

SPORTS AUTHORITY OF INDIA
(PERSONNEL DIVISION)

Head Office,
Gate No.10, J. N. Stadium,
Lodhi Road Complex,
New Delhi-110003

No.SAI/Pers/2201/2012 (Vol-II) 11/01/3

Dated: 11.11.2022

CIRCULAR

The approval of Competent Authority is hereby conveyed for release of Dress Allowance @ Rs.5,000/- to all the eligible Group 'C' & 'D' staff of SAI HO/Regional Centres for the year 2022-23.

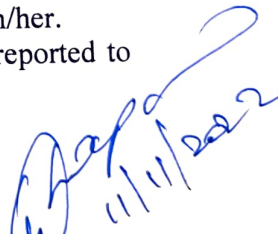
2. The Dress Code for Group 'C' & 'D' staff to be followed at SAI Head Office/Regional Centres is given below:

S.N.	Particulars/Category of Employee	Male	Female
1.	Group 'C'	Safari Suit: Grey Pant-Shirt – Grey/Navy Blue	Nil
2.	Group 'D'	Pant: Dark Grey, Shirt: Light Blue	Saree/Suit: Light Blue
3.	Life Guards/ Groundsmen	Track suits/T Shirts/Shorts etc. should be in identical colour scheme prescribed for other Group C & D employees.	

3. Further the directions of competent Authority are also conveyed that all heads of RCs/Head Office should ensure that:

- i. All such employees shall submit an undertaking to their Reporting Officers that within one month of release of Dress Allowance they will mandatorily wear uniform in office on all working days without fail.
- ii. The staff working under their administrative control, shall attend office in proper uniform on all working days.
- iii. Any employee, who fails to attend office in uniform within one month of release of Dress Allowance shall submit justification/explanation, otherwise he/she shall be liable for recovery of Dress Allowance release to him/her.
- iv. That the instances of non-compliance of these directions may be reported to the concerned DDO for recovery of uniform allowance.

This is issued with the approval of Secretary, SAI.


(C. Dhandapani)
Dy. Director (Pers)

To,

- i. All Heads of Regional Centres/ Institutions
- ii. All Divisional Heads of SAI HO

Copy to:

- i. DD to DG, SAI
- ii. SO to Secretary, SAI
- iii. DDO, HO – for compliance
- iv. Hindi Section – for Hindi version