



UDHAV DAS MEHTA (BHAJI) CENTRAL REGIONAL CENTRE

**Gram Gora, Bishenkheri,
Suraj Nagar, Bhopal (MP) - 462044
Email: - rdsaibho-mp@gov.in
Tel: 0755-2696930-24, 2696811(fax)**

LIMITED TENDER ENQUIRY FOR SUPPLY OF TOP BRANDED COMPUTER SETS & PERIPHERALS AT STC's & SAG CENTRE UNDER CENTRAL REGIONAL CENTRE, GRAM GORA, BISHENKHERI, BHOPAL (M.P) 2015-16

Sealed Limited Tenders Enquiry are invited by Sports Authority of India, Central Regional Centre, Bhopal from the reputed firm for Supply of Top Branded Computer Sets & Peripherals at STC's & SAG Centre under SAI CRC Bhopal, having minimum annual turnover of Rs. 10 lac (Rupees ten lac only) for awarding contract for Supply of Top Branded Computer Sets and Peripherals at STC's & SAG Centre Under SAI CENTRAL REGIONAL CENTRE, BHOPAL 2015-16.

The detailed information, terms and conditions governing, the award of above supplied as contained in the tender documents which may be obtained from the office of Regional Director, SAI CRC, Bhopal on any working day from the date of publication of this notice to 07th December, 2015 up to 01:00 P.M. free of cost. Details are also available in SAI, New Delhi, website i.e. www.sportsauthorityofindia.nic.in In case of downloading the tender form, from website the bidder will not have to pay any cost of tender. ". The bidder should deposit an EMD for Rs.10,000/- (Rupees ten thousand only) in form of **Demand Draft** only in favor of Regional Director, SAI CRC Bhopal.

The Limited Tender Enquiry offer in the prescribed tender form along with all relevant documents sealed and completed in all respect must be **submitted latest by 08th December, 2015 up to 01.00 P.M.** in the Tender Box, placed at office of Regional Director, SAI Central Regional Centre, Gram Gora, Bishenkheri, Bhopal which will be **opened on 08th December, 2015 at 03:30 pm.** in the presence of the tenderer or their authorized representatives.

Sports Authority of India reserves the right to accept or reject any Limited Tender Enquiry without assigning any reason whatsoever.

**ROQUE DIAS
REGIONAL DIRECTOR (CC)**

SPORTS AUTHORITY OF INDIA

BHOPAL (M.P)

INVITES

**LIMITED
TENDER**

FOR

*Supply of Computer Sets & Peripherals
At STC's & SAG Centre Under*

SPORTS AUTHORITY OF INDIA

UDHAV DAS MEHTA (BHAJI) CENTRAL REGIONAL CENTRE, BHOPAL (M.P)

Tel: 0755-2696930, 2696811(fax)



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LIMITED TENDER ENQUIRY FOR SUPPLY OF TOP BRANDED COMPUTER SETS & PERIPHERALS AT STC's & SAG CENTRE UNDER CENTRAL REGIONAL CENTRE, GRAM GORA, BISHENKHERI, BHOPAL (M.P) 2015-16

TENDER FORM NO.

Computer /2015-16

TECHNICAL BID FORM

Last date of receipt of Tenders 08th December, 2015 up to 1:00 pm

Date & time for opening of Tenders 08th December, 2015 at 03:30 pm

SAI Central Regional Centre, Gram Gora, Bishenkheri, Bhopal.

The following details/documents/certificates issued by the concerned Authorities in respect of the bidder are required to be submitted:

1. Name of the Firm
2. Full Postal Address with Tel. No., Fax No. & E-mail Id
3. Director/Proprietors, Chief Executive of the firm should also be enclosed with proof of ownership.
4. Attach copy of Registration of Firm
5. Attach copy of PAN Number of Firm/Proprietor
6. Attach copy of Service Tax No./VAT No.
7. Attached copies of ITR last three preceding years (i.e 2012-13, 2013-14 and 2014-15)
8. Attested Copies of Balance Sheet duly Certified/Audited by CA Showing minimum annual turnover of Rs.10 lac in each year (Trading, Profit & Loss A/c & Balance sheet) during last three years. (i.e 2012-13, 2013-14 and 2014-15). In case balance sheet of 2014-15 is not finalized or readily available the balance sheet of 2011-12 should be attached)
9. Declaration of the bidder, on a stamp paper of Rs.100/- stating that no case/dispute/claim/ with arbitration court/consumer forum etc. are pending, to be attach.
10. A catalog for computer & peripheral for which rate is quoted is to be attach.
11. Attach RTGS/NEFT details as per **Annexure-IV** with enclose crossed cancelled cheque

**Authorized Signatory
Name & Address of the firm with seal**

GENERAL TERMS AND CONDITIONS:

1. Sealed Tenders are invited by Sports Authority of India, Central Regional Centre, Bhopal from the manufacturers/suppliers/dealers for supply of top branded Computer sets & Peripherals of reputed brand like DELL, LENOVO, ACER, HP & HCL at STC's SAG Centre Under SAI CRC Bhopal.
2. The word "LIMITED TENDER ENQUIRY FOR SUPPLY OF TOP BRANDED COMPUTER SETS & PERIPHERALS" at STC's & SAG Centre Under SAI CRC Bhopal 2015-16 should be super scribed on the top left corner of envelope bearing the name and address of the tendered. The sealed Tenders Enquiry should accompany the following:-

- A. **Should contain EMD details as per Annexure-I (Envelop-A).**
- B. Tender documents duly signed by tenderer having name of tendered/along with technical details as **Annexure II (Envelop-B).**

Details of places, the computer is to be supply and installed & technical Specification as Annexure-II-A.

All document required as per Annexure-II must be sealed & signed by Tenderer.

- C. **Financial bids- Rate quoted for goods as per Performa at Annexure - III (Envelope - C).**
3. The rate/commercial/Technical offer of the firm will remain valid for one year from the date of acceptance of placing supply order of the contract as the case may be.
 4. The Limited Tender Enquiry shall be submitted in three separately sealed envelopes addressed to the REGIONAL DIRECTOR SPORTS AUTHORITY OF INDIA, CENTRAL CENTRE, GRAM GORA BISAN KHEDI POST SURAJ NAGAR , BHOPAL as under :-

Envelope A: Should contain EMD Draft of Rs.10,000/- (Rupees ten thousand only) along with the details.

Envelope B: This envelope shall contain the documents of the Limited Tender Enquiry documents and information pertaining to items with the Limited Tender Enquiry documents duly signed on each page by the tendered or his authorized signatory.

Envelope C: Envelope C shall contain the **Financial Bid** Documents.

5. The envelopes containing the quotations/ tenders should be sealed and be super scribed," as LIMITED TENDER ENQUIRY FOR SUPPLY OF TOP BRANDED COMPUTER SETS & PERIPHERALS AT STCs & SAG CETNRE UNDER SAI CRC BHOPAL as the case may be. The sealed Envelopes should be deposited in the Tender box placed in the office of Regional Director, SAI Central Centre, Gram Gora, Bishenkheri, Bhopal up to 1:00pm on 08th December, 2015.
6. Envelope 'A' & 'B' submitted by the Tendered will be opened on the same day at 03:30 pm, i.e. 08th December, 2015.

**Authorized Signature
Name & Address of the firm with seal**

7. Envelope 'C' (i.e. Financial Bid) of only those tendered will be opened, whose Technical bids are accepted and technical specification are recommended by the tender technical committee. Date and Time for opening of Envelop 'C' (Financial Bid) will be communicated to those whose technical bids are found eligible and sample are recommended by the technical committee.
8. The tendered should sign each page of the Limited Tender Enquiry as evidence of accepting the terms and condition mentioned there in.
9. Late/Vague/ conditional /incomplete/not conforming to the laid down procedure, bids in any respect will be rejected.
10. If even after approval information / documents submitted by the tenderer are found misleading /incorrect etc., SAI reserves the right to reject the items for the current / future rate contract or may impose penalties as deemed fit. Non compliance of any of the terms & conditions of the tender will also warrant above penalties.
11. The suppliers/bidders are required to submit catalogue having technical specifications of Computer Set and Peripherals to be supplied, along with the tender documents.
12. The technical bid of the bidders will be opened first and the financial bid will be opened only of those bidders whose Technical bid and technical specification shall be accepted by the competent authority.
- 13. Rates quoted should be inclusive of Taxes/VAT and freight charges & Installation charges for STC's & SAG Centre (in MP & CG) under SAI CRC Bhopal.**
14. EMD of the unsuccessful bidders will be refunded after finalization of the Tender.
15. Interest free performance security deposit equivalent to 10% of the total estimated value of the supply order will be deposited by the successful bidder before issue of supply order. Security Money will be refunded after expiry of warranty period without any interest on it.
16. Requirement of technical bid and format to be submitted at **Annexure-I**.
17. Supply to be made within 15 days from the date of Supply Order.
18. Subject to the provision of Force Majeure, if the supplier fails to deliver any or all of the goods or fails to perform the services within the time frame(s) incorporated in the contract, the purchaser shall, without prejudice to other rights and remedies available to the purchaser under the contract, deduct from the contract price /security deposit, as liquidated damages, a sum equivalent to 0.5 % per week of delay or part thereof on delayed supply of goods and / or services until actual delivery or performance subject to a maximum of 10% of the contract price.
19. The equipment supplied if found not as per specification of tendered documents and approved, are liable to be rejected.

**Authorized Signatory
Name & Address of the firm with seal**

20. The Regional Director, SAI Central Regional Centre, Bhopal will be legally competent to cancel the supply order and also to take any other action against the supplier including imposing of any penalty on the supplier during pendency and till the final execution of the contract of the supply, in case the supplier is ever found to have committed any fraud against SAI CRC Bhopal in supplying the material or indulge in any other malpractices thereof causing any financial losses during contract period.
21. In case any dispute with regard to this tender, the decision of the Regional Director, SAI CRC Bhopal will be final and binding.
22. In case of litigation, the courts at Bhopal only will have jurisdiction for deciding case according to Indian law in force.
23. It may be noted that this is just an enquiry and does not amount to any commitment on the part of Sports Authority of India to order any products offered. The decision of Sports Authority of India in this regard would be final and be entirely, at its discretion.
24. Regional Director, SAI Central Regional Centre Bhopal reserves the right to reject tender without assigning any reasons. If the item/equipment is found defective in material, quality or any other defect of manufacturing, then the penalty of 10% of total price of the items/equipments will be deducted from the security deposit and in addition to, that SAI is not liable to make payment for the Computer Sets and Peripherals supplied.
25. The supplier is required to apply to the purchaser for extension of delivery period and obtain the same before dispatch. In case the supplier dispatches the Computer Sets and Peripherals without obtaining an extension, it would be doing so at its own risk and no claim for payment for such supply and / or any other expense related to such supply shall responsibility of the supplier.
26. The purchaser, without prejudice to any other contractual rights and remedies available to it (the purchaser), may, by written notice of default sent to the supplier, terminate the contract in whole or in part, if the supplier fails to deliver any or all of the goods or fails to perform any other contractual obligation(s) within the time period specified in the contract, or within any extension thereof granted by the purchaser.
27. The supplier warrants comprehensively that the goods supplied under the contract is new, unused and incorporate all recent/latest improvements in design and materials unless prescribed otherwise by the Purchaser in the contract. The supplier further warrants that the goods supplied under the contract shall have no defect arising from design, materials or workmanship or from any act or omission of the supplier that may develop under normal use of the supplied goods under the conditions prevailing in India.
28. This warranty shall remain valid for two at least (02) years after the goods have been delivered, commissioned and installed at the final destination and accepted by the Purchaser in terms of the contract i.e. two years from the date installation and final handing over of the equipment to the consignee.
29. The supplier shall, promptly repair or replace the defective goods or parts thereof, free of cost, at the ultimate destination. The supplier shall take over the replaced parts/goods after providing their replacements and no claim, whatsoever shall lie on the Purchaser for such replaced parts/goods thereafter.

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30. If the supplier, having been notified, fails to rectify/replace the defect(s) promptly, the Purchaser may proceed to take such remedial action(s) as deemed fit by the purchaser, at the risk and expense of the supplier and without prejudice to other contractual rights and remedies, which the Purchaser may have against the supplier.
31. **Software up gradation:** All future software changes and up gradation as per ISSF standards shall be provided free of cost during the guarantee / warranty.
32. The Bidder must be an Authorized Agent of the manufacturer and in business of supply, installation and commissioning of Equipments. The bidder should furnish documentary proof along with the bid in support of above.
33. The bidders are required to give a declaration of pending court cases/disputes/ claims with arbitration court / consumer forum etc. in the court of law and also give any specific decisions/directions given by the Hon'ble court. In case any information provided is found to be false or incomplete, the bid is liable to be rejected / terminated any time. This declaration is to be given on Rs 100/- stamp paper.
34. Offers sent by telex/fax/telegram will not be accepted.
35. If even after approval, information/ facts submitted by a tendered are found misleading/incorrect/false etc., SAI reserves right to disapprove an scope of work (s) for the current/ future rate contract or may impose penalties as deemed fit. Non compliance of any of the terms of Limited Tender Enquiry and future instructions by Regional Director, SAI Central Regional Centre, will also warrant above penalties.
36. The successful tendered will give an Affidavit certifying that the quality of goods quoted in the Limited Tender Enquiry are correct and the concern party is liable to pay damage out of the Security in case of any defect. Regional Director CC may impose penalty as deemed fit and will have right to make recovery from Security or to make deduction from the bill.
37. The detail of documents required for eligibility is given in **Annexure – I**.
38. Limited Tender Enquiry received without the above documents will summarily be rejected.
39. Taxes as applicable should be inclusive of the rate mentioned in the financial bid no other charges will be paid extra.
40. Payment will be released after satisfactory supply for which supply order is issued.
41. Regional Director, SAI Central Regional Centre, Bhopal reserves the right to reject any tender in whole or in part thereof without assigning any reason. In case of damaged /fault of goods defect, then a penalty of 10% of the total price will become payable to SAI.
42. In the event of any dispute or differences arising between the parties with regard to the terms and conditions of the agreement/contract and or with regard to the breach or interpretation thereof including all rights and liabilities there under on any matter what so ever touching upon the terms and conditions of the agreement/contract whether in course or on or after its termination the parties agreed to settle the same at the first instance by mutual discussions/conciliation which would be conducted by the Regional Director, SAI Central Regional Centre at Bhopal.

**Authorized Signatory
Name & Address of the firm with seal**

43. In the event the said mutual discussions/conciliation fail, the aggrieved party shall initiate Arbitration proceedings for resolution of differences / disputes etc., mentioned above by appointing a sole Arbitrator, who shall be the Director General of SAI in which event the said proceeding shall be conducted in accordance with the provisions of the arbitration and conciliation Act 1996.
44. The venue of such arbitration proceedings shall be at Bhopal or as decided by Director General of SAI and the courts in Bhopal alone will have Jurisdiction in respect of all proceedings connected there with.
45. Service Tax, VAT & Freight charges will be on actual basis and should be included in the rate quoted along with the financial bid.
46. ***IN A TENDER, EITHER THE INDIAN AGENT ON BEHALF OF THE PRINCIPAL /OEM OR PRINCIPAL/OEM ITSELF CAN BID BUT BOTH CANNOT BID SIMULTANEOUSLY FOR THE SAME ITEM/PRODUCT IN THE SAME TENDER.***
47. ***IF AN AGENT SUBMITS BID ON BEHALF OF THE PRINCIPAL/OEM, THE SAME AGENT SHALL NOT SUBMIT A BID ON BEHALF OF ANOTHER PRINCIPAL/OEM IN THE SAME TENDER FOR THE SAME ITEM/ PRODUCT.***

I have read and understood all the terms & conditions of the Limited Tender Enquiry and hereby undertake to abide by same.

**Authorized Signatory
Name & Address of the firm with seal**

FORMAT FOR SUBMISSION OF THE TENDER ON LETTER HEAD OF THE FIRM

To
The Regional Director,
Sports Authority of India,
Central Regional Centre,
Gram Gora, Bhopal

Sub: **EARNEST MONEY DEPOSIT OF LIMITED TENDER ENQUIRY FOR SUPPLY OF
TOP BRANDED COMPUTER SETS & PERIPHERALS AT STC's & SAG CENTRE
UNDER SAI CRC BHOPAL.**

(TO BE SUBMITTED IN ENVELOPE "A")

In response to tender floated on website www.sportsauthorityofindia.nic.in I have downloaded the tender document. I am sending herewith demand draft no. dated.....of Rs...../- (Rupees.....only) drawn on Bank in favour of Regional Director (CC) Sports Authority of India, payable at Bhopal on account of Earnest Money.

**AUTHORISED SIGNATORY
(NAME IN BLOCK LETTERS)
SEAL OF THE TENDERER**

Date :

Encl. As above

LIMITED TENDER ENQUIRY FOR SUPPLY OF TOP BRANDED COMPUTER SETS & PERIPHERALS AT STC & SAG CENTRE UNDER SAI, CENTRAL REGIONAL CENTRE, GRAM GORA, BISHENKHERI, BHOPAL (M.P) 2015-16

FORMAT FOR SUBMISSION OF THE LIMITED TENDER ENQUIRY OF LETTER HEAD OF THE FIRM

To,
Regional Director,
Sports Authority of India,
Central Centre,
Gram Gora Bishenkheri
Post Suraj Nagar
Bhopal.

**Sub: - Limited Tender Enquiry for Supply of Top Branded Computer Sets & Peripherals
STCs & SAG Centre under SAI CRC Bhopal.**

In response to the Limited Tender Enquiry date....., I had Limited Tender Enquiry Form No.....from your office. I had downloaded tender from website www.sportsauthorityofindia.nic.in

I am sending herewith my tender documents as under:

- a) **TECHNICAL BID:** The tender documents duly signed on each page and all other documents to be submitted along with the tender. **(Envelope “B”)**.**
- b) **FINANCIAL BID:** The financial bid for the supply **(Envelope “C”).**

** The following details and supporting documents accordingly are available in Envelope “B” for evaluating eligibility etc.

1. Name of the Firm
2. Full Postal Address with Tel. No., Fax No. & E-mail Id
3. Director/Proprietors, Chief Executive of the firm should also be enclosed with proof of ownership.
4. Attach copy of Registration No. of Firm
5. Attach copy of PAN Number of Firm/Proprietor
6. Authorized Valid License for construction works
7. Attach copy of Service Tax No./VAT
8. Attach copies of ITR last three preceding years (i.e 2012-13, 2013-14 and 2014-15)
9. Attested Copies of Balance Sheet duly Certified/Audited by CA Showing minimum annual turnover of Rs.10 lac in each year (Trading, Profit & Loss A/c & Balance sheet) during last three years.(i.e 2012-13, 2013-14 and 2014-15). In case balance sheet of 2014-15 is not finalized or readily available the balance sheet of 2011-12 should be attached)
10. Declaration of the bidder, on a stamp paper of Rs.100/- stating that no case/dispute/claim/ with arbitration court/consumer forum etc. are pending to be attached.
11. A catalog for computer & peripheral for which rate is quoted is to be attached,

That I/We will be responsible for all the contractual obligations including uninterrupted supply, quality of items etc.

This is certifying that I/We have studied the terms & conditions and understood all clause of the tender in case of award of contract/supply order I/We undertake to abide by all terms and conditions mentioned in the same.

Date.....

Encl: as above.

**AUTHORUSED SIGNATORY
(NAME IN BLOCK LETTERS)
SEAL OF THE TENDERER**

UDHAV DAS MEHTA (BHAJI) CENTRAL REGIONAL CENTRE

**Gram Gora, Bishenkheri,
Suraj Nagar, Bhopal (MP) - 462044
Email: rdsaihbho-mp@gov.in
Tel: 0755-2696930, 2696811(fax)**

**DETAILS OF SPECIFICATION & TENTATIVE REQUIREMENT OF SUPPLY OF
COMPUTER SETS & PERIPHERALS AT STC & SAG CENTRE UNDER SAI, CENTRAL
REGIONAL CENTRE, BHOPAL 2015-16**

S. N.	Place of Supply & Installation	Computer Set for each Centre	Peripherals for each Centre
1.	SAI, Central Regional Centre, Gram Gora Bishenkheri, Bhopal (MP)-462044	Computer Set	Printer (B/W) with Scanner, Webcam, Head Phone with Mike, UPC Etc.
2.	SAI Training Centre, Central Regional Centre, Gram Gora Bishenkheri, Bhopal (MP) -462044	I 3 Processor, Hard Disk-500 GB, RAM-4 GB, TFT-20" with license Window Software along with antivirus (Quick heel)	
3.	STC Jabalpur, SAI Training Center, Rani Taal Sports Complex, Rani Taal, Jabalpur (MP) Pin – 482 002		
4.	STC Dhar, Lalbagh Magajpur Road, Behind Uday Ranjan Club, Dhar (M.P.) Pin-454001 (M.P.), Pin – 454001		
5.	SAG Dhar, SAI Special Area Games (SAG), Jaitpura Indore Ahmadabad Road Dhar-(MP)		
6.	STC Tikamgarh SAI Training Center, Shahid Narayan Das Khare SAI Stadium (Ganjikhana), Tikamgarh (MP) - 472001		
7.	STC Raipur, SAI Training Center, Budha Talab, Shyam Talkies Road, Raipur (Chhattisgarh)		
8.	STC Rajnandgaon, SAI Training Center, Digvijay Stadium, Rajnandgaon (Chhattisgarh) Pin Code – 491 441		

*** Note: An additional requirement of one Color Printer HP LaserJet CP525-n Only for SAI, Central Regional Centre, Bhopal.**

**Authorized Signatory
Name & Address of the firm with seal**

LIMITED TENDER ENQUIRY FOR SUPPLY OF TOP BRANDED COMPUTER SETS & PERIPHERALS AT STC's & SAG CENTRE UNDER CENTRAL REGIONAL CENTRE, GRAM GORA, BISHENKHERI, BHOPAL (M.P) 2015-16

**FINANCIAL BID DOCUMENT
TO BE SUBMITTED IN ENVELOPE 'C'**

1. Name of the Firm
2. Full Postal Address with Tel. No., Fax No.
& E-mail Id

[Submitted in Envelop 'C']

Date:.....

S.N.	Item	Brand & Model No.	Technical Specification with Model No. etc.	Rate (For each)	Taxes/VAT/Freight & F.O.R. at SAI CRC Bhopal/	Total
Grand Total (Included Taxes/VAT/ Freight & F.O.R. at SAI Respective Centre)						

**Grand Total in Words.....
(Inclusive of all taxes)**

COMMERCIAL TERMS

We hereby undertake that no extra charges on any account will be claimed except as mentioned above.

We hereby undertake to strictly abide by the Commercial and other terms laid down in the Tender.

**(AUTHORISED SIGNATORY]
NAME IN BLOCK LETTERS
SEAL OF THE TENDERER**

**LIMITED TENDER ENQUIRY FOR SUPPLY OF TOP BRANDED COMPUTER
SETS & PERIPHERALS AT STC's & SAG CENTRE UNDER CENTRAL
REGIONAL CENTRE, GRAM GORA, BISHENKHERI, BHOPAL (M.P) 2015-16**

**FORMAT FOR RTGS/ NEFT PAYMENT DETAILS FOR LIMITED TENDER ENQUIRY OF
LETTER HEAD OF THE FIRM**

To,
Regional Director,
Sports Authority of India,
Central Centre,
Gram Gora Bishenkheri
Post Suraj Nagar
Bhopal.

Sub: RTGS/NEFT PAYMENTS

We refer to the RTGS/NEFT being set up by SAI. For remittance of our payments using RBI's RTGS/NEFT scheme, our payments may be made through the above scheme to our under noted account.

RTGS/NEFT DETAILS FORM

1.	Supplier' name as per Account
2.	Supplier's Account No.
3.	Type of Account
4.	Bank name
5.	Branch Address
6.	Branch Telephone / Fax no
7.	Bank Code No.
8.	IFSC Code
9.	NEFT Code

**AUTHORUSED SIGNATORY
(NAME IN BLOCK LETTERS)
SEAL OF THE TENDERER**

Enclosed: A copy of Crossed Cancelled Cheque