



**SPORTS AUTHORITY OF INDIA  
(PERSONNEL DIVISION)**

**Head Office, East Gate-10,  
JLN Stadium, Lodhi Road,  
New Delhi-110003**

**SAI/Pers./Misc/2021-22**

**Date: 22.03.2022**

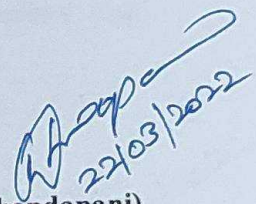
**CIRCULAR**

**Sub: Grant of leave to the Junior Officers/Officials working under Divisional Heads**

It is observed by Competent Authority that the Divisional Heads have been granting leaves to their immediate junior officers/ officials working under their administrative control during their own leave period or while they are away on official tour. Due to the above, the urgent work of the Division gets affected and create un-necessarily delay.

In view of the above henceforth, all Divisional Heads are hereby advised that no leave should be granted to their immediate Juniors Officers during their absence period from Headquarter .

This issues with the approval of Competent Authority.

  
**(C. Dhandapani)  
Dy. Director(Pers)**

To,

All Divisional Heads/RCS/Institutions

Copy to:

1. AD to DG, SAI
2. PA to Secretary, SAI