



**SPORTS AUTHORITY OF INDIA
(PERSONNEL DIVISION)**

**Head Office East Gate
J N Stadium, Lodhi Road,
New Delhi-110 003**

F. No. 01-04018(01)/10/2024-HO - Personnel Division

Dated: 20.11.2024

CIRCULAR

Reference to the Office Order No. 305/2024/01-04018(01)/10/2024-HO - Personnel Division dated 06.11.2024 regarding nomination of officers of SAI as nodal officers for states/UTs, all the nominated nodal Officers are requested to undertake the visits to their allotted States on priority.

2. The nominated nodal officers are requested to adhere to the following guidelines:

A. Ensure that the visit is conducted in accordance with the details of activities to be undertaken during the visit, which is attached as per **Annexure A**. The detailed report/inspection format will be shared shortly.

B. Notify the respective SAI Regional Centres of their visit/tour programs well in advance to ensure coordination and smooth execution.

C. Stay for a minimum of one night in their designated states/UTs to gain a comprehensive understanding of the ground-level operations and challenges.

3. On the completion of the visit, a report is to be submitted to OSD, DG (SAI). The report shall contain an account of all the physical visits, meetings/consultations, best practices/success stories along with challenges and other details.

4. This is issued with the approval of competent authority.

S. C. Yadav
20/11/2024

**(Dr. S. C. Yadav)
Deputy Director (Personnel)**

To,

All Concerned

Copy to:

- i. OSD to DG SAI
- ii. O/o of Secretary, SAI

Tentative details of activities to be undertaken during the visit

1. Visit to the Academies/Training Centres along with a detailed analysis of the following:

- A. Infrastructure and equipments, along with their maintenance/upkeep
- B. Athlete-training and their management
- C. Coach/support staff management
- D. Financial and administrative management,
- E. Technology and innovation
- F. Sports science etc.

The visit must include SAI NCOEs, STCs, Khelo India State Centres of Excellence, Khelo India Accredited Academies, Khelo India Centres, Khelo India funded Infrastructure, State Centres of Excellence, State supported Training Centres, major district Sports Complexes/training centres, major sports science centres, sports universities, major private academies etc.

2. Meeting with the following stakeholders:

- A. Senior state officials, district sports officers, coaches, support staff
- B. State Sports Federation and Olympic Council members
- C. State Sports promotion bodies including Schools
- D. Prominent Athletes and Coaches
- E. Other relevant stakeholders

The meeting must be aimed at understanding the organizational structure, talent identification/development processes, operational processes, resource allocation, key challenges, and areas of existing and possible cooperation between state and SAI. The nominated officer must also discuss about Central Government schemes including Khelo India, KIRTI, FIT India etc., the Draft National Sports Policy and Draft National Sports Bill with the stakeholders.

3. A detailed study of the state sports policies and legislative acts must be conducted by the nominated officer along with the sports planning of the state.

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