



## NORTHERN REGIONAL CENTRE

Ch. Devi Lal Stadium  
VII. Joshi Chauhan,  
Bahalgarh, Sonapat -131021  
Email: - [saisonepat@gmail.com](mailto:saisonepat@gmail.com)  
Tel: 01302380316, 2380317(fax)

### OPEN TENDER ENQUIRY FOR PROCUREMENT OF SPORTS KIT FOR SAI NRC SONEPAT FOR ONE YEAR

Sealed tenders are invited by Sports Authority of India from the reputed manufacturers /authorized distributor for supply of Sports Kit (Branded preferred) **for SAI NCC Campers** having minimum annual turnover of Rs. 1.00 Crore (Rupees one crore only) for last three years including exports as per audited balance sheet accounts for last three financial years i.e. 2012-13 & 2013-14, 2014-15 for awarding contract to supply the above sports kit items to the SAI NORTHERN REGIONAL CENTRE, SONEPAT.

The detailed information, terms and conditions governing the award of contracts are contained in the tender documents which may be obtained from the office of REGIONAL DIRECTOR, SAI NRC, SONEPAT on any working day from the date of publication of this notice to 4<sup>th</sup> February, 2016, between 09.30 A.M. to 1.00 P.M. on payment of Rs.1,000/- (Rupees one thousand only) in form of demand draft only in favour of DIRECTOR (INCHARGE), SAI, SONEPAT. Details are also available in SAI New Delhi website [www.sportsauthorityofindia.nic.in](http://www.sportsauthorityofindia.nic.in). In case of downloading from website the bidder will have to submit the cost of tender form separately along with EMD. The tenderer have to submit an **EMD of Rs. 1,00,000/- (Rupees One lakh only)** in favour of Director Incharge, SAI Sonapat.

The Tender Enquiry offer in the prescribed tender form along with all relevant documents sealed and completed in all respect must be **submitted latest by 5<sup>th</sup> FEBRUARY 2016 up to 01.30 P.M. in the Tender Box placed at office of REGIONAL DIRECTOR, SAI Northern Regional Centre, Sonapat which will be opened 5<sup>th</sup> February, 2016 at 03.30 pm. in the presence of the tendered or their authorized representatives.**

Sports Authority of India reserves the right to accept or reject any tender without assigning any reason whatsoever.

**(RADHICA SREEMAN)  
REGIONAL DIRECTOR**

# ***SPORT'S AUTHORITY OF INDIA***

## **TENDER DOCUMENT FOR AWARD OF SUPPLY OF SPORTS KIT FOR NCC CAMPERS**

IN

**SPORTS AUTHORITY OF INDIA  
NORTHERN REGIONAL CENTRE, SONEPAT**

.....  
Tender No ..... , ... ..

Cost of the Tender Document - Rs.1000/- (*to be paid through Demand Draft*)

Regional Director  
Sports Authority of India  
Northern Regional Centre, ,  
Bahalgarh, Sonapat

Issued to: M/s \_\_\_\_\_  
\_\_\_\_\_

Authorized Signatory

Note : Those who are downloading the tender document from our website, they are to pay Rs.1000/- in the form of Demand Draft/Pay Order in favour of Director (Incharge) SAI, NRC Sonapat as cost of tender document. In case the bid is received without the cost of tender document, the same would not be considered.

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Sports Authority of India - Tender for Procurement of Sports Kit for NCC Campers for the one year



**NORTHERN REGIONAL CENTRE**

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Email: - [saisonepat@gmail.com](mailto:saisonepat@gmail.com)  
Tel: 01302380316, 2380317(fax)**

**OPEN TENDER ENQUIRY FOR PROCUREMENT OF SPORTS KIT  
FOR NRC NCC CAMPERS FOR THE ONE YEAR**

Cost of Tender Rs.1000/- (Rupees one thousand only) by Bank Draft (In case of downloading from website the tenderer will have to submit tender cost along with EMD of Rs.1,00,000/- (Rupees One lakh only).

Last date of receipt of Tenders

05<sup>th</sup> February, 2016 upto 1330 hrs

Date and Time for opening of Tenders

05<sup>th</sup> February, 2016 at 1530 hrs

Venue of opening Tenders

SAI Northern Regional Centre, Vill-  
Joshi Chauhan, Bahalgarh Sonapat.

Sports Authority of India invites sealed tender from reputed manufacturers/authorized distributor for supply of Sports Kit (Branded preferred). The list of items sports kit is enclosed as **Annexure - I** to this tender form. **The manufacturer/distributor should quote rates of sports kit with one sample for each item is submitted along with the technical bid tender document.** The sample of successful tenderer will be retained and the samples of unsuccessful bidders will be returned. Only one sample will be accepted.

1. Name of the Firm .....
2. Full Postal Address with Tel. No., Fax No. ....  
& E-mail Id .....
3. Attached copy of PAN Number  
of Firm/Proprietor .....
4. Attached copy of Service Tax No. ....
5. Attached copy of TAN No. ....
6. Affidavit in Judicial Stamp Paper, as  
required at S. No. 2 of Terms & .....
- Condition - Enclosed at Annexure II -**  
**A.**
7. Attached certificate from manufacturer .....  
that quoted items are latest stock and  
original and duly signed and sealed by .....  
the authorized signatory of the  
Company/firm and authorized dealer of .....  
the manufacturer .....

8. Copy of audited balance sheet for the last three preceding years (i.e 2012-13, 2013-14 and 2014-15). .....
9. Attached turnover last three preceding (i.e 2012-13, 2013-14 and 2014-15).
10. Attached copies of ITR last three preceding years (i.e 2012-13, 2013-14 and 2014-15) .....
11. All Bidders should submit bank details .....  
as per proforma in the **Annexure -D** .....alongwith**EnvelopA**fortheconvenient  
payment of bills of successful bidder  
through **E-transfer**.

**Note: - All the pages should be sealed signed & number by the tendered.**

**Authorized Signature  
Name & Address of the firm/Company with seal**

## **GENERAL TERMS AND CONDITONS**

1. The word “**OPEN TENDER ENQUIRY FOR ONE YEAR FROM THE DATE OF AWARD OF WORK/ JOB FOR PROCUREMENT OF SPORTS KIT FOR SAI NCC CAMPERS**” should be super scribed on the top left corner of envelope bearing the name and address of the tenderer. The sealed tenders should accompany the following:-
  - A. EMD amount of Rs 1,00,000/- ( Rupees One Lakh only) if the tender is downloaded from the website the cost of tender i.e. Rs.1,000/- also be submitted by Demand Draft in favour of the Director (Incharge), Sports Authority of India, Sonapat payable at Sonapat. **(To be submitted in Envelope -A)**
  - B. The list of samples should be submitted to SAI along with **sample of each item of the quoted** having name of Tenderer and Manufacturer as per Proforma at **Annexure- “II”** and Tender documents duly signed by Tendered on each page **(Envelope – B)**.
  - C. Rate quoted for each branded item as per Proforma at **Annexure – III (Envelope – C)**.
2. The rate/commercial/Technical offer of the firm will remain valid from date of acceptance/termination of the contract as the case may be initially for one year.
3. The tenderer shall submit in three separately sealed envelopes addressed to the REGIONAL DIRECTOR, SPORTS AUTHORITY OF INDIA, NORTHERN REGIONAL CENTRE, VILL- JOSHI CHAUHAN, BAHALGARH SONEPAT , SONEPAT as under :-

**Envelope A: The Demand Draft/Pay order** of Earnest Money will be placed in sealed envelope – along with details of Demand Draft/Pay Order and details of Tenderer with Seal and Signature.

**Envelope B:** This envelope shall contain the documents as mentioned in clause **26 and 28** of the Tender documents and information pertaining to the Sports Kit with the tender documents duly signed on each page by the tenderer or his authorized signatory.

**Envelope C:** Envelope C shall contain the **Financial Bid Documents**.

4. The envelopes containing the quotations/ tenders should be sealed and be super scribed “**OPEN TENDER ENQUIRY FOR ONE YEAR FROM THE DATE OF AWARD OF WORK/ JOB FOR PROCUREMENT OF SPORTS KIT FOR SAI NCC CAMPERS**” as the case may be. The sealed Envelopes should be deposited in the Tender box placed in the office of Regional Director, SAI Northern Regional Centre, VILL- Joshi Chauhan, Bahalgarh Sonapat upto 1:30pm on 5<sup>th</sup> February, 2016.
5. Envelope ‘A’ & ‘B’ submitted by the Tendered will be opened on the same day at 03.30 pm, i.e. 5<sup>th</sup> February, 2016.
6. Envelope ‘C’ (i.e. Financial Bid) of only those tenders will be opened, whose samples are selected and qualify technically. Date and Time for opening of Envelop ‘C’ will be communicated to those whose technical bid is accepted.

**Authorized Signature**  
**Name & Address of the firm/Company with seal**

7. The tenderer should sign & seal each page of the tender document as token of accepting the terms and conditions mentioned herein.
8. Late/Vague/ conditional /incomplete/not conforming to the laid down procedure, Bids in any respect will be rejected.
9. Offers sent by telex/fax/telegram will not be accepted.
10. In case of differences arising in the terms and conditions of the tender document with the firm (s) the decision of SAI shall prevail.
11. After approval of the tender, SAI Northern Regional Centre Sonapat will retain one sample of each approved item free of cost, returnable to which the tender shall not raise any objection.
12. Material indented for, shall be supplied in full quantity within stipulated time. In case of delay in supply/ non supply/ short supply/ poor quality of any other complaint, SAI reserves the right to adjust extra liabilities from the Earnest Money/Security Money, disapprove a brand/all brands or may take any other action against the Tenderer/Bidder as deemed fit.
13. SAI will have right to buy Sports Kit as per sample approved or may give its own colour.
14. The tender documents are neither transferable nor the cost of tender document is refundable under any circumstances.
15. The issuing of tender documents shall not constitute that the tenderer gets automatically qualified.
16. If even after approval, information/ facts submitted by a tenderer are found misleading/incorrect/false etc. SAI reserves right to disapprove an item (s) for the current/future rate contract or may impose penalties as deemed fit. Non compliance of any of the terms of tender and future instructions by Regional Director, SAI Northern Regional Centre, will also warrant above penalties.
17. All clothing items must have SAI Logo embroidered/ screen-printed on them. The tenderer are to submit an undertaking to the effect that the samples submitted with documentary proof and any discrepancy found later on, the whole amount will be recoverable from the Security Money deposited and remaining amount if any shall be recovered from the tenderer.
18. Supply Sports Kit for SAI NCC Campers may be bifurcated according to the orders placed from time to time during the year and place of supply.

The approved rate may also be applicable for other sports promotional schemes of Sports Authority of India, Northern Regional Office Sonapat.

19. **The rates must be quoted for complete set of items (01 to 06) as mentioned in Annexure-I along with only one set of sample will be accepted which should be inclusive of all taxes and freight charges.** The quantity and size of Sports Kit will be decided by the Regional Director, SAI, Northern Regional Centre, Sonapat depending upon the No. of campers and coaches in each discipline in Northern Regional Centre.
20. The terms and conditions can be modified, changed or added to, at the time of finally concluding the tender.
21. Tenderers are strictly required to quote rates for one branded company only.

**Authorized Signature  
Name & Address of the firm with seal**

22. All tenderer will mention technical detail and specification of quoted items in **Envelop-B**.
23. **The successful tenderer will give an Affidavit on a Stamp Paper of Rs.100/- duly Notarized** that the quality of approved items are of the particular branded company only, quoted in the tender are correct & as per the specification of the concerned branded manufacturer.
- The concerned party will be liable to pay full damage, which shall be adjustable from the Security Amount, in case of any defect found in the supplies or during the guarantee period. Regional Director CC may impose penalty as deemed fit and will have right to recover the amount from Security amount or to make deduction from the bill.
24. The EMD of all unsuccessful tenderers will be returned after one month with execution of the Open Tender. From every bill amount payable to the successful bidder, against each supply order, an amount equivalent to 5% of the bill amount, shall be deducted & retained by the SAI against interest free Performance Security Deposit, refundable after adjustment of dues, payable by such successful Bidder, under the terms of this tender document.
25. In case of any doubt in material- the expenditure on testing of material will be borne by the tenderer.
26. All tenderers are required to mention the Name of Firm with authorized distributor's certification with documentary proof from the branded company whose sample and rates has been quoted in the tender documents. The sample must be submitted full set in a bag/box which will be opened and counted in front of the tenderer along with Technical Bid.
27. The detail of documents required for eligibility is given in **Annexure - II**.
28. Tender received without the above documents will summarily be rejected.
29. In case of delay in supply of material by the stipulated date, Regional Director, SAI Northern Regional Centre, Sonapat reserves the right of imposing penalty as deemed fit.
30. **The rate quoted for the items should be inclusive of all Taxes/Levy and transportation charges. No other charges/ Levy shall be paid extra.**
31. **The successful tenderer is required to enter in an agreement on Rs.1,000/- (Rupees one thousand only) Judicial Stamp Paper within one week from the date of award letter as per terms and conditions contained herein or as SAI may decide. The rates of successful tenderer will be valid for one year from the date of execution of this agreement and no increase on any account will be considered.**
32. The manufacturer/ distributor should give minimum one year guarantee for all the items for material manufacturing defects, and undertake to replace defective products at no extra cost within a month of the defect being brought to notice of the manufacturer/distributor.
33. The supply order can be terminated or cancelled summarily by SAI in whole or in part any time without assigning any reason, if the supply made by the manufacturer/ distributor is not found according to the sample approved or in case supply is not received within stipulated time and Regional Director, SAI Northern Regional Centre, Sonapat feels that it cannot be used for the event/camp/practice for which it was requisitioned.
34. SAI logo as per Annexure-IV is to be printed compulsory, if found not printed 10% penalty will be imposed on supplied items.

**Authorized Signature  
Name & Address of the firm with seal**

35. Regional Director, SAI Northern Regional Centre, Sonapat reserves the right to reject any tender in whole or in part thereof without assigning any reason. If 5% or more of any item of any one or more lots of supply, is found to be defective, in material, size, quality or any other defect of any specification or manufacturing defect, then a penalty of 10% of the total price of the lot in addition to refund for returned/ rejected goods, will become payable to SAI.
36. In the event of any dispute or differences arising between the parties with regard to the terms and conditions of the agreement/contract and or with regard to the breach or interpretation thereof including all rights and liabilities there under on any matter what so ever touching upon the terms and conditions of the agreement/contract whether in course or on or after its termination the parties agreed to settle the same at the first instance by mutual discussions/conciliation which would be conducted by the Regional Director, SAI Northern Regional Centre at Sonapat.
37. In the event the said mutual discussions/conciliation fail, the aggrieved party shall initiate Arbitration proceedings for resolution of differences/disputes etc., mentioned above by appointing a sole Arbitrator, who shall be the Regional Director of SAI, in which event the said proceeding shall be conducted in accordance with the provisions of The Arbitration and Conciliation Act 1996.
38. The venue of such arbitration proceedings shall be at Sonapat or as decided by Regional Director of SAI and the courts in Sonapat alone will have Jurisdiction in respect of all proceedings connected there with.
39. Payment will be released after one week of satisfactory supply and receipt of goods, supplied as per supply order.
40. **In a tender, either the Indian agent on behalf of the Principal /OEM or Principal/OEM itself can bid but both cannot bid simultaneously for the same item/product in the same tender.**
41. **If an agent submits bid on behalf of the Principal/OEM, the same agent shall not submit a bid on behalf of another Principal/OEM in the same tender for the same item/ product.**
42. **In case of differences arising in the terms & conditions of this tender document or of the firm the farmer will prevail or as may be decided by SAI NRC Sonapat.**

I have read and understood all the terms & conditions of the Tender and hereby undertake to abide by same.

**Authorized Signature  
Name & Address of the firm with seal**

**CHALLAN FOR SAMPLE SUBMISSION**

OPEN TENDER FOR.....  
 [TO BE SUBMITTED IN ENVELOPE 'B']

Challan No. & Date.....(Listing items as per order mentioned in the Tender under submission)

Vat/Sales Tax No:.....

Date:.....

PAN. No.....Date:.....

TENDER No:.....

EMD BANK DRAFT NO: .....

And Date:.....

For Rs .....

(Complete Address in Capital letter)

BRAND NAME.....

S.N.	Name of item(all the item should be of same brand)	Technical details	No. of Sample (one each)	Testing report
1	Track Suit			
2	Warm Up Shoes			
3	Socks			
4	T-Shirts			
5	Shorts/Skirts			
6	Kit Bag (Big)			

**(AUTHORISED SIGNATORY AND STAMP)**

**TENTATIVE REQUIREMENT OF TRACK SUIT, T-SHIRT, WARM UP SHOES, SHORTS, SOCKS AND KIT BAG & SPECIFICATIONS**

**NATIONAL CAMPERS: SAI NRC CAMPERS**

S. N.	Name of Items	Remarks
1	Track Suit <b>BRANDED Preferred</b>	<b>Branded</b> Superior quality micro peach with cloth lining inside. <b>For Upper:</b> Ribs on the waist & cuffs with folded collars. <b>For Lower:</b> Open bottom with durable & superior quality elastic with dori at the waist. Stitched Nylon thread interlocking & over locking and granted fast color with <b>SAI LOGO (As per Annexure-IV)</b> to be displayed in the front and <b>SPORTS AUTHORITY OF INDIA</b> in bold letters on the back.
2	T-Shirt <b>BRANDED Preferred</b>	Branded T-Shirts of knitted superior quality cloth with collars containing 75% cotton and 25% man made/synthetic fibers with <b>SAI LOGO (As per Annexure-IV)</b> to be displayed in the front and <b>SPORTS AUTHORITY OF INDIA</b> in bold letters on the back.
3	<b>Short/Skirts</b>	Short/ Skirts knitted with superior quality cloth containing 75% cotton and 25% man made/synthetic fibers.
4	Warm Up Shoes <b>BRANDED Preferred</b>	1. The upper should be made of synthetic leather or synthetic leather with nylon meshes, lightweight, Breathable material with reinforcement on the toes for durability & Comfort preferably. 2. The quoted sample must include the test result in original preferably by Footwear Designing and Development Institute (FDDI), Govt. of India, for both the soles and the upper materials. The minimum flex cycle of upper material should be preferably as per the FDDI standards. The quoted samples should also include the sole bonding test result conducted or confirmed by FDDI Preferably. <b>BRANDED With SAI LOGO (As per Annexure-IV)</b>
5	Socks <b>BRANDED Preferred</b>	Good Quality cotton & lycra mixed thick skin friendly materials having double tow & heel with SAI LOGO <b>(As per Annexure-IV)</b> .
6	Kit Bag (Big Size) <b>BRANDED Preferred</b>	<b>SAI LOGO (As per Annexure-IV)</b> on the bag. <b>Size - 12 " X 24 " ( Length 24" Should Be Taken Only Inner Space I.E. Excluding The Space of Pockets) Branded.</b>

**Note: The maximum amount for above INTERNATIONAL BRANDED ITEMS Track Suit-01, T-Shirt-02, SHORT/ SKIRT- 02, Warm up Shoes- 01pair, Socks-02pairs, & Kit Bag (Big Size) - 01nos set shall not exceed Rs.10000/- per head inclusive of all taxes and freight.**

**NOTE:**

- 1) THE RATE OF ONE SET OF ITEMS MENTIONED AT S NO.01 TO 06 ABOVE CONSOLIDATELY, SHALL NOT EXCEED THE ENTITLED LIMIT OF Rs.10000/- (RUPEES TEN THOUSAND ONLY) INCLUSIVE OF ALL TAXES, FREIGHT CHARGES & OTHER LEVY.
- 2) THE ABOVE PROJECTED QUANTITY OF ITEMS IS TENTATIVE WHICH MAY INCREASE OR DECREASE AS PER ACTUAL REQUIREMENT.

**Authorized Signature  
Name & Address of the firm with seal**

**FORMAT FOR SUBMISSION OF THE TENDER OF LETTER HEAD OF THE FIRM**

To,

THE REGIONAL DIRECTOR,  
Sports Authority of India,  
Northern Regional Centre,  
Vill- Joshi Chauhan,  
Bahalgarh, Sonapat.

**Sub: OPEN TENDER ENQUIRY FOR PROCUREMENT OF SPORTS KIT FOR SAI NRC CAMPERS FOR ONE YEAR 2016-17**

In response to the Tender Notice published in the.....on ....., I had purchased Tender Form No.....from your office. I had downloaded tender from website www.sportsauthorityofindia.nic.in and have deposited required EMD.

I am sending herewith my tender documents as under:

- a) TECHNICAL BID: The tender documents duly signed on each page and all other documents to be submitted along with the tender. **(Envelope "B")\*\***.
- b) FINANCIAL BID: The financial bid for the supply **(Envelope "C")**.

\*\* The following details and supporting documents accordingly are available in Envelope "B" for evaluating eligibility etc.

1. Name of the Firm
2. Full Postal Address with Tel. No., Fax No. & E-mail Id
3. Attached copy of PAN Number of Firm/Proprietor
4. Attached copy of Service Tax No.
5. Attached copy of TAN No./VAT No.
6. Affidavit on Judicial Stamp Paper, as required at S. No. **2 of Terms & Conditions - enclosed at Annexure II A**.
7. Attached certificate from manufacturer that quoted items are latest stock and original and duly signed and sealed by the authorized signatory of the Company/Firm and authorized dealer of the manufacturer
8. Copy of audited balance sheet for the last three preceding years wherein turnover shown annually amounting Rs. 1.00 Crore (i.e 2012-13, 2013-14 and 2014-15).
9. Attached copies of ITR last three preceding years (i.e 2012-13, 2013-14 and 2014-15)
10. All Bidders should submit bank details as per proforma in the **Annexure -D** along with **Envelop A** for the convenient payment of bills of successful bidder through **E-transfer**.

That I/We will be responsible for all the contractual obligations including uninterrupted supply, quality of sport kit items etc.

This is to certify that I/We have studied the terms & conditions and understood all clause of the tender in case of award of contract/supply order, I/We undertake to abide by all terms and conditions mentioned in the same.

Date.....

Encl: as above.

**AUTHORUSED SIGNATORY  
(NAME IN BLOCK LETTERS)  
SEAL OF THE TENDERER**

**FORMAT OF AFFIDAFIT FOR SUBMISSION OF THE TENDER ON JUDICIAL  
STAMP PAPER**

Certified that the quality of items as mentioned in Annexure-I, quoted in the tender are originally of company (branded preferred). We are liable to pay damages, adjustable from the Performance Security Deposit, in case of any defect found in the supplies.

Regional Director (NRC) may impose penalty as deemed fit & will have right to make recovery from Security or to make deduction from the bill. If the supplied items found damaged or delayed.

**Signature of Tenderer  
With seal**

**FINANCIAL BID DOCUMENT  
TO BE SUBMITTED IN ENVELOPE 'C'**

TENDER NO:.....

Vat/Sales Tax No. ....

EMD BANK DRAFT NO:..... Date:..... for Rs..... **[Submitted in Envelop 'A']** and Date:.....

**(A)-Maximum Limit Rs.10,000/- inclusive of All Taxes & Freight Charges of the below mentioned items**

<b>Srl.</b>	<b>Name of item (all the item should be of same brand)</b>	<b>MRP</b>	<b>Final Rate Quoted (inclusive of all taxes &amp; freight)</b>
1	TRACK SUIT-ONE NO		
2	WARM UP SHOES-ONE PAIR		
3	SOCKS-TWO PAIRS		
4	T-SHIRTS-TWO NOS.		
5	SHORTS/SKIRTS-TWO NOS.		
6	KIT BAG ( <b>BIG</b> )-ONE NO.		
<b>Total Rs.</b>			

**COMMERCIAL TERMS**

We hereby undertake that no extra charges on any account will be claimed except as mentioned above.

We hereby undertake to strictly abide by the Commercial and other terms laid down in the Tender Document.

**[AUTHORISED SIGNATORY]  
NAME IN BLOCK LETTERS  
SEAL OF THE TENDERER**

**NOTE: - ONE PROFORMA IS TO BE SUBMITTED**

**Shoes/Socks (size-3-4x2c -Logo with screen printing)**



Track Suit  
Upper Back Side  
(Size of each letter should be 4cm to 4cm  
with screen printing)



T-Shirt/Track Suit front of left  
side (size 8cm length X 2 to 3cm  
for SAI Name and Logo -3-  
4cmX2cm with screen printing))



Tracksuit pants/short/skirts front right  
side (Size-5cm to 8cm x2to 4cm  
SAI Name logo 3 to 4cm x2cm with screen printing)



Kit Bag  
(Size- 30cmx 2 to 3cm -SAI name Logo  
- 10x18Cm with screen printing))



**AUTHORIZATION LETTER**

(I/We \_\_\_\_\_) organization/Society/NGO's name) would like to receive the sums disbursed by the Ministry of \_\_\_\_\_ to me/us electronically to our bank account, detailed below:-

Payee's Particulars								Bank Details						
Name of Payee as in bank account	Address	District	Pin Code	State	Tel. no. with STD Code	Fax No.	e-mail address (if any)	Name of the Bank	Bank branch (Full address & tel. no.)	Bank account No.	Account type	Mode of Electronic Transfer Available	IFSC Code	MICR Code
												RTGS NIFT Any Other		

Account has been verified by me

Sd -Manager

(Bank branch maintaining the account)

(Seal)

Signature\_\_\_\_\_

Name\_\_\_\_\_

Name of Organization\_\_\_\_\_

Registration No.\_\_\_\_\_

Authority & place of Registration\_\_\_\_\_

\_\_\_\_\_

Date of Registration\_\_\_\_\_