Rubberized Coir 1.5"+1" polyurethane foam in the middle +1.5" rubberized coir + mm foam with quilt.
2	Single Bed Sheet	Cotton High Tread count (Min. 200 TC) Single size 4ft x 7ft Colored Pre Shrink, Fabric Size 54 Inches x 90 Inchesuitable for 3'x 6' Single Bed
3	Double Bed Sheet	Cotton High Tread count (Min. 200 TC) Double size 7ft x 7ft Colored Pre Shrink, Fabric Size 90 inches x 108 inchesuitable for 6'x 6' Double Bed
4	Pillow	Hollow Fiberfill, size 43cm.x69cm
5	Pillow Cover	High TreadCotton Polyester mixed in the ratio 80-20% suitable for 18"x12" pillow
6	Blanket	Shrink resistant; Skin friendly; Soft texture Weight approximate 2.700gm to 3 kg Made of 75% wool and 25% other standard fibers 4ft x 7ft size
7	Quilts	Quilt having 2 ½ kg Reliance Fiber 8' x 4.9'

SPORTS AUTHORITY OF INDIA

AUTHORIZATION LETTER

Payee's Particulars	Name of Payee as in bank account	
	Address	
	Telephone/fax Number with STD code	
Bank Details	Name of the bank	
	Bank branch (full address & telephone number)	
	Bank Account number	
	Mode of electronic Transfer Available	
	RTGS NIFD Any other	
	IFSC Code	
	MICR Code	

Signature _____
(Owner of the Firm/individual)

Name _____

Account number has been verified by me

Manager

(Bank branch maintaining the account)

Forwarded to DDO SAI along with formal sanction for making payment

Signature _____

Name _____

Designation _____

TENDER FOR SUPPLY OF MATTRESSES & LINEN ITEMS BY SAI**FINANCIAL BID FORM**

(To be submitted in a separate envelope)

1. Name of Firm/Agency
2. Address of the firm

I/We hereby submit my/our competitive bid/amount of inclusive of all taxes of Mattresses leaning material F.O.R. SAI Stores, Delhi valid for a period of one year from the date of acceptance of the bid:

SN	Name of Items	Quoted Brand	Rate inclusive of taxes
1	<u>Mattresses</u> 75"x36"x4" polyester cotton printed weave, Rubberized Coir 1.5"+1" polyurethane foam in the middle +1.5" rubberized coir + mm foam with quilt.		
2	<u>Single Bed Sheet</u> Cotton High Tread count (Min. 200 TC) Single size 4ft x 7ft Colored Pre Shrink, Fabric Size 54 Inches x 90 Inches suitable for 3'x 6' Single Bed		
3	<u>Double Bed Sheet</u> Cotton High Tread count (Min. 200 TC) Double size 7ft x 7ft Colored Pre Shrink, Fabric Size 90 inches x 108 inches Suitable for 6'x 6' Double Bed		
4	<u>Pillow</u> Hollow Fiberfill, size 43cm.x69cm		
5	<u>Pillow Cover</u> High Tread Cotton Polyester mixed in the ratio 80-20% suitable for 18"x12" pillow		
6	<u>Blanket</u> Shrink resistant; Skin friendly; Soft texture Weight approximate 2.700gm to 3 kg Made of 75% wool and 25% other standard fibers 4ft x 7ft size		
7	<u>Quilts</u> Quilt having 2 ½ kg Reliance Fiber 8' x 4.9'		

I/We have read the above terms & conditions of this tender and understood the same and shall abide by them. It is certified that I am authorized signatory of the firm.

(SIGNATURE OF THE BIDDER)
with address and seal

Note: In case the discount offered by one or more firms is the same, the credentials of the Firm will be taken into consideration or Director General, SAI has the right to appoint a committee for table negotiation.

This document is required to be submitted separately in a sealed cover superscribed as Envelope "B"