



இந்திய விளையாட்டு ஆணையம்

भारतीय खेल प्राधिकरण

SPORTS AUTHORITY OF INDIA

प्रशिक्षण केन्द्र, No.55, जे.एन. स्टेडियम, चेन्नै 600 003 Training Centre, No.55, J.N. Stadium, Chennai 600 003

फ़ोन / Telephone No. 044-25362479/Fax No.044-25362480

ईमेल /E.mail : stcchen92@yahoo.com;stcchen@rediffmail.com

No.SAI/STC/Chennai/Hire vehicle/ 2017-2018

03/2/2018

Tender Notice

Sub: HIRING OF VEHICLE

Sealed and competitive item rate tender are invited in two bid system from reputed agency /Travels/Tour operators for hiring vehicles for the use of the office. The tender should consist of Technical bid and financial bid separately in two covers. The financial bid and other documents should be in the prescribed form indicating the rate quoted. The tender should reach the office of the Assistant Director, Sports Authority of India, No.55, Jawaharlal Nehru Stadium, Chennai 600 003 before 3 p.m. on 26th Feb. 2018 along with an EMD of Rs.15000 as DD drawn in favour of the Asst. Director, SAI Training Centre, Chennai 600 003. The tender will be opened at 3.30 p.m. on the same day in the presence of bidders or their representatives. The tender form is available at the office of Asst. Director, SAI Training Centre, Chennai, or can be downloaded from SAI Head Office Website : www.sportsauthorityofindia.nic.in and SAI LNCPE website www.lncpe.gov.in



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TERMS AND CONDITIONS

1. The envelope containing the tender should be super scribed "TENDER FOR HIRING VEHICLE" on the top left hand corner, which should also show the name and Full address of the party at the bottom left hand corner.
2. The timing for operation of the vehicle shall be normally 12 hours per day.
3. The vehicle should be made available at SAI Training Centre, Chennai, and retained in the campus throughout the contract period in the case of vehicles hired on monthly basis.
4. The rate quoted shall be inclusive of all taxes (CGST and SGST), wages of driver, driver's bata, all fuels, lubricants etc... No extra claim on this account will be entertained.
5. Incomplete and or conditional quotation is liable to be rejected.
6. The vehicles provided should be technically sound and satisfactory to the authorities.
7. The Office will make no advance payments. The payment will be made on monthly basis through RTGS/NEFT.
8. Applicable Income Taxes will be deducted from the bills at source as per rules.
9. Repairs if any shall be done by the agency at their own cost and the SAI Chennai will not be responsible for any repairs /damages sustained by the vehicle during the contract period.
10. The vehicle shall not be older than 3 years.



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11. The agency shall ensure that the drivers deputed by them with the vehicle have good antecedents and possess good conduct and character. Responsibility of all instances of any unpleasant incident caused by the misconduct of the driver shall vest with the lending agency.
12. The vehicle should have the permit to travel in Kerala, Tamilnadu and Puducherry.
13. An agreement in stamp paper worth Rs.500 is to be executed by the successful bidder with the Asst. Director, SAI, Training Centre, Chennai, agreeing to all the terms and conditions stipulated in this regard.
14. The Asst. Director, SAI Training Centre, Chennai, reserves the right to reject or accept any or all the quotation without assigning any reason thereof. With regard to the interpretation of the terms and condition given above, the decision of the Asst. Director, SAI Training Centre, Chennai, will be final and binding on both the parties.
15. The contract executed shall also be liable to be terminated in case of violation of any of the clauses stipulated above during the time of contract without giving any notice or time.
16. The successful bidder also has to provide any other vehicle that may be required by SAI Training Centre, Chennai, on a reasonable rate as and when called for.
17. The agency /agencies taking part in this bid shall produce copies of all relevant documents pertaining to their vehicles as per Motor Vehicle Act, justifying road worthiness and the license of driver/drivers together with the bids alongwith PAN card, Aadaar Card and Bank particulars and the successful agency/agencies shall produce them in original for verification before supply orders are issued.

18. The successful bidder awarded the contract has to submit performance security deposit as per rules.
19. The driver may not be changed often unless it is very essential. Even to change the driver, the agency has to take the concurrence of the Asst. Director, SAI Training Centre, Chennai.
20. The Driver should be briefed about his duties, Pick Up location, drop location extra well in advance.
21. The driver has to get the trip sheet and after the completion of the trip, he has to take the signature of the concerned official with duly filled reporting time with kilo metre and closing time, without fail. The trip sheet without the signature of the concerned official will not be entertained.
22. When the vehicle is allotted for our purpose may not have the name plates of other departments while the vehicle is allotted to us.
23. The tenderer who has quoted the lowest rates for maximum items should be able to supply the remaining items at the lowest rates quoted by the other tenderer.
24. Successful bidder should submit copy of GST Challan of every succeeding month for making payment.
25. The successful tenderer will be selected based on the recommendation of the committee, which will be visiting the place of the Business for verification
26. Tenderers are requested to affix their signature with the seal on all the pages of tender.

ASST. DIRECTOR, SAI TRAINING CENTRE, CHENNAI



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TECHNICAL BID

1. Name of Agency :
2. Name of Proprietor/Owner :
3. Valid License for renting Vehicle
from authority concerned :
4. Details of EMD enclosed :
 - a. Amount
 - b. DD No. & Date
 - c. Bank
5. PAN Card No.
6. Aadaar Card
7. CGST/SGST registration no.
8. Address of Agency :
9. Contact Number :
10. Experience certificate, if any
(Satisfactory performance certificates from maximum three reputed organizations/establishment is required).

Signature

Name and Address of authorized signatory

Mobile No.

Landline No.

Place:

Dated:



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FINANCIAL BID - I

A. Rates for Hiring Air conditioned Vehicle on Daily basis for Local use

| Sl. No | Name of vehicle | Minimum charge (50 KMS / 5 hrs) | Minimum charges 100 Kms/10 hrs | Rate per Extra hour | Rate Per Extra Km |
|--------|--------------------|----------------------------------|--------------------------------|---------------------|-------------------|
| 1 | Indica | | | | |
| 2 | Indigo/Dezire | | | | |
| 3 | Innova | | | | |
| 4 | Swift Desire | | | | |
| 5 | Toyota Corolla | | | | |
| 6 | Mini Bus 25 seater | | | | |

Place:

Dated:

Signature

Name and address of authorized signatory

Mobile No.



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FINANCIAL BID II

B. Rates for Hiring Air conditioned Vehicle on Daily basis for Out station

| Sl. No | Name of vehicle | Minimum Kms per day | Rate per day for minimum kms | Rate per Extra Km above minimum Kms | Driver Bata per night |
|--------|--------------------|---------------------|------------------------------|-------------------------------------|-----------------------|
| 1 | Indica | | | | |
| 2 | Indigo/Dezire | | | | |
| 3 | Innova | | | | |
| 4 | Swift Desire | | | | |
| 5 | Toyota Corolla | | | | |
| 6 | Mini Bus 25 seater | | | | |

Place:

Dated:

Signature

Name and address of authorized signatory Mobile No.



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FINANCIAL BID III

C. Rates for hiring Air conditioned vehicles on monthly basis (Indica A/C)
Requirement one number.

| Sl.No. | Description of item | Period of contract | Rate | Rate Quoted |
|-------------------------------|---|--------------------|-----------|-------------|
| A | Providing and operating charges for light motor vehicle (Indica AC) including driver, fuel, lubricants extra (Rate for one month use up to 1500 km per month) | 1 year | Per month | |
| Details of additional charges | | | | |
| B | Rate per Kilo meter (for over normal item 'A' above, that is for more than 1500 km in a month) | 1 year | Per KM | |
| C | Extra Rate for operating extra time beyond normal duty hours (ie. 12 hours) | 1 year | Per hour | |

Signature

Name and address of Authorized Signatory
Mobile No.

Place:

Dated: